

Mayor and Council Communication

DATE: 05/14/24

M&C FILE NUMBER: M&C 24-0375

LOG NAME: 13P AMEND MC 23-0623 FIRE UNIFORMS KQ FIRE

SUBJECT

(ALL) Authorize Amendment to City Secretary Agreement 60034 with Impact Promotional Services, LLC dba Got You Covered Work Wear & Uniforms Using BuyBoard Contract No. 670-22 to Increase the Authorized Amount by \$500,000.00 for a New Contract Amount Up to \$632,000.00 and a Combined Authorized Amount Up to \$1,143,750.00 for All Non-Exclusive Agreements for City Departments

RECOMMENDATION:

It is recommended that the City Council authorize an amendment to City Secretary Contract 60034 with Impact Promotional Services, LLC dba Got You Covered Work Wear & Uniforms using BuyBoard contract no. 670-22 to increase the authorized amount by \$500,000.00 for a new contract amount up to \$632,000.00 and a combined authorized amount up to \$1,143,750.00 for all non-exclusive agreements for City departments.

DISCUSSION:

On August 8, 2023, City Council approved Mayor and Council Communication (M&C) 23-0623 for non-exclusive agreements with Impact Promotional Services, LLC dba Got You Covered Work Wear & Uniforms, Maxari, and Galls, LLC using BuyBoard Cooperative Contract No. 670-22 in a combined annual amount up to \$643,750.00 for the purchase of uniforms and accessories for the Water, Park and Recreation, and Neighborhood Services Departments.

On January 26, 2024, The Fire Department approached the Purchasing Division to increase the agreement with Impact Promotional Services, LLC dba Got You Covered Work Wear & Uniforms by \$500,000.00 for a new agreement amount up to \$632,000.00 for this vendor and a total aggregate amount up to \$1,143,750.00 for all of the above-listed non-exclusive agreements. The increase to this agreement will be used for the purchase of fire uniforms for the Fire Department.

Department	Current Annual Amount	New Annual Amount
Water	\$430,000.00	\$430,000.00
Park and Recreation	\$75,000.00	\$75,000.00
Neighborhood Services	\$10,000.00	\$10,000.00
25% Purchasing Contingency	\$128,750.00	\$128,750.00
Fire	\$0.00	\$500,000.00
Total	\$643,750.00	\$1,143,750.00

The increase approved through this M&C will only be utilized by Impact Promotional Services, LLC dba Got You Covered Work Wear & Uniforms.

Funding is budgeted in the Fire Department Rollup within the General Fund for the Fire Department.

ADMINISTRATIVE CHANGE ORDER - An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

AGREEMENT TERMS - The current term of this Agreement will expire on May 31, 2024.

RENEWAL TERMS: The contract may be renewed for up to one (1) successive one-year term up to the maximum amount allowed. This action does not require specific City Council approval provided that City Council has appropriated sufficient funds to satisfy the City's obligations during

the renewal term.

A M/WBE goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

This project will serve ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the recommendation, funds are available in the current operating budget, as previously appropriated, in the General Fund. Prior to an expenditure being incurred, the Fire Department has the responsibility to validate the availability of funds.

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