INTEROFFICE MEMO EMERGENCY PURCHASE Over \$100,000

To: Jesica McEachern, Assistant City Manager

From: Michael E. Crum, Department Director - Public Events

Date: February 21, 2025

Subject: Portable Arena Panels and Gates

The \$47 million Coliseum Concourse renovation, scheduled in conjunction with the Burnett Stall Project, has required the Will Rogers Memorial Center complex to be flexible and to utilize the other buildings at WRMC in new and different ways.

The newly renovated Sheep and Swine Barns provide additional horse show support spaces. The WRMC staff has identified that it is necessary to construct a temporary dirt arena in the Sheep Barn to support the horse shows contracted at WRMC through the 2025 calendar year season.

To do this, the WRMC staff requires additional livestock handling bases, panels and gates beyond our current capacity. These bases, panels, and gates are specifically manufactured for the Sheep Barn space to create a safe riding and exercise arena for horses and attendees.

The cost of this emergency procurement is \$124,920.

Chapter 2, Article I, Section 2-9 at (9) of the City's Code of Ordinances and Section 252.022 of the Local Government Code exempts from normal bidding requirements expenditures that are necessary to preserve or protect the city's property and the public health or safety of the municipality's residents.

APPROVED FOR EMERGENCY PROCUREMENT:

Recommended:

Michael Crum (Feb 21, 2025 16:52 CST)

Michael E. Crum, Department Director – Public Events

Approved by Assistant City Manager:

Jesica McEachern, Assistant City Manager

Taylor Paris Digitally signed by Taylor Paris Date: 2025.03.13 10:51:03 -05'00'

Taylor Paris, Sr Assistant City Attorney

Approved to Legality:

Approved by Purchasing:

			Begin with NEW TEMPLATE with each new sales quote or order					
TRUESTICE CENTRALS			Email order			Quete		
						ORDER TYPE:		Quote
						IF BID, BID DUE DATE:		
						·		
Requested Ship From:						DATE:		02/07/25
Customer ID:					CHECK BOX IF	Pricing and terms are good for 30 a above or date document is emaile	d or delive	
						unless otherwise agreed to in writing. CHECK BOX IF "SHIP TO" ADDRESS IS SAME AS "BILL TO"		
BILL TO (data pref	ills upon select	ion of existing	Customer ID above): SHIP T					
BUSINESS NAME Public Event Departme				rial Center	NAME	E Public Event Department- Will Rogers Memorial Center		
MAIN CONTACT Allison McNamara					ADDRESS	S 3401 West Lancaster		
ADDRESS	3401 West L	ancaster	TX 76107					
CITY/STATE/ZIP PHONE / EMAIL	FT Worth	2-2599			CITY / STATE ZIP / PHONE			
FHONE / EMAIL	Sales Rep	2-2377	Customer PO	A@fortworthtexas.gov Shipping Method	Shipping Terms	Payment Terms	Rog	Delivery Date
	B SANDERS		Costomerro	shipping Meniod		ruymeni ternis	Keq	Delivery Dale
Qty	Wt Ea	Wt Tot		Part # and Description		Retail Unit Price	Ext	tended Total
75				000-201 10' Panel Base (With Fill)			\$	53,625.00
75				rena Panel 7x10 (Plastic		\$ 1,185.00	\$	88,875.00
5	5 3314-710-SPEC HPG CLASSIC 510-9'6" Arena Par				ena Panel Hook up	\$ 1,795.00	\$	8,975.00
		-						
		-						
		-						
	-							
Qty Total	Approximate Weight Total Has product racking ne				necessary to ship the product b	een considered? Retail Subtotal	¢	151,475.00
Call for Pricing on the							Ŷ	131,475.00
following items: 2. Product powder coated in other than the colors on Powder Coat Pricing Schedule. List non-						Hot-Dip Galvanize Charge		
standard color(s) clearly above and/or in Order Notes below; charge listed at right.						Paint Charges: Non-Standard Set-Up Fee &		
	3. All non-standa	rd product (i.e. sp	ecials)this pricing will be built into retail prices above.			Powder Coat Charge		
						Retail Total	s	151,475.00
Sales of varying discount %s (e.g. BoarBuster, BuzzKill, HD EZ-Lift, etc.) MUST be entered on a						Keldii Toldi	Ŷ	101,470.00
separate sales order. Discount %						Discount		-
						Discounted Subtotal	Ş	151,475.00
						Non-Discounted Charges (memo in box at left)		(20.255.00)
Customers claiming to		provide proof		If sales tax applies, enter Sales		(memo in box di ien)		(29,355.00)
prior to sale. Enter TAX				Tax Rate %		Sales Tax		-
				Freight Quote #	T801839	Freight, subject to change		2,800.00
						Total	\$	124,920.00
ORDER NOTES (Please enter in box below):						Add 3% processing fee to the Total if paying by credit card.		
ALL PRODUCT OTHER THAN PANEL BASE WILL BE POWDERCOATED WW GRAY. ORDER WILL NEED TO BE PLACED BY NOON ON FRIDAY FEBRUARY								
14 TO MEET DE	LIVERY DEAD	LINE. 50% D	JE WITHIN 78DAYS OI	FORDER, REMAINIG 50%	6 DUE BEFORE SHIPME	NT		
Email this quote or order form to customers and/or dealers in <u>PDF format only</u> . Revised April 9, 2020								

Signature:

Email: Allison.McNamara@fortworthtexas.gov

Signature: Billard

Email: Brandy.Hazel@fortworthtexas.gov