

City of Fort Worth, Texas

# Mayor and Council Communication

DATE: 02/25/25 M&C FILE NUMBER: M&C 25-0154

LOG NAME: 13PRFP 24-0292 PRIVATE LOT MOWING EC CC

SUBJECT

(ALL) Authorize Execution of Non-Exclusive Agreements with Multiple Vendors, for Private Lot Mowing Services in an Annual Amount Up to \$400,000.00 for the Initial Term and Authorize Four One-Year Renewal Options for the Same Annual Amount for the Code Compliance Department

RECOMMENDATION:

It is recommended that the City Council authorize execution of non-exclusive agreements with multiple vendors for private lot mowing services in an annual amount up to \$400,000.00 for the initial term and authorize four one-year renewal options for the same annual amount for the Code Compliance Department.

DISCUSSION:

The purpose of this Mayor & Council Communication (M&C) is to authorize the execution of annual agreements with additional vendors for private property mowing services as part of the Nuisance Abatement Division's services. These services include mowing and disposal of nuisance vegetation on privately owned properties that are determined to be in hazardous condition. Code Compliance bills the property owner for these services and will exercise liens for non-payment if necessary. These services will be utilized throughout the City. To procure these services, the Purchasing staff issued Request for Proposals (RFP) No. 24-0292. The RFP consisted of detailed specifications describing the responsibilities and requirements to provide these services.

The RFP was advertised in the *Fort Worth Star-Telegram* on September 25, 2024, October 2, 2024, October 9, 2024, October 16, 2024, October 23, 2024, and October 30, 2024. The City received eight (8) responses. Two proposals were deemed non-responsive by the Diversity and Inclusion Department (DVIN) for the reasons cited below:

Abescape Group - Abescape Group is not Minority/Woman Owned Business Enterprise (MWBE) certified and no Utilization Form or any other MWBE forms were submitted.

Climbing Globally Solutions, LLC is MWBE certified and although they are outside of the 6-county marketplace they have been approved for Significant Business Presence to count toward the MWBE goal, however, no Utilization Form or other MWBE documents were submitted.

An evaluation panel, consisting of members of the Code Compliance, DVIN, and the Environmental Services Departments reviewed and scored the submittals using the Best Value criteria.

The individual scores were averaged for each of the criteria and the final scores are listed in the table below:

Proposer	Evaluation Factors				Total	Rank
	a	b	c	d		
Carl's Impressive Lawncare, LLC	24	12	12	40	88	1
Lawn Patrol Service, Inc	24	12	12.75	16.48	65.23	2
Presbyterian Night Shelter of Tarrant County, Inc.	22.5	12	11.25	15.99	61.74	3
BEA-SON Tractor Mowing	15	6.75	6.75	*	28.50	*
Emerald Green Property Management	15	6	6	*	27	*
Leon's Landscaping Service	13.5	7.5	6	*	27	*

\* BEA-SON Tractor Mowing, Emerald Green Property Management, and Leon's Landscaping did not achieve the minimum 50% of the technical points available (30 points) to move forward and therefore did not receive cost points, or a ranking.

Best Value Criteria:

- a.) Proposer's Qualifications and Experience
- b.) Proposer's Availability of Resources (Equipment and Personnel)
- c.) Proposer's Ability to Meet the Needs of the City

d.) Cost of Services

After evaluation, the panel concluded that Carl's Impressive Lawn care, LLC, Lawn Patrol Service, Inc., and Presbyterian Night Shelter of Tarrant County, Inc. present the best value for the City. Therefore, the panel recommends that the City Council authorize agreements with Carl's Impressive Lawn care, LLC, Lawn Patrol Service, Inc., and Presbyterian Night Shelter of Tarrant County, Inc.

Staff certifies that the recommended vendor's bids met specifications. No guarantee was made for a specific amount of services or goods that would be purchased.

FUNDING: The maximum amount allowed under this agreement will be up to \$400,000.00; however, the actual amount used will be based on the need of the department and available budget. Funding is budgeted in the General Operating & Maintenance category in the General Fund for the Code Compliance Department.

DVIN-BE: The Business Equity Division placed a 5.2% business equity goal on this contract.

Carl's Impressive Lawn Care, LLC, submitted a Prime Waiver Form, which is in accordance with the City's Business Equity Ordinance. Prime Company, LLC will be self-performing the entire scope of the contract.

Lawn Patrol Services, Inc. submitted a Prime Waiver Form, however, will be exceeding the goal as a Business Equity Prime, and self-performing the entire scope of the contract, which is in accordance with the City's Business Equity Ordinance.

Presbyterian Night Shelter of Tarrant County, Inc. submitted a Prime Waiver Form, which is in accordance with the City's Business Equity Ordinance. Prime Company, Inc. will be self-performing the entire scope of the contract.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

AGREEMENT TERMS: Upon City Council approval this agreement shall begin upon execution and expire one year from that date.

RENEWAL TERMS: This agreement may be renewed for up to four (4) additional, one-year terms. This action does not require specific City Council approval provided the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the General Fund to support the approval of the above recommendation and award of the contracts. Prior to any expenditure being incurred, the Code Compliance Department has the responsibility to validate the availability of funds.

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