

City of Fort Worth, Texas

# Mayor and Council Communication

DATE: 01/23/24 M&C FILE NUMBER: M&C 24-0034

LOG NAME: 2024 ALL CITY MANAGEMENT SERVICES CONTRACT AMENDMENT

SUBJECT

(ALL) Authorize Execution of an Amendment to City Secretary Contract No. 56499-R2 with All City Management Services, Inc., in the Amount of \$208,307.00 for an Increase in the Billing Rate for Crossing Guard Services from \$18.57 Per Hour to \$21.03 Per Hour Resulting in a New Annual Amount of \$3,059,605.00

RECOMMENDATION:

It is recommended that the City Council authorize execution of an amendment to City Secretary Contract No. 56499-R2 with All City Management Services, Inc. in the amount of \$208,367.00 to increase the vendor billing rate for crossing guards from \$18.57 per hour to \$21.03 per hour resulting in a new annual amount of \$3,059,605.00.

DISCUSSION:

This Mayor and Council Communication (M&C) seeks approval to increase All City Management Services' (ACMS) billing rate to achieve a higher crossing guard wage.

The City currently contracts with ACMS to provide crossing guard services for 14 school districts and over 150 elementary and middle schools with 284 intersection locations. The City initially awarded ACMS the contract to provide crossing guard services in 2021 through a competitive bidding process (M&C 21-0600). The terms of the agreement include a one-year primary term with up to four one-year renewal options. The City is currently in its second renewal with ACMS.

In 2022, the hourly billing rate for ACMS was amended to \$18.57 per hour to accommodate rising costs and an increase in crossing guard pay to \$12.00 per hour.

In August 2023, ACMS submitted a request to increase crossing guard pay to \$13.50 per hour. Staff presented, and the Crime Control and Prevention District Board of Directors approved a Fiscal Year 2024 budget increase of \$208,367.00 on November 28, 2023. An increase in crossing guard pay will require the billing rate to increase to \$21.03. This hourly billing rate increase would bring ACMS's contract to the maximum 25 percent change order limit allowed per Texas Local Government Code Section 271.060.

An increase in crossing guard pay is essential to remain competitive in the hiring market and to retain over 90% staffing rate through the remaining 2023/2024 school year. Approval of the increase would support the retention of skilled and experienced crossing guards who are invaluable for maintaining student safety.

The Transportation and Public Works Division is prepared to promptly issue a new contract procurement in alignment with the directive of the Crime Control and Prevention District Board of Directors to increase crossing guard wages above \$13.50 per hour. The department will conduct a thorough investigation of all potential vendor opportunities and secure pricing that aligns with the corresponding market conditions. The new agreement would cover the 2024/2025 academic school year.

Funding is budgeted in the Other Contractual Services account within the Crime Control & Prev Distr Fund, in the Enhanced Response Initiative, CCPD Crossing Guards Program.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the Crime Control & Prev Distr Fund to support the approval of the above recommendation and execution of the agreement. Prior to any expenditure being incurred, the Transportation and Public Works Department has the responsibility to validate the availability of funds.

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