

Mayor and Council Communication

DATE: 11/08/22

M&C FILE NUMBER: M&C 22-0880

LOG NAME: 80FY23 CAPITAL CLEANUP

SUBJECT

(ALL) Adopt Ordinances to Adjust or Increase Appropriations in Identified Park Department Funds and Projects to Facilitate Clean Up and Amend the Fiscal Years 2023-2027 Capital Improvement Program

RECOMMENDATION:

It is recommended that the City Council:

1. Adopt the attached ordinance adjusting estimated receipts and appropriations in the Tax Note 2020 Fund as follows, with no net change to the total appropriations in the Fund:
 - increase the BG Old Garden Road project (City Project No. 102826) by \$129,000;
 - increase the BG Replace Fiberglass Greenhouse project (City Project No. 102829) by \$153,197.00;
 - decrease the BG South Vista Drainage project (City Project No. 102820) by the \$86,847.00; and
 - decrease the Botanic Garden Renovation Rehabilitation programmable project (City Project No. P00110) by \$195,350.00.
1. Adopt the attached ordinance adjusting estimated receipts and appropriations in the General Capital Projects Fund as follows: increase the BG Old Garden Road project (City Project No. 102826) by \$201,000.00 and decrease the BG South Vista Drainage project (City Project No. 102820) by the same amount, with no net change to the total appropriations in the Fund;
2. Adopt the attached ordinance increasing estimated receipts and appropriations in the PARD Dedication Fees Fund, from available funds, by increasing (i) the Burk Burnett Park project (City Project No. 104360) by \$60,000.00, and (ii) the Online Credit Card Fees project (City Project No. 103532) by \$35,000.00;
3. Adopt the attached ordinance increasing estimated receipts and appropriations in the PARD Gas Lease Capital Project Fund in the amount of \$34,000.00, from available funds, for the purpose of funding the PARD New Enhancements programmable project (City Project No. P00132); and
4. Amend the Fiscal Years 2023-2027 Capital Improvement Program

DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to provide for necessary clean-up of funds for the Park & Recreation Department (PARD).

As the City of Fort Worth (City) has enhanced budgetary and expenditure controls, these requested items seek approval for transparency and control purposes. Each request has been reviewed by the Budget Division of the Performance and Data Analytics Department and in conjunction with the Accounting Division of the Financial Management Services Department for accuracy and completeness.

Items addressed in this M&C are as follows:

Recommendations 1 and 2: Tax Note 2020 and General Capital Projects Fund

Botanic Garden

On May 19, 2020, the City Council approved M&C 20-0347 authorizing the execution of a management services agreement (City Secretary Contract No. 54201) with the Botanical Research Institute of Texas, Inc. (BRIT). Effective October 1, 2020, BRIT assumed management of the Fort Worth Botanic Garden (FWBG).

The City has three static construction projects associated with BRIT and the FWBG, which are (i) the South Vista Drainage Improvements, (ii) the reconstruction and renovation of the Old Garden Road, and (iii) demolition of the existing greenhouse and design and construction of a new greenhouse with supporting infrastructure and site improvements. The South Vista Drainage project is being deferred to allow for cost increases in the Old Garden Road Renovation project and the Greenhouse Replacement project. Additional funding is provided from savings in other FWBG programmable projects.

Approval of Recommendation Nos. 1 and 2 will adjust appropriations between static Botanic Garden projects and adjust appropriations between the programmable Botanic Garden project and static Botanic Garden projects.

Recommendation	Capital Fund Name	Project Name	Appropriations	Authority	Budget Adjustment	Revised FY2023 Budget
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1	2020 Tax Notes	102820-BG South Vista Drainage	\$282,400.00	This M&C	(\$86,847.00)	\$195,393.00
1	2020 Tax Notes	P00110-Botanic Garden Renovation-Rehab	\$201,408.80	This M&C	(\$42,153.00)	\$158,895.80
1	2020 Tax Notes	P00110-Botanic Garden Renovation-Rehab	\$158,895.80	This M&C	(\$153,197.00)	\$5,698.80
1	2020 Tax Notes	102826-BG Old Garden Road Renovation	\$1,192,856.00	This M&C	\$129,000.00	\$1,321,856.00
1	2020 Tax Notes	102829-BG Replace Fiberglass Greenhouse	\$1,017,970.00	This M&C	\$153,197.00	\$1,171,167.00
	2020 Tax Notes	Total	\$2,694,114.80		\$0.00	\$2,694,114.80
2	General Capital Projects Fund	102820-BG South Vista Drainage	\$201,000.00	This M&C	(\$201,000.00)	\$0.00
2	General Capital Projects Fund	102826-BG Old Garden Road Renovation	\$0.00	This M&C	\$201,000.00	\$201,000.00
	General Capital Projects Fund	Total	\$201,000.00		0	\$201,000.00

