

# Mayor and Council Communication

**DATE:** 06/27/23

**M&C FILE NUMBER:** M&C 23-0598

**LOG NAME:** 19COMO LIONS DONATION 23

**SUBJECT**

(CD 3) Authorize Acceptance of Donations for the Neighborhood Services Department in the Amount of \$7,000.00 from Como Lions Heart, Inc. for the Purpose of Supporting the Como Community Center Summer Day Camp Program and Adopt Appropriation Ordinance

---

**RECOMMENDATION:**

It is recommended that the City Council:

1. Authorize acceptance of monetary donations for the Neighborhood Services Department in the amount of \$7,000.00 from Como Lions Heart, Inc. for the purpose of supporting the Como Community Center Summer Day Camp Program; and
  2. Adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the Special Donations LTD Fund in the amount of \$22,000.00 from available funds, for the purpose of funding the Neighborhood Services Donation project (City Project No. S00150).
- 

**DISCUSSION:**

The purpose of this Mayor and Council Communication (M&C) is to accept additional monetary donation of \$7,000.00 from Como Lions Heart, Inc. for the purpose of supporting the Como Community Center Summer Day Camp Program. Specifically, the donation will be used for field trip fees and transportation cost of campers. These are fees that the City currently pays for and the Special Donations Fund will be offset by the donation amount.

M&C 22-0568 dated August 9, 2022, authorized acceptance of and appropriated monetary donations in the amount of \$15,000.00 for the purpose of supporting the Como Community Center Summer Day Camp Program in the Special Donations Fund. After some fund restructuring, the Special Donations Fund will be deactivated and the new Special Donations LTD Fund will be used for all donations going forward. All actual funds were moved to the Special Donations LTD Fund, but each department will need to appropriate previously received funds into the new fund via an M&C. The purpose of the M&C is to appropriate \$22,000.00 of monetary donations received into the Special Donation LTD Fund for the purpose of supporting the Como Community Center Summer Day Camp Program.

The Como Community Center is located in Council District 3.

A Form 1295 is not required because: This M&C does not request approval of a contract with a business entity.

---

**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that upon approval of the above recommendations, receipt of the donated funds, and adoption of the attached appropriation ordinance, funds will be deposited into and available in the Special Donations LTD Fund, as appropriated. The Neighborhood Services Department (and Financial Management Services) is responsible for the collection and deposit of funds due to the City. Prior to any expense being incurred, the Neighborhood Services Department has the responsibility of verifying the availability of funds.

**Submitted for City Manager's Office by:** Fernando Costa 6122

**Originating Business Unit Head:** Victor Turner 8187

**Additional Information Contact:**  
Victor Turner 8187  
Monique Hill 5775