

Mayor and Council Communication

DATE: 08/27/24

M&C FILE NUMBER: M&C 24-0698

LOG NAME: 04FY24 CAPITAL CLEAN UP FOR IT SOLUTIONS

SUBJECT

(ALL) Authorize the Appropriations of the Residual in the ITS Capital Fund to Facilitate the Clean-Up of UNSPEC Project and Vehicle-IT Programmable Project, Adopt Appropriation Ordinance and Amend the Fiscal Year 2024-2028 Capital Improvement Program

RECOMMENDATION:

It is recommended that the City Council:

1. Authorize the appropriations of the residual funding in UNSPEC in the IT Capital fund to the Business Applications IT programmable (City Project No. P00037);
 2. Adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the ITS Capital Fund , in the total amount of \$190,994.57 by: Increasing estimated receipts and appropriations in the amount of \$28,708.12, from available funds in UNSPEC provided by savings of previous static projects during Fiscal Years 2017-2023 and increasing estimated receipts and appropriations in the amount of \$162,286.45, from available funds in UNSPEC provided by closure of Vehicles IT programmable (City Project No. P00039), for the purpose of funding Business Applications IT programmable (City Project No. P00037); and
 3. Amend the Fiscal Year 2024-2028 Capital Improvement Program.
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DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to authorize the appropriations of the residual funding in UNSPEC in the IT Capital fund to the Business Applications IT programmable (City Project No. P00037). During Fiscal Years of 2017-2023, several static capital projects have been completed resulting in \$28,708.12 residual funding. The completed projects incurred expenses that were less than the original appropriation.

Additionally, the recommendations will appropriate the residual funding in the UNSPEC in the IT Capital Fund to the Business Applications IT programmable (City Project No. P00037). The residual funding from Vehicle IT programmable (City Project No. P00039) was \$162,286.45. The decision was made by City Leadership that IT Solutions should not provide for its vehicles out of IT Capital Funds and therefore should be included in the City's vehicle replacement program (VERF).

The aggregate remaining balance of \$190,994.57 will be transferred to the Business Applications programmable (City Project No. P00037) to cover the cost of any projects that incurs expenses above the approved amount and will allow for additional projects previously unfunded to become viable.

Funding is budgeted in the ITS Capital Fund for the Information Technology Solutions Department for the purpose of funding the Business Applications-IT programmable project.

A Form 1295 is not required because: This M&C does not request approval of a contract with a business entity.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are currently available in the Unspecified-All Funds project and the Vehicles-IT project within the ITS Capital Fund and upon approval of the above recommendations and adoption of the attached appropriation ordinance, funds will be available in the ITS Capital Fund for the Business Applications-IT programmable project. Prior to an expenditure being incurred, the Information Technology Solutions Department has the responsibility of verifying the availability of funds

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