

TEXAS HISTORICAL COMMISSION

CERTIFIED LOCAL GOVERNMENT

GRANT MANUAL AND APPLICATION ★ FISCAL YEAR 2022



APPLICATION DEADLINE:
MONDAY, NOVEMBER 1, 2021

TEXAS
HISTORICAL
COMMISSION 
REAL PLACES TELLING REAL STORIES



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Office for Equal Opportunity
National Park Service
1849 C Street, N.W.
Washington, D.C. 20240

**TEXAS HISTORICAL COMMISSION
CERTIFIED LOCAL GOVERNMENT GRANT MANUAL**

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INTRODUCTION

Certified Local Government (CLG) grants provide funding to participating city and county governments to develop and sustain an effective local preservation program critical to preserving local historic resources. The Texas Historical Commission (THC), the state agency for historic preservation, administers the Texas CLG grant program utilizing federal funding it receives from the U.S. Department of Interior, National Park Service (NPS) Historic Preservation Fund Program. Under this program the NPS requires that at least ten percent (10%) of Texas' annual federal allocation be subgranted exclusively to participating Certified Local Governments (CLGs). The program serves as a great resource for participating county and city governments to offset the costs of self-sustaining preservation and planning-related projects. Currently, there are 77 CLGs in Texas. Contingent on resolution of the federal budget, we anticipate approximately \$140,000 to \$150,000 will be available for this round of grants.

ADMINISTRATIVE INFORMATION

Administration

Grants will be administered in accordance with the National Park Service Historic Preservation Fund Grants Manual, June 2007; Texas Administrative Code Title 13, Part 2, Chapter 15.6, *Rules and Procedures for Certified Local Governments*; and this manual.

Grant Period

The grant period is October 1, 2021, to September 30, 2023. Project preparation, including drafting any applicable RFPs, may begin before your grant request is awarded and a grant contract signed, **however, costs incurred prior to the execution of a signed contract with the THC are not eligible for reimbursement.** Despite the official grant period beginning October 1st, grants will be awarded in **2022** following funding notification from the National Park Service.

Application Package

The grant application form is included in this manual. A complete application submittal package consists of 1 unbound hard copy and 1 digital copy of the following documents:

- Application Form (with original signatures)
- Budget Worksheet (template is attached to the application form)
- Resume of Project Manager (City or County staff, and/or representative of the third-party organization)
- Resumes of all outside consultants, contractors, and/or individuals responsible for project oversight
 - Persons supervising grant projects must meet the Secretary of the Interior's Professional Qualification Standards
 - If the applicant is planning to hire a consultant or subcontractor, resumes may be submitted following the selection process
- Any applicable cost estimates, maps, drawings, or photographs
- **Determination of Eligibility Statement**
 - Required for all National Register nomination grant requests
 - Required for all Construction/Development grant requests for properties not already listed on the National Register
 - Recommended for all Survey/Inventory projects

Visit <http://www.thc.texas.gov/preserve/projects-and-programs/national-register-historic-places/request-determination-eligibility> for instructions on how to request a Determination of Eligibility Statement.

Submittal Deadline A complete grant application package (hard copy and electronic) must be received **no later than 5 p.m. Monday, November 1, 2021.**

One electronic copy of the application must be submitted via e-mail **and** one printed copy must be delivered to:

HAND DELIVER OR COURIER SERVICE

Texas Historical Commission
Community Heritage Development Division
ATTN: Maria Mougridis, CLG Program Specialist
1304 Colorado Street
Austin, Texas 78701

U.S. MAIL

Texas Historical Commission
Community Heritage Development Division
ATTN: Maria Mougridis, CLG Program Specialist
PO Box 12276
Austin, Texas 78711-2276

EMAIL: Maria.Mougridis@thc.texas.gov or Lorelei.Willett@thc.texas.gov

WHO MAY APPLY

Only city or county governments, and state recognized Native American Tribes that have been individually "certified" by the National Park Service **before** November 1, 2021, are eligible to apply for CLG grants. **The THC reserves the right to disqualify applications from CLG communities that are not in compliance with the CLG Certification Agreement.**

In an attempt to distribute CLG grant funds to as many CLGs as possible, preference will be given to applicants that have not received or directly benefited from CLG grant funds in the past five years.

