

Mayor and Council Communication

DATE: 06/23/20

M&C FILE NUMBER: M&C 20-0459

LOG NAME: 60ASBUILTSUPPORTP1-DANNENBAUM

SUBJECT

Authorize Execution of a Professional Services Agreement in the Amount of \$300,000.00 with Dannenbaum Engineering Corporation for Water and Sewer As-Built/Record Drawing Support, Part 1 and Adopt Appropriation Ordinance (ALL COUNCIL DISTRICTS)

RECOMMENDATION:

It is recommended that the City Council:

1. Authorize execution of a Professional Services Agreement in the Amount of \$300,000.00 with Dannenbaum Engineering Corporation for As-Built/Record Drawing Support, Part 1 (City Project No. 100258); and
2. Adopt the attached Appropriation Ordinance increasing receipts and appropriations in the Water & Sewer Capital Projects (W&S Capital Projects) Fund in the amount of \$320,000.00, transferred from available funds within the Water & Sewer Fund.

DISCUSSION:

This Mayor and Council Communication is to authorize the preparation of as-built/record drawings for approximately 150 plan sets (out of a backlog total of 419 plan sets) of water and sanitary sewer drawings for developer and old capital improvement projects. The proposed scope of services consists of coordinating with City staff and the design engineer, modifying plans to reflect actual installation, submitting record drawings with required attachments and providing GIS assistance when necessary. These services for various Water Department pipeline projects were previously prepared by the Transportation and Public Works Department (TPW) who no longer has the staff for this work. As-built/record drawing preparation is now included in the scope of services for Water Department design engineering agreements.

In addition to the contract amount, \$20,000.00 (Sewer: \$10,000.00; Water: \$10,000.00) is required for project management.

This project will have no impact on the Water Department's operating budget when completed.

Appropriations for the As-Built/Record Drawing Support is as depicted below:

Fund	Existing Appropriations	Additional Appropriations	Project Total*
W&S Capital Projects - Fund 56002	\$0.00	\$320,000.00	\$320,000.00
Project Total	\$0.00	\$320,000.00	\$320,000.00

*Numbers rounded for presentation purposes.

M/WBE OFFICE: Dannenbaum Engineering Corporation is in compliance with the City's BDE Ordinance by committing to 10 percent SBE participation on this project. The City's SBE goal on this project is 10 percent.

The project is located in ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget in the Water & Sewer Fund, and upon approval of the above recommendations and adoption of attached appropriation ordinance, funds will be available in the Water & Sewer Capital Projects (W&S Capital Projects) Fund for the As Built and Record Drawing project to support the approval of the above recommendations and execution of the amendment to the engineering agreement. Prior to any expenditure being incurred, the Water Department is responsible to validate the availability of funds.

Submitted for City Manager's Office by: Dana Burghdoff 8018

Originating Business Unit Head: Chris Harder 5020

Additional Information Contact: Lawrence Hamilton 2626

