

Mayor and Council Communication

DATE: 06/14/22

M&C FILE NUMBER: M&C 22-0467

LOG NAME: 13PCOOP DIR-CPO-4754 AV MANAGED SUPPORT SERVICES TD IT

SUBJECT

(ALL) Authorize the Execution of a Purchase Agreement with GTS Technology Solution, Inc. for Audio Visual Managed Support Services Using the State of Texas Department of Information Resources Cooperative Contract DIR-CPO-4754, for an Amount Up to \$198,444.08 for the Initial Eight Month Term, with Three One-Year Renewals for \$297,666.12 each Renewal Year for the Information Technology Solutions Department

RECOMMENDATION:

It is recommended that City Council authorize execution of a purchase agreement with GTS Technology Solutions, Inc. for Audio Visual Managed Support Services using State of Texas Department of Information Resources Cooperative Contract DIR-CPO-4754, for an amount of up to \$198,444.08 for the initial eight month term, with three one-year renewals for \$297,666.12 each renewal year for the Information Technology Solutions Department.

DISCUSSION:

The Information Technology Solutions (ITS) Department will use the purchase agreement for the coordination, implementation and installation of technology services for audio visual needs to all City departments using Texas Department of Information Resources (DIR) contract DIR-CPO-4754. Procurement for audio visual equipment will utilize a separate agreement.

State law provides that a local government purchasing an item under a cooperative purchasing agreement satisfies State laws requiring that the local government seek competitive bids for purchase of the item. Cooperative contracts have been competitively bid to increase and simplify the purchasing power of local government entities across the State of Texas.

In the event the DIR agreement is not renewed, staff would cease purchasing at the end of the last purchase agreement coinciding with a valid DIR agreement. If the City Council were to not appropriate funds for a future year, staff would stop making purchases when the last appropriation expires, regardless of whether the then-current purchase agreement has expired.

The City will initially use the DIR contract to make purchases authorized by this Mayor & Council Communication (M&C). The Cooperative Contract is set to expire on March 5, 2026. If DIR-CPO-4754 is extended, this M&C authorizes the City to purchase managed services under the extended contract. If DIR-CPO-4754 is not extended but DIR executes a new cooperative contract with GTS Technology Solutions, Inc. and with substantially similar terms, this M&C authorizes the City to purchase the equipment and supplies under the new DIR contract. If this occurs, in no event will the City continue to purchase goods and services under the new agreement for more than two (2) years without seeking Council approval.

DIR-CPO-4754 has an initial term through March 05, 2023. State law provide that a local government purchasing an item under a Cooperative Purchasing Agreement satisfies state laws requiring that the local government seek competitive bids for the purchase of the item. DIR-CPO-4754 has been competitively bid to increase and simplify the purchasing power of government entities.

Funding is budgeted in the Other Contractual Services account of the ITS Other General Government Department's ITS Capital Fund.

This agreement may be renewed for up to three one-year renewal terms at the City's option. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

A M/WBE goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

This project will serve ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the ITS Capital Fund for the FY 21 AV/DS and the FY 22 AV/DS projects to support the approval of the above recommendation and award of the agreement. Prior to any expenditure being incurred, the Information Systems Department has the responsibility to validate the availability of funds.

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