A CLG may submit more than one grant application; however, a separate application package must be submitted for each project request.

The following entities may also be eligible:

- An organization such as a non-CLG city or another unit of local government, a commercial firm, a non-profit entity or educational institution that has administrative capabilities that comply with applicable federal standards and has been delegated as a third-party to administer the grant on behalf of the CLG. The contributed services of the third party to the CLG may be counted toward the matching share requirements of the grant. The third party may apply for the CLG grant directly, in which case, the Historic Preservation Officer or CLG Representative and the Chief Elected Official must sign the application.

ELIGIBLE PROJECTS

Activities eligible for CLG grant funding must be tied to the statewide comprehensive preservation planning process. A copy of the THC's Statewide Preservation Plan can be found at: <http://www.thc.texas.gov/preserve/projects-and-programs/texas-statewide-preservation-plan> as well as in the grant application. In an effort to encourage local governments to develop and sustain an effective local preservation program critical to preserving local historic resources, **priority for funding shall be given to those projects that directly relate to the following work categories:**

- Architectural, historical, archeological surveys/inventories
- Preparation of nominations to the National Register of Historic Places
- Preparation of a local preservation plan
- Writing or amending a preservation ordinance
- Development of local design guidelines
- Research and development of a local preservation incentive program

The above list should not dissuade an applicant from applying for assistance towards other eligible projects such as:

- Development of educational publications and activities, slide shows, videos, websites, etc.
- Development of publication of walking/driving tours
- Development of architectural drawings and specifications
- Preparation of facade studies or condition assessments
- Rehabilitation or restoration of properties individually listed in the National Register of Historic Places or contributing to a National Register historic district
- Training expenses for individual commission members and staff

SPECIAL CONSIDERATION FOR UNDERREPRESENTED COMMUNITIES

The CLG program is committed to enhancing untold stories, and engaging and including a wider range of communities, perspectives, and voices in our state's and nation's historical narrative. To further this goal, we encourage projects from or related to communities currently underrepresented, including but not limited to Black Americans, Hispanic Americans, Asian Americans, Native Americans, Women, and LGBTQ Americans. Projects can include but are not limited to oral history projects, National Register nominations, historic resources surveys, diversity and inclusion trainings, and projects with an emphasis on cultural heritage or broader themes such as the Civil Rights movement, women's history, and immigrant history.

Projects will be considered as part of the regular CLG grant cycle. Please reach out to program staff if you have any questions about deadlines, match requirements or project type.

PROFESSIONAL QUALIFICATIONS STANDARDS

To ensure that appropriate historical, architectural, archeological and cultural properties are identified for public benefit through grant-in-aid assistance, persons supervising grant projects must be professionally qualified in accordance with 36CFR61. The Professional Qualification Standards can be found here:

https://www.nps.gov/history/local-law/arch_stnds_9.htm

SECTION 106

CLG Grants are funded with federal monies, and construction projects will require a formal Section 106 Review by the THC. This review will take place following the grant awards. Failure to obtain a review will result in forfeiture of the CLG Grant. The CLG State Coordinator will provide additional guidance once the grants are awarded. Additional information regarding Section 106 Review is available from the THC and the Advisory Council on Historic Preservation.

