

Mayor and Council Communication

DATE: 05/12/26

M&C FILE NUMBER: M&C 26-0369

LOG NAME: 21LEMCO JOB ORDER CONTRACT AMENDMENT

SUBJECT

(CD 7) Approve Increase to the Annual Aggregate Limit of the Job Order Contract with Lemco Construction and Materials, LLC, from \$1,500,000.00 to \$1,802,317.00 for Fiscal Year 2026; and Authorize Issuance of a Job Order to Lemco Construction and Materials, LLC, in the Amount of \$454,200.00 for Façade Repair and Resealing at the Charlie and Kit Moncrief Building at Will Rogers Memorial Center

RECOMMENDATION:

1. Approve an increase to the annual aggregate limit of the Job Order Contract with Lemco Construction and Materials, LLC, from \$1,500,000.00 to \$1,802,317.00 for fiscal year 2026; and
2. Authorize issuance of a Job Order Contract with Lemco Construction and Materials, LLC, in the amount of \$454,200.00 for façade repair and resealing at the Charlie and Kit Moncrief Building (City Project No. 105788).

DISCUSSION:

The purpose of this Mayor & Council Communication (M&C) is for City Council to approve an increase to the overall Job Order Contract with Lemco Construction and Materials, LLC (City Secretary No. 58060-R2) and authorize an individual job order in the amount of \$ 454,200.00, to repair and reseal the façade for the Charlie and Kit Moncrief Building at Will Rogers Memorial Center (WRMC) located at 3401 W. Lancaster Ave, Fort Worth, TX 76107.

City staff recommends issuing a Job Order to Lemco Construction and Materials, LLC, to repair and restore the building envelope in order to prevent water infiltration and improve the long-term weatherproofing of the facility. Over time, sealants and caulking around windows, doors, and other exterior openings deteriorate, allowing moisture to penetrate the structure. Resealing and caulking are essential maintenance practices that help prevent water damage, mold growth, and structural deterioration. These improvements also extend the lifespan of exterior materials and reduce the likelihood of future costly repairs. Regular updates to exterior seals contribute to both the functional integrity and visual appearance of the building.

On August 9, 2022, the City Council authorized execution of a Job Order Contract with Lemco Construction and Materials, LLC, for minor construction and renovation services, with the aggregate amount of job orders not to exceed \$1,500,000.00 during any one-year period (M&C 22-0577). To complete the necessary repairs at the Charlie and Kit Moncrief Building and maintain capacity for additional projects as needed, staff recommends increasing the annual aggregate limit to \$1,802,317.00 for fiscal year 2026.

The overall project costs are expected to be as described in the table below:

WRMC – Charlie & Kit Moncrief Building Repair	Totals
Material and Job Order Costs	\$454,200.00
Project Administration, Project Management, Contingency, Etc.	\$20,000.00
Project Totals	\$474,200.00

Funding is budgeted in the Public Events Capital Fund for the purpose of funding the WRMC Caststone / Facade Repair project (City Project No. 105788), for the Culture and Tourism Department, as appropriated.

This project is located in COUNCIL DISTRICT 7.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the Public Events Capital Fund for the WRMC Caststone / Facade Repair project to support the approval of the above recommendations and authorization and increase of job order contracts. Prior to any expenditure being incurred, the Property Management Department has the responsibility to validate the

availability of funds.

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