

Mayor and Council Communication

DATE: 06/09/26

M&C FILE NUMBER: M&C 26-0433

LOG NAME: 60OVERSWATERMAMIR-KHA

SUBJECT

(CD 2, CD 3, CD 5, CD 7, CD 8, and CD 9) Authorize Execution of Engineering Agreement with Kimley-Horn and Associates, Inc., in the Amount of \$644,400.00 for Oversized Water Meter Advanced Meter Infrastructure Replacement Project, Adopt Resolution Expressing Official Intent to Reimburse Expenditures with Proceeds of Future Debt, and Adopt Appropriation Ordinance to Effect a Portion of Water's Contribution to the Fiscal Years 2026 - 2030 Capital Improvement Program

RECOMMENDATION:

It is recommended that the City Council:

1. Authorize execution of an Engineering Agreement with Kimley-Horn and Associates, Inc. in the amount of \$644,400.00 for the Oversized Water Meter Advanced Meter Infrastructure Replacement project;
2. Adopt the attached resolution expressing official intent to reimburse expenditures with proceeds of future fund debt for the Oversized Water Meter Advanced Meter Infrastructure Replacement project; and
3. Adopt the attached appropriation ordinance adjusting appropriations in the Water & Sewer Commercial Paper Fund by increasing appropriations in the Oversized Water Meter Advanced Meter Infrastructure Replacement project (City Project No. 106781) in the amount of \$882,440.00 and decreasing appropriations in the W&S Commercial Paper project (City Project No. UCMLPR) by the same amount, to effect a portion of Water's contribution to the Fiscal Years 2026-2030 Capital Improvement Program.

DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to authorize the preparation of plans and specifications for the replacement of 22 existing retail water meters ranging in size from 3 to 6-inches located throughout the City's water system for the Oversized Water Meter Advanced Meter Infrastructure Replacement project.

The project will provide design services for the following: replacement of existing meter vaults that are undersized to accommodate the larger advanced meter infrastructure; removal of concrete obstructions in some of the meters; replacement of caved in vaults that are leaning on the meters, insufficient space to access valves and test ports which are complicating meter replacement; removal of tree roots that prevent maintenance; and relocation/replacement of meters that are currently located on private property in commercial basements into public right-of-way. The locations of the meters are shown on the attached location maps.

In addition to the contract amount, \$238,040.00 is required for project management, utility coordination, real property acquisition and material testing.

It is the practice of the Water Department to appropriate its Capital Improvement Program (CIP) throughout the Fiscal Year, instead of within the annual budget ordinance, as projects commence, additional funding needs are identified, and to comply with bond covenants.

Funding for the Oversized Water Meter Advanced Meter Infrastructure Replacement Project is depicted below:

Fund	Existing Appropriations	Additional Appropriations	Project Total*
Fund 56026 - W&S Commercial Paper	\$0.00	\$882,440.00	\$882,440.00
Project Total	\$0.00	\$882,440.00	\$882,440.00

*Numbers rounded for presentation purposes.

Funding is budgeted in the Commercial Paper project withing the W&S Commercial Paper Fund for the Water Department for the purpose of funding the Oversized Water Meter Advanced Meter Infrastructure Replacement project.

The project is located in COUNCIL DISTRICTS 2, 3, 5, 7, 8 and 9.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are currently available in the Commercial Paper project within the W&S Commercial Paper Fund and

upon approval of the above recommendations and adoption of the attached appropriation ordinance, funds will be available in the W&S Commercial Paper Fund for the Oversized Water Meter AMI Repl project to support the execution of the agreement. Prior to any expense being incurred, the Water Department has the responsibility of verifying the availability of funds.

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