MATCHING FUNDS

Proposed projects are required to provide a local match for grant monies budgeted on a one-to-one (dollar for dollar) match equal to a 50-50 ratio for the total cost of the project. The local match may be any combination of cash and verifiable in-kind services. Projects may utilize all or partial match of verifiable in-kind services and/or goods as long as the local match equals a 50-50 ratio for the total cost of the project. For example, if a CLG has a project that costs \$40,000 and applies for a \$20,000 grant, the CLG may match \$15,000 in cash, and \$5,000 in staff services. It is important to note that the grant is reimbursement based, meaning the CLG will need to spend the grant amount plus the match upfront (\$40,000), and be reimbursed for the grant amount (\$20,000) as project milestones are achieved, or at the completion of the project.

In order to maximize the limited CLG grant funds, the **THC may give preference to applications demonstrating a higher cash match**. The THC reserves the right to waive the local match requirements, in full or part, at its sole discretion. The THC also reserves the right to fund grant requests in part or in full.

Only non-federal monies may be used as a match, with the exception of Community Development Block Grants. All projects shall comply with federal requirements for state and local financial responsibility as stipulated in the Texas Administrative Code Title 13, Part 2, Chapter 15.6, *Rules and Procedures for Certified Local Governments*.

In extending this grant opportunity to your project, THC assumes the responsibility for ensuring that public money will be spent appropriately and with the maximum effectiveness. The THC is held accountable by the NPS for compliance with all applicable federal laws and regulations.

APPLICATION REVIEW PROCESS

Upon the receipt of applications and supporting materials, an interdisciplinary committee of agency staff will score each application based on the criteria specified on the application form. The scoring committee will make a funding recommendation to the Texas Historical Commission at the January Quarterly Meeting to fund the maximum number of projects based on the federal funding THC receives from the U.S. Department of Interior, National Park Service (NPS) Historic Preservation Fund Program. All applicants will be notified of the THC's decision.

If two or more applicant's scores are tied, the THC will select the applicant that has not received or directly benefitted from CLG grant funds in the past five years. If the scores are still tied, the THC will give preference to a project it can fully fund rather than partially fund.

GRANT TIMELINE AND RESPONSIBILITIES OF THE GRANTEE

- | | |
|------------------------------|--|
| Summer 2021 | Applications for the FY2022 CLG grant period are made available. |
| November 1, 2021 | A signed and complete application package, including all supporting materials, must be received by the THC no later than 5 p.m. on Monday, November 1, 2021 . |
| November 2021 | Review of applications by an interdisciplinary committee of THC staff. |
| January/Feb 2022 | Final award decisions made by the Texas Historical Commission at its Quarterly Meeting. All applicants are contacted by mail, and phone or email regarding the THC's decision. |
| Feb 2022 - April 2022 | THC sends preliminary notification to grant recipients that will include a request for a revised/amended project scope of work and budget. Once the scope of work and budget are agreed upon by the Grantee and THC, the grant contract will be sent to the Grantee for signatures. The contract must be signed by all parties before the commencement of project work. Failure to submit any or all of this documentation by the required deadlines may cause the requested grant monies to revert back to the THC. |

The project manager, fiscal manager, and anyone else who will be significantly involved with the grant-funded project shall participate in a **CLG Grant Orientation** coordinated by the THC. The purpose of the orientation is to review project-specific requirements, expectations for project deliverables, important deadlines and milestones, and reimbursement procedures. The orientation requirement may be waived at the sole discretion of the THC.

The recordation of a **Preservation Easement** will be required for all construction and certain other projects prior to the commencement of any work. Duration of Preservation Easement will be based on award amount, see table below.

<u>Award Amount:</u>	<u>Duration of Easement:</u>
Less than \$10,000	10 years

\$10,000 – \$30,000	15 years
\$30,001 – \$50,000	20 years
Greater than \$50,000	30 years

If the Grantee is not doing the actual work, it must execute a contract with a subcontractor. All **subcontracted services and products** must be procured according to Federal procurement standards set forth in Chapter 17 of the Historic Preservation Fund (HPF) Grants Manual and 2 CFR Part 200.317- 200.326. THC will review and approve all RFPs and contracts between the Grantee and subcontractor.

Work conducted, or costs incurred, prior to the execution of the contract is not eligible for reimbursement.

