

City of Fort Worth, Texas

Mayor and Council Communication

DATE: 01/23/24 M&C FILE NUMBER: M&C 24-0013

LOG NAME: 13PAMEND #1 COOP OMNIA WILSON BAUHAUS LSJ PD

SUBJECT

ALL) Authorize Execution of Amendment No. 1 to City Secretary Contract No. 60601 with Wilson Bauhaus Interiors, LLC for the Purchase, Design, and Installation of Furniture at the Fort Worth Police Department's South Division Facility Using Omnia Contract 07-0128 to Increase the Annual Amount by \$100,000.00 for a New Aggregate Annual Amount Up to \$200,000.00

RECOMMENDATION:

It is recommended that the City Council authorize the execution of Amendment No. 1 to City Secretary Contract No. 60601 with Wilson Bauhaus Interiors, LLC for the Purchase, Design, and Installation of Furniture at the Fort Worth Police Department's South Division Facility using Omnia Contract 07-0128 to Increase the Amount by \$100,000.00 for a New Aggregate Amount Up to \$200,000.00

DISCUSSION:

On December 13, 2023, the City of Fort Worth entered into an agreement, City Secretary Contract No. 60601, with Wilson Bauhaus Interiors, LLC. using Omnia Contract 07-0128 for an annual amount up to \$100,000.00 to provide immediate spending authority to purchase furniture and related services to furnish the Fort Worth Police Department's South Division facility.

However, to cover the expected purchase requirements, the agreement needs to be increased. This will provide employees with a viable work area to complete day-to-day operations. Accordingly, staff is now requesting to authorize an increase of the annual amount by an additional \$100,000.00, for a total annual amount up to \$200,000.00.

Omnia Contract No. 07-0128 has an initial term beginning on September 1, 2022, and ending on September 30, 2025. The Request for Proposal for Omnia Contract No. 07-0128 was published on July 22, 2021, and responses were opened on December 16, 2021. Omnia contracts offer fixed discounts. Staff reviewed the pricing and determined it to be fair and reasonable.

State law provides that a local government purchasing an item under a cooperative purchasing agreement satisfies state laws requiring that the local government seek competitive bids for the purchase of the item. Omnia cooperative contracts have been competitively bid to increase and simplify the purchasing power of government entities.

ADMINISTRATIVE CHANGE ORDER - An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

DIVERSITY & INCLUSION - A Business Equity goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

The maximum amount allowed under this agreement will be \$200,000.00; However, the actual amount used will be based on the need of the department and available budget. Funding is budgeted in the Police Department's CCPD Capital Projects Fund for the purpose of funding the South Police Station, as appropriated.

AGREEMENT TERMS - The agreement expires on September 30, 2024.

RENEWAL TERMS: The agreement may be renewed at the City's option for One (1) additional one-year renewal terms, in line with the Omnia Contract No. 07-0128 contract terms. Renewal of this agreement by the City does not require specific City Council approval, provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

This amendment will not change any other agreement terms or conditions of the contract.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the CCPD Capital Projects Fund for the South Police Station project to support the approval of the above recommendation and execution of the amendment to the contract. Prior to any expenditure being incurred, the Police Department has the responsibility to validate the availability of funds.

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