

# Mayor and Council Communication

DATE: 05/24/22

M&C FILE NUMBER: M&C 22-0377

LOG NAME: 13PP 22-0044 VERTICAL TURBINE PUMP SERVICES WATER LSJ

**SUBJECT**

(ALL) Authorize Non-Exclusive Purchase Agreement with Odessa Pumps & Equipment and Wiesinger Incorporated for Vertical Turbine Pump Services for a Combined Annual Amount Up to \$939,575.00 during the Initial Term and Authorize Four, One Year Renewals Options for the Same Annual Amount for the Water Department

**RECOMMENDATION:**

It is recommended that the City Council authorize non-exclusive purchase agreements with Odessa Pumps & Equipment and Weisinger Incorporated for vertical turbine pump services for a combined annual amount up to \$939,575.00 during the initial term and authorize four, one year renewal options for the same annual amount for the Water department.

**DISCUSSION:**

The Water Department approached the Purchasing Division for assistance to finalize non-exclusive annual agreements for vertical turbine and centrifugal pump services for City owned facilities. The Purchasing Division issued an Invitation to Bid (ITB) that included detailed specifications describing performance expectations, types of pumps and locations requiring services that will be purchased on an "as-needed" basis. The bid was advertised in the *Fort Worth Star-Telegram* for four consecutive Wednesdays beginning on January 18, 2022, through February 9, 2022. The City received seven bids.

An evaluation panel comprised of representatives of the Water Department reviewed and scored the submittals using the Best Value criteria which included:

- (a) Contractor's qualification and experience;
- (b) Extent to which the goods and services meet the City's needs;
- (c) Contractor Reputation
- (d) Cost of service

The individual scores were averaged for each of the criteria and the final scores are listed in the following table. Points for pricing is determined as follows: Bidder must receive at least 50% or more of the total available points for technical criteria.

Bidder's	Evaluation Factors				
	a	b	c	d	Total Score
Odessa Pumps & Equipment Co.	6	5	11	60	82
Weisinger Incorporated	6	6	12	56	80
Allen Electric	5	5	10	57	77
Smith Pump Company, Inc.	6	6	12	46	70

Staff recommends awarding one-year non-exclusive agreements to Odessa Pumps & Equipment Co., and Weisinger Incorporated in a combined annual amount up to \$939,575.00 for the Water Department and four annual renewal options for the same amount. No guarantee was made that a specific amount of these services will be purchased.

Funding is budgeted in the Other Contractual Services account of the Water Distribution Systems Department within the Water & Sewer Fund.

DIVERSITY AND INCLUSION (DVIN) - A waiver of the goal for Business Equity subcontracting requirement is approved by the DVIN-BE, in accordance with the Business Equity Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

AGREEMENT TERMS - Upon City Council approval, this agreement shall begin upon execution and expire one year from that date.

RENEWAL TERMS -This agreement may be renewed for four additional one-year renewal periods. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

ADMINISTRATIVE CHANGE ORDERS - In addition, an administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval.

**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the Water and Sewer Fund to support the approval of the above recommendation and execution of the purchase agreement. Prior to any expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

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