

Mayor and Council Communication

DATE: 10/31/23

M&C FILE NUMBER: M&C 23-0938

LOG NAME: 13PAMEND #1 COOP OMNIA MRO SUPPLY LSJ PARD

SUBJECT

(ALL) Authorize Execution of Amendment No. 1 to City Secretary Contract No. 58705 with Northern Safety Company, Inc., to Increase the Annual Amount by \$130,000.00 for a New Annual Aggregate Amount Up to \$230,000.00 for Maintenance, Repair and Operations Supplies and Related Services for the Park and Recreation Department

RECOMMENDATION:

It is recommended that the City Council authorize the execution of Amendment No. 1 to City Secretary Contract No. 58705 with Northern Safety Company, Inc., to increase the annual amount by \$130,000.00 for a new aggregate amount up to \$230,000.00 for maintenance, repair and operations supplies and related services for the Park and Recreation Department.

DISCUSSION:

On January 9, 2023, the City of Fort Worth entered into an agreement with Northern Safety Company, Inc., using Omnia Partners Cooperative Contract No. R1920007 for maintenance, repair and operations supplies and related services.

The Park and Recreation Department approached the Purchasing Division to increase the annual agreement amount by \$130,000.00 in order to purchase additional personal protective equipment and safety and operating supplies required for routine facilities maintenance and repairs. Accordingly, staff is now requesting authorization to amend the existing agreement to increase the annual amount by an additional \$130,000.00, for a total annual amount not to exceed \$230,000.00.

AGREEMENT TERMS - The current term of this Agreement will expire on March 31, 2024, with one one-year renewal option remaining thereafter.

ADMINISTRATIVE CHANGE ORDER - An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

DIVERSITY & INCLUSION - A Business Equity goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

The maximum amount allowed under this agreement citywide will be \$230,000.00; however, the actual amount used will be based on the need of the department and available budget.

This amendment will not change any other agreement terms or conditions of the contract.

Funding is budgeted in the General Fund and the Community Tree Planting Prog Fund for the Park & Recreation Department.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendation, funds are available in the current operating budget, as previously appropriated, in the General Fund and Community Tree Planting Prog Fund. Prior to an expenditure being incurred, the Park and Recreation Department has the responsibility to validate the availability of funds.

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