

# Mayor and Council Communication

**DATE:** 09/28/21

**M&C FILE NUMBER:** M&C 21-0751

**LOG NAME:** 13PAMEND COOP PLAYGROUND EQUIPMENT BB PARD LH

**SUBJECT**

(ALL) Authorize an Amendment to the Playground Equipment Mayor and Council Communication 20-0151 to Add an Additional Vendor, Heartland Park & Recreation, using BuyBoard 592-19 by Reducing Webuild Fun Funds by \$20,000.00

---

**RECOMMENDATION:**

It is recommended that City Council authorize an amendment to the Mayor and Council Communication 20-0151, *Purchase Agreements with Multiple Vendors for Recreation Equipment and Field Lighting Products Using a Cooperative Contract* to add an additional vendor, Heartland Park & Recreation, using BuyBoard 592-19.

---

**DISCUSSION:**

On March 17, 2020, the City Council approved Mayor and Council Communication (M&C 20-0151) to *Authorize Purchase Agreements with Multiple Vendors for Recreation Equipment and Field Lighting Products Using a Cooperative Contract for the Parks & Recreation Department in the Combined Annual Amount Up to \$750,000.00 and Authorize Two Annual Renewal Options (ALL COUNCIL DISTRICTS)*. The funds were allocated between 12 vendors using BB 592-19.

Since March 2020, the Park and Recreation Department has acquired West Fort Ranch Park and Chisholm Trail Park. The playground's equipment is in need of repairs and replacement parts. Both of the parks original equipment is manufactured by Heartland Park and Recreations (a participating vendor of BuyBoard contract 592-19). PARD has asked Purchasing to include Heartland Park and Recreations in M&C 20-0151 as a vendor to purchase parts that will be installed by the PARD Small Capital Projects Crews (SCPC) and maintenance staff.

Staff recommends amending M&C 21-0151 to include Heartland Park & Recreations. No additional spending authority is needed. Funds will be allocated to various vendors as needed.

**COOPERATIVE PURCHASE** - State law provides that a local government purchasing an item under a Cooperative Purchasing Agreement satisfies state laws requiring that the local government seek competitive bids for purchase of the items. BuyBoard contracts have been competitively bid to increase and simplify the purchasing power of government entities. BuyBoard conducted competitive bidding for the Contract 591-19 during January 2019.

**OFFICE OF BUSINESS EQUITY** - A Business Equity goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

**AGREEMENT TERMS** – This agreement will commence upon City Council approval, and end September 30, 2022 to coincide with BuyBoard contract No. 592-19.

**RENEWAL OPTIONS** - The BuyBoard Agreement may be renewed at the City's option for one additional one-year term if BuyBoard renews its contract. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

---

**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that upon approval of the above recommendation and award of the contract, funds are available in the current operating and capital budgets, as appropriated, of the General and Capital Project Funds. Prior to any expenditure being incurred, the Park & Recreation Department has the responsibility to validate the availability of funds.

**Submitted for City Manager's Office by:** Jay Chapa 5804

**Originating Business Unit Head:** Reginald Zeno 8517

**Additional Information Contact:** Cynthia Garcia 8525  
Laurena Hamilton 8321