

Mayor and Council Communication

DATE: 01/12/21

M&C FILE NUMBER: M&C 21-0013

LOG NAME: 13P HVAC PARTS MG

SUBJECT

(ALL) Authorize an Agreement with Trane U.S. Inc. and Enviromatic Systems of Fort Worth, Inc., Using BuyBoard Cooperative Contract 631-20, for the Purchase of HVAC Parts for City Departments in an Amount Up to \$350,000.00 for the Initial Term and Authorize Three Annual Renewal Options in an Amount up to \$350,000.00

RECOMMENDATION:

It is recommended that the City Council authorize an agreement with Trane U.S. Inc and Enviromatic Systems of Fort Worth, Inc., using BuyBoard Cooperative Contract 631-20, for the purchase of HVAC parts for City departments in an amount up to \$350,000.00 for the initial term and authorize three one-year renewal options in an amount up to \$350,000.00.

DISCUSSION:

City Departments will use this Purchase Agreement to purchase heating, ventilation, and air conditioning (HVAC) parts from Trane U.S. Inc and Enviromatic Systems of Fort Worth, Inc. using BuyBoard Cooperative Contract 631-20.

Trane US, Inc.	BuyBoard Contract 631-20	Equipment and Parts: 35% discount off list price
Enviromatic Systems of Fort Worth, Inc.	BuyBoard Contract 631-20	Equipment and Parts: 40% - 55% discount off list price

COOPERATIVE PURCHASE - State law provides that a local government purchasing an item under a cooperative Purchasing Agreement satisfies any state law requiring that the local government seek competitive bids for purchase of the item. BuyBoard Contracts are competitively bid to increase and simplify the purchasing power of government entities across the State of Texas.

M/WBE OFFICE - A MBE/SBE goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

AGREEMENT TERM - This Agreement will commence upon City Council approval and end on November 30, 2021 to coincide with BuyBoard contract dates.

RENEWAL OPTIONS - This Agreement may be renewed for up to three additional one-year terms at the City's option. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term. Staff anticipates the cost for renewal years will be the same as for the first year.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the participating departments' Operating Funds to support the approval of the above recommendation and authorize an agreement. Prior to any expenditure being incurred, the participating departments have the responsibility to validate the availability of funds.

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