April 2022 - Sept 2023 THC staff routinely review projects to monitor progress and provide assistance. Each Grantee is required to provide the THC with **status reports** on each project funded, as requested.

The Grantee shall submit **drafts of project deliverables**, as available.

September 30, 2023 Deadline for the completion of all work eligible for reimbursement. **Any work done after September 30, 2023, will not be eligible for reimbursement.**

October 31, 2023 **All final work products are due.** All deliverables must be reviewed and approved by the THC and accompanied by a Completion Report before the project is considered complete.

All final reimbursement requests are due. Eligible project expenditures incurred on a one-to-one (dollar for dollar) basis up to a 50-50 ratio of the total project cost shall be reimbursed to the CLG.

TEXAS HISTORICAL COMMISSION

**CERTIFIED LOCAL GOVERNMENT SUBGRANT
FISCAL YEAR 2022 GRANT APPLICATION FORM**

Deadline for submission is November 1, 2021

Please fill out this section completely and use only the space provided below.
Handwritten applications will not be accepted.

NAME OF PROPOSED PROJECT: City of Fort Worth Historic Resource Survey Update (Phases V-VI)

CERTIFIED LOCAL GOVERNMENT NAME: City of Fort Worth

THIRD PARTY NAME (IF APPLICABLE):

CONTACT INFORMATION:		Project Manager	Fiscal Manager
Organization Name	HHM & Associates		
Contact Person	Emily Payne		
Address	3500 Jefferson St., Suite 330		
City State Zip	Austin	TX	78731
Telephone Fax	512.478.8014		
Email	info@hhminc.com		

POLITICAL CONTACTS:		Historic Preservation Officer, or CLG Representative	City Mayor or County Judge
Contact Person	Justin Newhart	Mattie Parker (Mayor)	
Address	200 Texas St.	200 Texas St.	
City State Zip	Fort Worth TX 76102	Fort Worth TX 76102	
Telephone Fax	817.392.8037	817.392.6118	
Email	Justin.newhart@fortworthtexas.gov	Mattie.parker@fortworthtexas.gov	

FUNDING REQUEST:

Grant Funds Requested:	\$47,500	Matching Funds:	\$47,500	Total Project Cost:	\$95,000
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PROPOSED PROJECT TYPE (check one that applies):

- | | |
|--|---|
| <input type="checkbox"/> Archeological Project | <input type="checkbox"/> Research & Development |
| <input type="checkbox"/> Preservation Planning Project | <input type="checkbox"/> Education & Outreach |
| <input type="checkbox"/> National Register Nomination(s) ¹ | <input type="checkbox"/> Design Guidelines |
| <input checked="" type="checkbox"/> Survey/Inventory Project | |
| <input type="checkbox"/> Historic Preservation Plan or Element/Chapter of Comprehensive Plan | |
| <input type="checkbox"/> Construction/Development Project ² | |
| <input type="checkbox"/> Preservation Training | |

¹ Applications submitted without THC Determination of Eligibility will not be reviewed

² Property must be listed or deemed eligible for listing in the National Register of Historic Places

CERTIFIED LOCAL GOVERNMENT SUBGRANT

FY 2022 Grant Application Narrative Template

NAME OF PROPOSED PROJECT: City of Fort Worth Historic Resource Survey Update (Phases V-VI)

CERTIFIED LOCAL GOVERNMENT NAME: CITY OF FORT WORTH

THIRD PARTY NAME (IF APPLICABLE):

Applicants will be scored on each question equaling the sum of available points in that category.

Applicants will be scored on the CLG's compliance with CLG Program Requirements. For more information about CLG Program Requirements for both Cities and Counties, visit <http://www.thc.texas.gov/preserve/projects-and-programs/certified-local-government/requirements-clgs>

CLG Performance (15 Points):

1. Did the CLG submit a complete FY19 and FY20 Annual Report on or before the deadline. *CLGs that have not completed CLG Annual Reports for the past two fiscal years will not be eligible for grant funds.*

Yes No

2. Does the CLG routinely submit preservation commission or CLG committee meeting minutes to the THC?

Yes No

3. Has the HPO or CLG Representative attended at least one preservation-related training in the past year? Please list the trainings below.

