

City of Fort Worth, Texas

# Mayor and Council Communication

DATE: 09/30/25 M&C FILE NUMBER: M&C 25-0921

LOG NAME: 13P COOP TIPS 230505 PARKING FACILITY MANAGEMENT TPW JJ

SUBJECT

(ALL) Authorize Execution of a Purchase Agreement with SP Plus, LLC, an Authorized Reseller of Metropolis Capital Holdings LLC or Affiliates, Using a Cooperative Contract to Provide Maintenance, Repair, and Operations (MRO) Services for an Annual Amount Up to \$800,000.00, for the Initial Three Year Term with the Option to Renew for Two Additional One-Year Renewal Options in the Same Amount for the Transportation & Public Works Department

RECOMMENDATION:

It is recommended that the City Council authorize execution of a purchase agreement with SP Plus, LLC, an authorized reseller of Metropolis Capital Holdings LLC or affiliates, using The Interlocal Purchasing System (TIPS) cooperative contract to provide maintenance, repair, and operations (MRO) services for an annual amount up to \$800,000.00, for the initial three-year term with the option to renew for two additional one-year terms in the same amount for the Transportation & Public Works Department.

DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to authorize an agreement to provide maintenance, repair, and operational services to assist in the upkeep of the garages located on Houston Street and Commerce Street. The agreement will provide duties that include, but not limited to, parking maintenance, functional operation of parking assets, revenue collection, and parking enforcement.

FUNDING: The maximum annual amount allowed under this agreement will be \$800,000.00; however, the actual amount used will be based on the needs of the department and available budgets. Funding will be budgeted in the Other Contractual Services account within the Municipal Parking Fund for Fiscal Year 2026.

COOPERATIVE PURCHASE: State law provides that a local government purchasing an item under a cooperative purchase agreement satisfies any state law requiring that the local government seek competitive bids for the purchase of the item. TIPS contracts are competitively bid to increase and simplify the purchasing power of government entities across the State of Texas.

TIPS Cooperative Contract No. 230505 was published on May 4, 2023, and May 11, 2023, and responses were opened on June 16, 2023. TIPS contracts offer fixed discounts. Staff reviewed the pricing and determined it to be fair and reasonable.

AGREEMENT TERM: The initial term of the agreement will begin upon execution and expire on July 31, 2029, to correspond with the terms of the cooperative contract.

RENEWAL OPTIONS: In accordance with the terms of TIPS Cooperative Contract No. 230505, there are options for two additional one-year terms. The spending authority for the renewal period, if exercised, will be in an amount up to \$800,000.00. This action does not require specific City Council approval, provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

SMALL BUSINESS ORDINANCE: This cooperative agreement request was submitted before September 1, 2025, preceding the implementation of the Small Business Program. Therefore, a waiver is not required.

This project will serve ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendation and adoption of the Fiscal Year 2026 Budget by the City Council, funds will be available in the Fiscal Year 2026 operating budget, as appropriated, in the Municipal Parking Fund to support execution of the purchase agreement. Prior to an expenditure being incurred, the Transportation & Public Works Department has the responsibility to validate the availability of funds.

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