City of Fort Worth, Texas

Mayor and Council Communication

DATE: 09/30/25 **M&C FILE NUMBER:** M&C 25-0923

LOG NAME: 13PRFP25-0127 VERTICAL AND CENTRIFUGAL PUMP PARTS AND REPAIR AO

SUBJECT

(ALL) Authorize Execution of Non-Exclusive Agreements with Anytime Pump Service Company d/b/a CIE, Odessa Pumps and Equipment, Inc., and Smith Pump Company, Inc., for Vertical and Centrifugal Pump Parts and Repair in an Annual Amount Up to \$2,000,000.00 for the First Year and Authorize Four One-Year Renewal Options for the Same Amount for the Water Department

RECOMMENDATION:

It is recommended that the City Council authorize execution of non-exclusive agreements with Pump Service Company d/b/a CIE, Odessa Pumps and Equipment, Inc, and Smith Pump Company, Inc., for vertical and centrifugal pump parts and repair in an annual amount up to \$2,000,000.00 for the initial term and authorize four one-year renewal options for the same amount for the Water Department.

DISCUSSION:

The Water Department approached the Purchasing Division to secure an agreement for vertical and centrifugal pump parts and repair services located at various Water and Wastewater facilities.

Purchasing Staff issued Request for Proposal (RFP) Number 25-0127. The RFP consisted of detailed specifications describing the responsibilities and requirements to provide these services.

The RFP was advertised in the Fort Worth Star-Telegram on April 30, 2025, May 14, 2025, and May 21, 2025. The City received four (4) responses. Edison Machine was deemed non-responsive.

An evaluation panel consisting of representatives from the Water Department reviewed and scored the submittal using Best Value criteria. The individual scores were averaged for each of the criteria, and the final scores are listed in the table below.

Proposers	Evaluation Factors				
	a.	b.	C.	d.	Total
Odessa Pumps	0.33	14	14	14.67	42.99
Anytime Pump Service Company	0.05	16	16	16	48.05
Smith Pump Company	40	16.67	16	16	88.67

The RFP document specified the use of the following Best Value Criteria:

- a. Cost
- b. Qualifications and Experience
- c. Approach to perform services
- d. Ability to meet the City's needs

After evaluation, the panel concluded that Anytime Pump Service Company d.b.a CIE, Odessa Pumps, and Smith Pump Company presented the best value for the City. Therefore, the panel recommends that City Council authorize the execution of non-exclusive agreements with Anytime Pump Service Company d.b.a CIE, Odessa Pumps, and Smith Pump Company. No guarantee was made that a specific amount of services would be purchased.

FUNDING: The maximum annual amount allowed under this agreement will be \$2,000,000.00; however, the actual amount used will be based on the needs of the department and available budget.

AGREEMENT TERMS: Upon City Council approval, this agreement shall begin upon execution and expire one (1) year from that date.

RENEWAL TERMS: This Agreement may be renewed at the City's option for four additional, one-year terms. This action does not require City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal terms.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

The bid was issued before September 1st, preceding the implementation of the Small Business Goal.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the Water & Sewer Fund to support the approval of the above recommendation and execution of the agreement. Prior to any expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

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