

Mayor and Council Communication

DATE: 08/04/20

M&C FILE NUMBER: M&C 20-0484

LOG NAME: 13P20-0099 GAMING MACHINE DISPOSAL SERVICES AR

SUBJECT

Authorize Revenue Agreement with M&K Recovery Group for Gaming Machine Disposal Services, and Authorize Four Annual Renewal Options for the Police Department (ALL COUNCIL DISTRICTS)

RECOMMENDATION:

It is recommended that the City Council authorize a revenue agreement with M&K Recovery Group for Gaming Machine Disposal Services and authorize four annual renewal options for the Police Department.

DISCUSSION:

The Police Department approached the Purchasing Division to procure an annual agreement for gaming machine disposal services and Purchasing issued a Request for Proposals (RFP). The RFP consisted of detailed specifications describing services the firm is to perform for this agreement.

The RFP was advertised in the *Fort Worth Star-Telegram* on February 26, 2020, March 4, 2020, March 11, 2020, March 17, 2020, March 18, 2020, March 25, 2020, March 31, 2020 and April 1, 2020. Two responses were received. The proposals were reviewed by an evaluation committee consisting of staff from the Police Department.

Staff from the Police Department evaluated the proposals submitted on best value criteria including qualifications, experience, and reputation. M&K Recovery Group was determined to provide the best value to the City of Fort Worth. Accordingly, staff recommends awarding a one-year agreement to M&K Recovery Group with four one-year options to renew.

M&K Recovery Group will be required to conduct the sale and destruction of confiscated gaming machines. This is a revenue generating agreement with sale proceeds credited to the appropriate City fund account center. The City will retain fifty (50) percent of gaming machines' revenue from this service to be deposited to the State Asset Forfeiture Fund.

A waiver of the goal for MBE/SBE subcontracting requirements was requested by the Purchasing Division and approved by the M/WBE Office, in accordance with the BDE Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

Upon City Council approval, the Agreement shall begin upon execution of the Agreement and expire one year from that date.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendation and execution of the agreement, funds will be deposited into the State Asset Forfeiture Fund. The Police Department (and Financial Management Services) is responsible for the collection and deposit of funds due to the City.

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