

# Mayor and Council Communication

**DATE:** 02/13/24

**M&C FILE NUMBER:** M&C 24-0125

**LOG NAME:** 21BOB BOLEN GENERATOR DESIGN

## **SUBJECT**

(CD 8) Authorize the Execution of a Professional Services Agreement with Baird, Hampton & Brown, Inc., in the Amount of \$290,000.00, for the Design for Generators at the Bob Bolen Public Safety Building

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## **RECOMMENDATION:**

It is recommended that the City Council authorize the execution of a professional services agreement with Baird, Hampton & Brown, Inc., in the amount of \$290,000.00, for the design for generators at the Bob Bolen Public Safety Building.

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## **DISCUSSION:**

The purpose of this Mayor and Council Communication is to authorize the execution of a professional service agreement with Baird, Hampton & Brown, Inc. (BHB), in an amount up to \$290,000.00 to provide engineering services for the design and development of construction documents, based on an engineering report provided by BHB for a full emergency standby power support system for the Bob Bolen Public Administration building. This system would support both the Police and Fire Training buildings and allow each of these areas to run on emergency power for 24 hours.

Baird, Hampton & Brown is one of the firms preselected for professional services agreement with the City. Staff considers this fee to be fair and reasonable for the scope of services proposed.

**Funding** - Funding is budgeted in the Police Department's CCPD Capital Projects Fund for the purpose of funding the PD FY23 Generator project, as appropriated.

**Waiver of Building Permit Fees** - In accordance with the City Code of Ordinances, Part II, Chapter 7-1 Fort Worth Building Administrative Code, Section 109.2.1, Exception 2; "Work by non-City personnel on property under the control of the City of Fort Worth shall be exempt from the permit fees only if the work is for action under a contract will be or has been approved by City Council with notes in the contract packages stating the fee is waived."

**Diversity and Inclusion Business Equity Office (DVIN)** - BAIRD, HAMPTON & BROWN, INC. is in compliance with the City's Business Equity Ordinance by committing to 18% MWBE participation on this project. The City's MWBE goal on this project is 15%.

The project is physically located in COUNCIL DISTRICT 8.

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## **FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the CCPD Capital Projects Fund for the PD FY23 Generator project to support the approval of the above recommendation and execution of the agreement. Prior to any expenditure being incurred, the Property Management & Police Departments have the responsibility to validate the availability of funds.

**Submitted for City Manager's Office by:** Dana Burghdoff 8018

**Originating Business Unit Head:** Ricardo Salazar 8379

Brian Glass 8088

**Additional Information Contact:** Nikita Watts 2028