Recommendation 3: Park Dedication Fees Fund

Burk Burnett Park

Downtown Fort Worth, Inc. (DFWI), the PARD, the Burnett Foundation and Burnett Plaza have been working together on park maintenance, improvement, and programming of Burk Burnett Park. DFWI is replacing the rubber mats under the climbing structure and around the rocks with artificial turf and new padding that meets current City of Fort Worth playground fall standards. The cost of the turf and padding is \$80,000.00 which includes a modest contingency. \$60,000.00 from PARD Dedication Fees of the Central Business District allocations will be used for the installation of the artificial turf and padding in the playground area.

Recommendation	Capital Fund Name	Project Name	Appropriations	Authority	Budget Adjustment	Revised FY2023 Budget
3	PARD Dedication Fees Fund	104360-Burk Burnett Park Project	\$0.00	This M&C	\$60,000.00	\$60,000.00

Online Credit Card Transaction Fees

Prior to COVID-19, online credit card transaction fees for Development, Fire, PARD, and Water Departments were absorbed in the Development Department's operating budget. As of August 2021, credit card transaction fees are now passed on to the respective departments. Approval of Recommendation 3 will also appropriate funds from the interest revenues in the PARD Dedication Fees Fund to cover the bank fees associated with the costs of processing online credit card transactions for PARD Dedication Fees.

Recommendation	Capital Fund Name	Project Name	Appropriations	Authority	Budget Adjustment	Revised FY2023 Budget
3	PARD Dedication Fees Fund	103532-Online Credit Card Fees project	\$0.00	This M&C	\$35,000.00	\$35,000.00

Recommendation 4: PARD Gas Lease Capital Project Fund

Community Tree Planting Program Restroom Building

The PARD originally allocated funding in the FY2021 Community Tree Planting Program operating budget to make Americans with Disabilities Act (ADA)-compliant upgrades to the primary greenhouse structure (head house) and associated restroom. However, discussions with the Property Management Department (PMD) and approved vendors determined that the cost to acquire and install a standalone ADA-accessible restroom structure was significantly less than retrofitting the existing facilities. PMD recommended two vendors available through cooperative purchasing agreements, and the chosen supplier, CXT Inc., offered a product at a price 17% lower than the competitor for the amount of \$84,000.00.

Approval of Recommendation 4 will appropriate the remaining project balance. The initial \$50,000.00 is included in a transfer out from the Community Tree Planting Program operating fund to the project. Funds for this project will cover the site preparation, pre-fabricated structure, and delivery and installation costs. Additionally, the new restroom facility will double the capacity currently available at the head house facility.

Recommendation	Capital Fund Name	Project Name	Appropriations	Authority	Budget Adjustment	Revised FY2023 Budget
4	PARD Gas Lease Capital Project Fund	P00132-PARD New Enhancements	\$0.00	This M&C	\$34,000.00	\$34,000.00

Recommendation 5: Amending the Capital Improvement Program

The actions in this M&C will amend the Fiscal Year 2023 Adopted Budget as approved in connection with Ordinance 25773-09-2022, Section 7. Capital Improvements, as listed on pages 24-25.

A Form 1295 is not required because: This M&C does not request approval of a contract with a business entity.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the BG South Vista Drainage project and the Botanic Garden Renovation-Reh programmable project within the Tax Note 2020 Fund, the PPD 4.13-5 project and Unspecified-All Funds project within the PARD Dedication Fees Fund and UNSGAS Unspecified-Gas Lease Rev within the PARD Gas Lease Capital Project Fund and upon approval of the above recommendations and adoption of the attached appropriation ordinances, funds will be available in the Tax Note 2020 Fund for the BG Old Garden Road & BG Replace Fiberglass Greenhouse projects, in the General Capital Project Fund for the BG Old Garden Road project, in the PARD Dedication Fees Fund for the Burk Burnett Park & Online Credit Card Fees projects and in the PARD Gas Lease Capital Project Fund for the PARD New Enhancements programmable project. Prior to an expenditure being incurred, the Park & Recreation Department has the responsibility of verifying the availability of funds.

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Expedited