Yes No

Description and Date of Training:

4. Has at least one member of the preservation commission or CLG committee attended at least one preservation-related training in the past year? Please list the trainings below.

Yes No

Description and Date of Training: CAMP Training with the City of Arlington; June 4-5, 2021

5. Has the CLG returned CLG grant funds in the past five years?

Yes, I understand that up to five points will be deducted No

1. Project Summary

Provide a summary of the proposed project.

During the period 1981-88, the Tarrant County Historic Resources Survey documented historic resources across Tarrant County. The Historic Preservation Council for Tarrant County at the time, retained the firm of Page, Anderson & Turnbull, Inc. of San Francisco to conduct all six phases of the survey. This survey has not been updated and its printed format is less conducive to periodic updating than is desired given that surveys are organic and should be updated every five years or so.

Upon adoption of the Fort Worth Citywide Historic Preservation Plan in July 2003, recommendations were made that all previously conducted historic resource surveys needed to be updated and expanded. The format and practicality of updating the existing surveys has generated a heightened interest in utilizing new survey and data collection technology that incorporated the type of data

recommended by the Texas Historical Commission's Historic Resources Survey Manual. It is a key objective of the City that any survey update be more widely accessible to the public and be easier to update regularly in the future.

In August 2017, the Texas Historical Commission undertook its Four-Year Evaluation of the City of Fort Worth's Certified Local Government Program under Section 101(a)(7)(C) of the National Historic Preservation Act of 1966.

That evaluation highlighted an item in the Certification Agreement between the City of Fort Worth and the Texas Historical Commission, where it states that the CLG will maintain a system for the survey and inventory of local historic properties that is coordinated with the statewide cultural resources survey process, with technical assistance provided by the National Register Program office of the Texas Historical Commission's History Programs Division.

In relation to developing a plan that outlined the City's short and long-term survey goals, a proposal to undertake a multi-year survey update in phases, administered by staff and undertaken by a preservation consultant was deemed acceptable by the THC. The relevant portions of that strategy are provided in the chart below.

In 2018, a Letter of Intent was submitted for the cost-sharing of the first element in the multi-year strategy to update the city's historic resources survey, however, the follow-up application was delayed by several weeks pending the confirmation of the city's contribution, which extended beyond the THC's grant application deadline. In 2019, the city forged ahead with the first part of the update once funding had been confirmed.

In 2021, the City utilized CLG grant funds to complete the Historic Context for Fort Worth from 1840-1980; develop a city-wide Survey Plan Addendum to be incorporated into the Tarrant County Preservation and Survey Plan; and developed an ArcGIS Collector application and mapping system for future survey efforts.

HISTORIC RESOURCES SURVEY				
	TASK	DESCRIPTION	YEAR	
ADMINISTRATION	Partner Scoping	Review general survey parameters and partner scoping with THC, Tarrant County Historical Commission, and county governments.	2017	Ongoing
	Phase 1 – Survey Organization & Administration	Request THC Historic Resources Survey packet. Develop, issue, and evaluate RFQs/RFPs for consultants. Liaise with THC Survey Coordinator, TCHC and partners.	2018	Complete
UNDERTAKE SURVEY	Phase 2 – Project Initiation	Assemble all survey documents and develop a user-friendly template that will enable the use of relevant survey material and facilitate the incorporation of updated survey information for Fort Worth and compatible with the THC's Historic Resources Survey Manual. Select preservation consultant.	2019	Complete
	Phase 3 – Historic Context Statement (HCS)	Utilize the Overview of Fort Worth's History as set out in the Citywide Historic Preservation Plan (Preservation Context) to be supplemented by additional research where appropriate and re-formatted to reflect an HCS.	2020	Complete
	Phase 4 – Survey Plan and ArcGIS Collector App	Create a survey plan to provide a road-map for the City's survey efforts over the next 17 years, along with an ArcGIS Collector to make the survey data compiled easily and publicly accessible	2021	Complete
	Phase 5 – GIS Encoding of Previously Identified Resources	Extract relevant survey information and resources from past survey efforts and encode into the ArcGIS Collector app to make publicly accessible.	2022	V – FY 2022 Grant Application
	Phase 6 – Extract Relevant Portions and Update the 1989 Survey for the City of Fort Worth.	Extract relevant inventory information from the 1989 Tarrant County Historic Resources Survey to focus on those areas of the city experiencing the greatest development pressure.	2022-2024	VI – FY 2022 Grant Application

