

Mayor and Council Communication

DATE: 06/22/21

M&C FILE NUMBER: M&C 21-0448

LOG NAME: 122021 WESTLAW LEGAL RESEARCH

SUBJECT

(ALL) Authorize Execution of a Five-Year Contract with West Publishing Corporation in an Amount Not to Exceed \$162,075.48 for Legal Research for the City Attorney's Office

RECOMMENDATION:

It is recommended that the City Council authorize the execution of a five-year contract with West Publishing Corporation in an amount not to exceed \$162,075.48 for legal research for the City Attorney's Office.

DISCUSSION:

This Mayor and Council Communication (M&C) is to authorize the execution of a contract for legal research services for the City Attorney's Office. There are only two viable companies that provide the legal research capabilities required by the City Attorney's Office to perform their job duties for the City. The City Attorney's Office obtained quotes from both Lexis and West Publishing Corporation (the two companies that provide sufficient legal research services). A select group of attorneys in the City Attorney's Office reviewed the quotes and attended presentations with questions and answers from both companies. Further, those select attorneys reviewed the capabilities of West Publishing Corporation using a trial period. West Publishing Corporation was chosen based on the fact that it's suite of services provides the best value to the City Attorney's Office.

Business Equity: A waiver of the goal for Business Equity subcontracting requirements was requested, and approved by the DVIN, in accordance with the applicable Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

A Form 1295 is not required because: This contract will be with a publicly-traded business entity or a wholly-owned subsidiary of a publicly-traded business entity: West Publishing Corporation

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendation and adoption of the Fiscal Year 2022 Budget by the City Council, funds will be available in the Fiscal Year 2022 operating budget, as appropriated, in the General Fund. Prior to an expenditure being incurred, the City Attorney's Office has the responsibility to validate the availability of funds.

Submitted for City Manager's Office by: ALL ACMs 6222

Originating Business Unit Head: Sarah Fullenwider 7623

Additional Information Contact: JB Strong 7627