

# Mayor and Council Communication

**DATE:** 11/29/22

**M&C FILE NUMBER:** M&C 22-1017

**LOG NAME:** 13PAMEND 22-0529 ANIMAL SHELTER TECHNICIAN JF CODE

**SUBJECT**

(ALL) Authorize an Amendment to the Non-Exclusive Purchase Agreements for Animal Shelter Technicians with Goodwill Industries of Fort Worth and Presbyterian Night Shelter to Increase the Initial Term Amount by \$105,000.00 for a New Annual Amount of Up to \$525,000.00 for the Code Compliance Department

---

**RECOMMENDATION:**

It is recommended that the City Council authorize an amendment to the non-exclusive purchase agreements for animal shelter technicians with Goodwill Industries of Fort Worth and Presbyterian Night Shelter to increase the initial term amount by \$105,000.00 for a new annual amount of up to \$525,000.00 for the Code Compliance Department.

---

**DISCUSSION:**

On June 28, 2022, City Council approved Mayor and Council Communication (M&C) 22-0529 that authorized agreements with Goodwill Industries and Presbyterian Night Shelter to provide temporary animal shelter technicians to supplement Animal Shelter staffing needs at the North and Silcox Animal Care and Control Centers. The temporary animal shelter technicians provided by the vendors perform animal care tasks and shelter upkeep to maintain a clean and disease-free environment for impounded animals. Due to full-time staff resignations and a challenging post Covid-19 hiring market, Code relies upon the help of temporary workers to help complete daily shelter operations. In order to continue paying for these services and allow the filling of positions with temporary staff as needed, Code Enforcement is requesting an increase in contractual authority. Without the assistance of temporary animal shelter technicians from the selected vendors to supplement shelter staffing needs, it will be difficult for Code Enforcement to effectively operate the animal shelters in a way that promotes a healthy and safe environment for impounded animals. Animal shelter technicians are key for Code's ability to increase the number of adoptions and preventive care options available, while also reducing shelter disease transmission and euthanasia rates.

The purpose of this M&C is to authorize an amendment to the non-exclusive purchase agreement for animal shelter technician services to increase the annual amount by \$105,000.00 for a new contract amount of \$525,000.00 for the initial term. All renewal term amounts will remain the same.

Funding is budgeted in the Other Contractual Services account of the Code Compliance Department's rollup within the General Fund.

AGREEMENT TERMS - The current term of this Agreement will expire on June 28, 2023.

DIVERSITY AND INCLUSION (DVIN) - A waiver of the goal for Business Equity subcontracting requirement is approved by the DVIN-BE, in accordance with the Business Equity Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

RENEWAL TERMS: The contract may be renewed for up to four successive one-year terms at the City's option. This action does not require specific City Council approval provided that City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

---

**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that upon approval of the above recommendation, funds are available in the current operating budget, as previously appropriated, in the General Fund. Prior to any expenditure being incurred, the Code Compliance Department has the responsibility to validate the availability of funds.

<b><u>Submitted for City Manager's Office by:</u></b>	Reginald Zeno	8517
	Valerie Washington	6192
<b><u>Originating Business Unit Head:</u></b>	Reginald Zeno	8517
	Brandon Bennett	6322
<b><u>Additional Information Contact:</u></b>	Anthony Rousseau	8338
	Jesus Fernandez	6467

Expedited