

Mayor and Council Communication

DATE: 03/11/25

M&C FILE NUMBER: M&C 25-0187

LOG NAME: 06KHA PROFESSIONAL SERVICES AMENDMENT 1

SUBJECT

(ALL) Authorize Execution of Amendment No. 1 to City Secretary Contract No. 59568, a Professional Services Agreement with Kimley-Horn and Associates, Inc. Adding Funds in an Amount Up to \$100,000.00 for a Revised Contract Totaling \$1,000,000.00 for Drainage and Floodplain Review Services

RECOMMENDATION:

It is recommended that the City Council authorize execution of Amendment No. 1 to City Secretary Contract No. 59568, a Professional Services Agreement with Kimley-Horn and Associates, Inc. adding funds in an amount Up to \$100,000.00 for a revised contract totaling \$1,000,000.00 for Drainage and Floodplain Review Services.

DISCUSSION:

On May 23, 2023 Mayor & Council Communication (M&C 23-0390), the City Council authorized execution of professional services agreement with Kimley-Horn and Associates, Inc., in the amount of \$900,000.00 for drainage and floodplain review services associated with private development projects. Kimley-Horn and Associates, Inc., provides staff augmentation to reduce review time of the drainage and floodplain design component of private development projects.

Kimley-Horn and Associates, Inc., performs this work on an on-call, time, and materials basis. Additional contract capacity is necessary due to an increase in meetings and total reviews of drainage studies and Infrastructure Plan Review Center (IPRC) plan reviews. These reviews include multiple review cycles of the same project, developer requested meetings & discussions outside of formal review cycles and mandatory pre-submittal meetings for IPRC projects.

Funding is budgeted in the Transportation & Public Works Department's rollup within the Stormwater Utility Fund.

DVIN-BE: This solicitation was reviewed by The Business Equity Division for available business equity prospects according to the City's Business Equity Ordinance. There were limited business equity opportunities available for the services/goods requested, therefore, no business equity goal was established.

The project is located in ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the Stormwater Utility Fund to support the approval of the above recommendation and execution of the amendment to the contract. Prior to any expenditure being incurred, the Development Services and Transportation & Public Works Departments have the responsibility to validate the availability of funds.

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