

Mayor and Council Communication

DATE: 06/14/22

M&C FILE NUMBER: M&C 22-0460

LOG NAME: 13P22-0065 FIRE FIGHTER UNIFORMS LSJ FIRE

SUBJECT

(ALL) Authorize Purchase Agreements for Fire Fighter Uniforms and Related Items with Galls, LLC and M-PAK, Inc., for a Combined Annual Amount Up to \$889,490.80 during the Initial Term and Authorize Four, One Year Renewals Options for the Same Annual Amount for the Fire Department

RECOMMENDATION:

It is recommended that the City Council authorize purchase agreements for fire fighter uniforms and related items with Galls, LLC and M-PAK, Inc., for a combined annual amount up to \$889,490.80 and authorize four, one-year renewal options for the same annual amount for the Fire Department.

DISCUSSION:

The Fire Department approached the Purchasing Division for assistance with securing agreements to purchase uniform clothing and accessories for new recruits and City of Fort Worth firefighters. The Invitation to Bid (ITB) consisted of detailed specifications describing firefighter clothing and accessory requirements based on design and material standards set forth by the National Fire Protection Association (NFPA) No. 1999 (2013 Edition).

The bids were advertised in the *Fort Worth Star-Telegram* on February 9, 2022, February 16, 2022 and February 23, 2022. Four (4) bids were received, two (2) were deemed non responsive because they did not meet the 5% MWBE goal requirement.

Staff recommends awarding a one-year agreement to Galls, LLC and M-PAK, Inc., based on low bid meeting specifications, in a combined annual amount up to \$889,490.80 during the initial term and authorize four, one year renewal options for the same annual amount for the Fire Department. No guarantee was made that a specific amount of items will be purchased.

The maximum amount allowed under this agreement will be \$889,490.80, for the Fire Department.

Funding is budgeted in the Fire Department's rollup within the General Fund.

GALLS, LLC is in compliance with the City's Business Equity Ordinance by committing to 7% Business Equity participation on this project. The City's Business Equity goal on this project is 7%.

M-Pak, Inc. is in compliance with the City's Business Equity Ordinance by committing to 100% Business Equity participation on this project. The City's Business Equity goal on this project is 7%. M-Pak, Inc. is WBE certified.

AGREEMENT TERMS - Upon City Council approval, this agreement shall begin upon execution and expire one year from that date.

RENEWAL TERMS -This agreement may be renewed for four additional one-year renewal periods. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

ADMINISTRATIVE CHANGE ORDERS - In addition, an administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the General Fund to support the approval of the above recommendation and award of the agreement. Prior to any expenditure being incurred, the Fire Department has the responsibility to validate the availability of funds.

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