City of Fort Worth, Texas

Mayor and Council Communication

DATE: 04/22/25 **M&C FILE NUMBER**: M&C 25-0343

LOG NAME: 21PCOOP SOURCEWELL 090624-GPC FLEET PARTS MGMNT AND SUPPLY SRVC

SUBJECT

(ALL) Authorize Execution of an Agreement with Genuine Parts Company d/b/a NAPA Auto Parts Using Sourcewell Cooperative Contract No. 090624-GPC for Fleet Parts Management and Supply Services for an Annual Amount Up to \$14,812,500.00 for the Initial One-Year Term and Authorize Three One-Year Renewal Options for the Property Management Department

RECOMMENDATION:

It is recommended that the City Council authorize execution of an agreement with Genuine Parts Company d/b/a NAPA Auto Parts, using Sourcewell Cooperative Contract No. 090624-GPC for fleet parts management and supply services for an annual amount up to \$14,812,500.00 for the initial one-year term and authorize three one-year renewal options for the Property Management Department.

DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to authorize execution of an agreement with Genuine Parts Company d/b/a NAPA Auto Parts, for fleet parts management and supply services. The department will utilize this agreement for equipment and vehicle parts management and to acquire equipment maintenance parts for the City's fleet and the Emergency Medical Services (EMS) fleet that will be transitioning to the City from Medstar. This contract will replace City Secretary Contract No. 58126 authorized through M&C 22-0531 to allow for additional spending authority to maintain the City's and EMS fleet.

COOPERATIVE PURCHASE: State law provides that a local government purchasing an item under a cooperative purchasing agreement satisfies State laws requiring that the local government seek competitive bids for the purchase of items. Sourcewell Contracts have been competitively bid to increase and simplify the purchasing power of local government entities. Sourcewell, a State of Minnesota local government unit and service cooperative published Request for Proposal No. 090624, available through Sourcewell for vendor managed inventory and logistics management solutions for Fleets and Facilities on July 16, 2024. Contract No. 090624-GPC was awarded to Genuine Parts Company d/b/a NAPA Auto Parts on December 26, 2024.

FUNDING: Funding is budgeted in the General Operating & Maintenance category in the Fleet & Equipment Services Fund for the Property Management Department.

ADMINISTRATIVE CHANGE ORDERS - An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval.

TERM: The initial term of the agreement will begin upon execution and end on December 3, 2026.

RENEWAL TERMS: The agreement may be renewed for three one-year terms. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

EXTENSIONS: The agreement may be extended for three additional one-year terms, contingent upon Sourcewell and the supplier agreeing to the extensions. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the extension term.

BUSINESS EQUITY: A Business Equity goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

This agreement will serve ALL COUNCIL DISTRICTS.

A Form 1295 is not required because: This contract will be with a publicly-traded business entity or a wholly-owned subsidiary of a publicly-traded business entity: Genuine Parts Company d/b/a NAPA Auto Parts

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendation funds are available in the current operating budget, as previously appropriated, and upon adoption of the Fiscal Year 2026 Budget by the City Council, funds will be available in the Fiscal Year 2026 Operating Budget, as appropriated, in the Fleet & Equipment Serv Fund. Prior to an expenditure being incurred, the Property Management Department has the responsibility to validate the availability of funds.

Submitted for City Manager's Office by: Valerie Washington 6199

Originating Business Unit Head: Marilyn Marvin 7708

Additional Information Contact: Eliana Guevara 5199