

Mayor and Council Communication

DATE: 06/27/23

M&C FILE NUMBER: M&C 23-0516

LOG NAME: 80HIGHLAND HILLS COMMUNITY CENTER - DONATION

SUBJECT

(CD 8) Authorize the Acceptance of an Anonymous Restricted Donation in the Amount of \$75,000.00 Designated for Improvements to the Highland Hills Park & Community Center, Adopt Appropriation Ordinance, and Amend the Fiscal Years 2023-2027 Capital Improvement Program

RECOMMENDATION:

It is recommended that the City Council:

1. Authorize the acceptance of an anonymous restricted donation in the amount of \$75,000.00 designated for improvements to the Highland Hills Park and Community Center;
2. Adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the Special Donations Capital Projects Fund in the amount of \$75,000.00, from available funds, for the purpose of funding the Highland Hills Park and Community Center Improvement project (City Project No. 104594);
3. Adopted the attached appropriation ordinance adjusting estimated receipts and appropriations in the General Capital Projects Fund by increasing estimated receipts and appropriations in the Highland Hills Park and Community Center Improvement project (City Project No. 104594) in the amount of \$75,000.00 and decreasing estimated receipts and appropriations in the Future Community Partnerships programmable project (City Project No. P00047) by the same amount; and
4. Amend the Fiscal Years 2023-2027 Capital Improvement Program.

DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to request authorization to fund facility improvements and renovations at Highland Hills Community Center.

On December 22, 2022, the Park & Recreation Department (PARD) received an anonymous restricted donation designated for facility improvements and renovations at Highland Hills Community Center. All potential expenditures have been and will continue to be discussed with the Highland Hills Neighborhood Association and community members. Upon receipt of the donation, the City Manager's Office has agreed to match the donation 1:1 using funds in the Future Community Partnerships project (P00047). The Future Community Partnerships project is a holding place for monies the City has committed to be available for use in conjunction with community partners for capital improvements.

Acceptance of this donation will allow for facility renovations and Americans with Disability Act (ADA) improvements. Additionally, funds will allow for the purchase of capital items to enhance recreation programs. Staff will continue to meet with the Highland Hills Neighborhood Association to prioritize projects upon approval of the M&C.

Funding for this project was not included in the FY2023-2027 Capital Improvement Program (CIP) since the donation wasn't anticipated. This action in this M&C will amend the Fiscal Years 2023-2027 Capital Improvement Program as approved in connection with Ordinance 25773-09-2022, Section 7. Capital Improvements, as listed on page 24.

Capital Fund Name	Project Name	FY2023 CIP appropriations	Authority	Budget Adjustment	Revised FY2023 Budget
General Capital Projects Fund	Future Community Partnerships-P00047	\$ 750,000.00	This M&C	\$ (75,000.00)	\$ 675,000.00

Funding is budgeted in the Future Community Partnerships Programmable project within the General Capital Projects Fund and in the Special Donations Cap Projects Fund for the purpose of funding the Highland Hills Park & CC project.

This Project is located in COUNCIL DISTRICT 8.

A Form 1295 is not required because: This M&C does not request approval of a contract with a business entity.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendations and adoption of the attached appropriation ordinances, funds will be deposited into and available in the Special Donations Cap Projects Fund and the General Capital Projects Fund for the Highland Hills Park

& CC project. The Park & Recreation Department (and Financial Management Services) is responsible for the collection and deposit of funds due to the City. Prior to expenditures being incurred, the Park & Recreation Department has the responsibility of verifying the availability of funds.

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