

City of Fort Worth, Texas

Mayor and Council Communication

DATE: 10/21/25 M&C FILE NUMBER: M&C 25-0960

LOG NAME: 60WATER CIS FUNDING

SUBJECT

(ALL) Adopt Appropriation Ordinance in the Amount of \$412,000.00 for Project Management Costs Related to the Implementation of a New Water Customer Information System to Effect a Portion of Water’s Contribution to the Fiscal Years 2026-2030 Capital Improvement Program

RECOMMENDATION:

It is recommended that the City Council adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the Water and Sewer Capital Projects Fund in the amount of \$412,000.00, transferred from available PayGo funds within the Water and Sewer Fund, for the purpose of funding the Water Customer Information System Meter to Cash Program project (City Project No. 104667) to effect a portion of Water’s contribution to the Fiscal Years 2026-2030 Capital Improvement Program.

DISCUSSION:

On November 14, 2023, Mayor and Council Communication (M&C) 23-0980 appropriated \$500,000.00 for the hiring of a Water Utility Customer Information System Consultant. On March 26, 2024, M&C 24-0235, approved the execution of a contract with EMA, Inc. in the amount of \$1,200,000.00 and appropriated \$700,000.00.

The \$412,000.00 appropriation requested in this M&C will provide for the second phase of the project which includes selecting the software vendor, as well as creating and publishing a Request for Proposal to identify and select a system integrator.

This project will have no impact on the Water Department's operating budget when complete.

It is the practice of the Water Department to appropriate its CIP plan throughout the Fiscal Year (FY), instead of within the annual budget ordinance, as projects commence, additional funding needs are identified, and to comply with bond covenants. The actions of this M&C will appropriate funds in support of the Water's portion of the City of Fort Worth's Fiscal Years 2026-2030 Capital Improvement Program.

Funding is currently available in the Transfer to Water/Sewer account of the Water and Sewer Fund for the purpose of funding the Water Customer Information System Meter to Cash Program project.

FY2026 – Water PAYGO Appropriations per City Ordinance 27979-09-2025

FY2026 Original Adopted PayGo	FY2026 Amended PayGo (includes any council actions subsequent to budget adoption)	YTD PayGo Approved for/Moved to Capital Projects	This M&C	FY2026 Remaining PayGo Balance
\$101,090,082.00	\$101,090,082.00	(\$120,000.00)	(\$412,000.00)	\$100,558,082.00

Note: there may be other pending actions or recently approved actions that are not reflected in the table due to timing.

Appropriations for the Water Customer Information System Meter to Cash Program project are as depicted below:

Fund	Existing Appropriations	Additional Appropriations	Project Total*
W&S Capital Projects Fund 56002	\$1,200,000.00	\$412,000.00	\$1,612,000.00

Project Total	\$1,200,000.00	\$412,000.00	\$1,612,000.00
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*Numbers rounded for presentation purposes.

The project is CITYWIDE.

A Form 1295 is not required because: This M&C does not request approval of a contract with a business entity.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the Water & Sewer Fund and upon approval of the above recommendation and adoption of the attached appropriation ordinance, funds will be available in the W&S Capital Projects Fund for the Water CIS Meter to Cash Prgm project to support the above recommendation. Prior to any expenditure being incurred, the Water Department has the responsibility of verifying the availability of funds.

Submitted for City Manager's Office by: Jesica McEachern 5804

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