

Mayor and Council Communication

DATE: 04/12/22

M&C FILE NUMBER: M&C 22-0262

LOG NAME: 13P ITB 22-0026 RESIDENTIAL PLUMBING SERVICES WATER ADK

SUBJECT

(ALL) Authorize an Agreement with Astar Heat and Air, Inc. for Residential Plumbing Services in an Amount Up to \$450,000.00 and Authorize Four One-Year Renewals in the Same Amount for the Water Department

RECOMMENDATION:

It is recommended that the City Council authorize an agreement with Astar Heat and Air, Inc. for residential plumbing services in an amount up to \$450,000.00 and authorize four one-year renewals in the same amount for the Water Department.

DISCUSSION:

The Water Department approached the Purchasing Division with the intent to establish an agreement to provide residential plumbing services for qualified elderly and/or low-income homeowners through the Smart-Flush and SmartRepair water conservation programs and any new programs created during the course of these agreements. The SmartFlush and SmartRepair programs helped water customers reduce water bills and city water loss by installing water-efficient toilets, as well as, finding/fixing minor plumbing leaks, such as faucets, fixtures, toilets and minor pipe repair.

In order to procure these services, Invitation to Bid (ITB) 22-0026 Residential Plumbing Services was advertised in the *Star-Telegram* on Wednesday's from December 29, 2021 through January 19, 2022. The ITB was sent to 27 vendors, with three (3) responses being received. The three responses were evaluated by a panel of four consisting of members from the Water, and Property Management Departments. After evaluations were concluded, the vendor with the highest score was Astar Heat and Air, Inc. Purchasing staff reviewed the pricing and determined it to be fair and reasonable. As a result of the evaluations, it is recommended to award an agreement to Astar Heat and Air, Inc.

This amount is budgeted in the Other Contractual account

AGREEMENT TERMS: The agreement may be renewed for four one-year terms. The renewal action will not require City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligation during the renewal terms.

DVIN-BE: A waiver of the goal for Business Equity subcontracting requirement is approved by the **DVIN-BE**, in accordance with the Business Equity Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the Water & Sewer Fund to support the approval of the above recommendation and award of the agreement. Prior to any expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

Submitted for City Manager's Office by: Reginald Zeno 8517

Dana Burghdoff 4554

Originating Business Unit Head: Anthony Russo 8338

Chris Harder 6344

Additional Information Contact: Cynthia Garcia 8525

Ashley Kadva 2047