

# Mayor and Council Communication

**DATE:** 03/31/26

**M&C FILE NUMBER:** M&C 26-0246

**LOG NAME:** 20SWM STORM DRAIN PIPE REHAB HALFF

**SUBJECT**

(ALL) Authorize Execution of a Professional Engineering Services Agreement with Halff Associates, Inc. in an Amount Up to \$717,500.00 for the Storm Drain Rehabilitation Program, With Up to Three Renewals

**RECOMMENDATION:**

It is recommended that the City Council authorize execution of a Professional Services Agreement with Halff Associates, Inc in an amount up to \$717,500.00 for the Storm Drain Rehabilitation Program to support the Storm Drain Pipe Rehabilitation project (City Project No. 104487), with up to three renewals in an amount up to \$682,500.00.

**DISCUSSION:**

The purpose of this Mayor & Council Communication (M&C) is to authorize the execution of a Professional Services Agreement with Halff Associates, Inc. for the Storm Drain Rehabilitation Program in an amount up to \$717,500.00 with up to 3 renewals up to \$682,500.00. The Storm Drain Rehabilitation Program proactively assesses the condition of drainage pipes to identify and program rehabilitation needs before drainage pipes fully fail, which can create sinkholes and significant life safety issues.

The scope of this contract will include inspecting twenty (20) miles of storm drain pipes every Fiscal Year (FY) using Closed Circuit Television (CCTV), performing defect detection and post-processing of inspection data, and providing recommendations regarding rehabilitation priority to inform capital and maintenance needs. In addition, the scope for the first FY will include updating the storm drain rehabilitation manual and a data transfer from the Halff server to the City's server for data collected to date under previous contracts. This will facilitate the hosting of future CCTV data on the City's web platform while providing data documentation and knowledge sharing with the Information Technology Services Department.

In June 2025, the Stormwater Management Division advertised a Request for Qualifications for professional engineering services and seven firms were shortlisted for Category J – Infrastructure Maintenance. Because this contract requires expertise in multiple elements, such as having certified staff to review CCTV inspections, Geographic Information System (GIS) data hosting and managing, and engineering expertise to provide recommendations, a Request for Additional Information (RFAI) was sent out on November 5, 2025 to all the shortlisted firms to provide additional information specific to this project. A team of four panelists reviewed the six received RFAs and the table below shows the scoring summary.

	<b>Firm Name</b>	<b>Total Score (75 Max)</b>
1.	Halff Associates	62.67
2.	Freese and Nichols, Inc.	60.5
3.	LAN	51.5
4.	Kimley Horn and Associates	48.33
5.	Plummer	47.33
6.	Walter P. Moore	24.92

Funding is budgeted in the Stormwater Capital Projects Fund for Transportation & Public Works Department for the purpose of funding the Storm Drain Pipe Rehab project (City Project No. 104487).

**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the Stormwater Capital Projects Fund for the Storm Drain Pipe Rehab project to support the approval of the above recommendation and execution of the contract. Prior to any expenditure being incurred, the Transportation & Public Works Department has the responsibility to validate the availability of funds.

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Expedited