

Mayor and Council Communication

DATE: 02/24/26

M&C FILE NUMBER: M&C 26-0123

LOG NAME: 6025WMLEAKREPAIR-CIRCLEC

SUBJECT

(ALL) Authorize Execution of a Contract with William J. Schultz, Inc. dba Circle C Construction Company, in the Amount of \$750,000.00 for the 2024 Water Main Leak Repair Contract, and Adopt Appropriation Ordinance to Effect a Portion of Water's Contribution to the Fiscal Years 2026-2030 Capital Improvement Program

RECOMMENDATION:

It is recommended that the City Council:

1. Authorize the execution of a contract with William J. Schultz, Inc. dba Circle C Construction Company, in the amount of \$750,000.00 for 2024 Water Main Leak Repair Contract which includes three optional renewals (City Project No. 105305); and
2. Adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the Water and Sewer Capital Projects Fund in the amount of \$900,000.00, transferred from available PayGo funds within the Water and Sewer Fund, for the purpose of funding the 2024 Water Main Leak Repair Contract project (City Project No. 105305) to effect a portion of Water's contribution to the Fiscal Years 2026-2030 Capital Improvement Program.

DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to authorize execution of a contract with William J. Schultz, Inc. dba Circle C Construction Company, in the amount of \$750,000.00, for 2024 Water Main Leak Repair Contract, with three optional renewals.

The work to be performed under this contract consists of repairing water service lines as leaks in the distribution system are discovered to minimize system water loss and respond quickly to customer requests. The contract will augment Water Field Operations efforts in timely repairs of service line leaks that are discovered or reported within the water distribution system.

The bid documents included a stipulation that the total quantities listed may not reflect actual quantities and that the amount budgeted for the project is \$750,000.00. Final payments will be made based on actual measured quantities. The bid documents also included a stipulation giving the City the option to renew this contract three times under the same terms, conditions and unit prices subject to appropriated funding.

The project was advertised for bid on July 9, 2025 and July 16, 2025 in the *Fort Worth Star-Telegram* and on August 21, 2025, the following bid was received:

Bidder	Amount	Time of Completion
William J Schultz, Inc. d/b/a Circle C Construction Company	\$18,142,875.00	365 Calendar Days

Staff has reviewed the proposal unit prices and considers them to be fair and reasonable.

In addition to the contract amount, \$150,000.00 is required for project management, material testing and inspection.

It is the practice of the Water Department to appropriate its Capital Improvement Program (CIP) plan throughout the Fiscal Year, instead of within the annual budget ordinance, as projects commence, additional funding needs are identified, and to comply with bond covenants.

Funding is budgeted in the Transfer to Water/Sewer account of the Water & Sewer Fund for the purpose of funding the 2024 WM Leak Repair Contract project within the Water & Sewer Capital Projects Fund.

FY2026 – Water PAYGO Appropriations per City Ordinance 27979-09-2025

FY2026 Original Adopted PayGo	FY2026 Amended PayGo (includes any council actions subsequent to budget adoption)	YTD PayGo Approved for/Moved to Capital Projects	This M&C	FY2026 Remaining PayGo Balance

\$101,090,082.00||\$101,090,082.00||(\$27,064,777.00)||(\$900,000.00)||\$73,125,305.00

Note: there may be other pending actions or recently approved actions that are not reflected in the table due to timing.

Appropriations for 2024 WM Leak Repair Contract project are as depicted below:

Fund	Existing Appropriations	Additional Appropriations	Project Total*
Capital Projects - Fund 56002	\$0.00	\$900,000.00	\$900,000.00
Project Total	\$0.00	\$900,000.00	\$900,000.00

This project will have no impact on the Water Department's operating budget when completed.

This project is located in ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are currently available in the Water & Sewer Fund and upon approval of the above recommendations and adoption of the attached appropriation ordinance, funds will be available in the W&S Capital Projects Fund for the 2024 WM Leak Repair Contract project to support the execution of the contract. Prior to any expenditures being incurred, the Water Department has the responsibility of verifying the availability of funds.

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