Survey Work Undertaken in 2021 – Phases 3b/c and 4a: Historic Context Study

Phases 3b/c and 4a of the city's historic context completed in September 2021 focused on the development of Fort Worth from 1840-1899 and from 1945-1980. The City of Fort Worth and HHM & Associates, Inc. prioritized these periods of development as the period from 1900-1945 had already been completed in 2019. The development of a citywide historic context forms a framework that knits together the significance of previously designated landmarks and historic districts, while providing helpful background for potential future designations.

Initially, the City of Fort Worth had intended to undertake a survey of the historic district that is under the greatest degree of development pressure as part of the FY2019 CLG Grant cycle. However, due to the size of the district and budgetary constraints, along with the need to finish the historic context statement, the City opted to amend the original CLG grant contract and undertake a Survey Plan instead of the survey. A survey plan would allow the City to prioritize those under-served communities and areas of the city experiencing the greatest development pressure. It will also help the City raise additional funds for the survey efforts because there would be a detailed plan in place for future survey efforts. A maximum of 320 parcels out of the 1,614 parcels of land in Terrell Heights could fit into the remaining budget after the Geographic Context, Initial Settlement, 1849-1889 context, and Post World War II Development contexts were completed due to CLG survey requirements. The City determined that a survey plan would have a much broader immediate and long-term impact on survey efforts and under-served communities. A survey plan would provide a solid foundation for the rest of the multiyear survey effort than a partial survey of Terrell Heights at this point in time.

The creation of a Survey Plan in 2021 will allow the City to prioritize survey efforts in districts that are most in-need, as well as create a road-map for surveying all areas of the City over the next 17 years. The Survey Plan is also helpful in that it provides rough costs for future survey efforts, which will allow the City to be more efficient in its future fundraising efforts.

Lastly, the ArcGIS Collector app was created as a way to quickly and easily survey resources in the field using a phone or tablet. The data collected will be uploaded into a publicly accessible ArcGIS layer on City's website, allowing the public to see where historic resources are located throughout the City.

November 2021 Grant Application – Phase V: GIS Encoding of Previously Identified Resources and Phase VI: Survey Update (Part 1)

Phases V and VI of the historic resource survey updates are the subject of this grant application. These phases will consist of two parts:

1. GIS Encoding of Previously Identified Resources; and
2. Survey of the Terrell Heights local historic district.

Phase VI is intended to focus on the historic district that is under the greatest degree of development pressure.

2. Project Need (15 Points):

How did the CLG identify the need for this project? Has the need been documented? If so, how?

The need for this project has been acknowledged for many years, including in the city's 2003 Preservation Plan. Here, it was identified as a priority. The need for this project was highlighted again during the 4-year CLG review in 2017. There have been a significant amount of demolitions within this district over the last 10 years, as well as persistent demolition by neglect. There has been a significant amount of new development pressure in this district within the last five years, necessitating the need to document existing conditions before significant changes occur on the ground.

Additionally, with the recent announcement that a new National Juneteenth Museum will be constructed immediately adjacent and potentially within district boundaries, it is extremely important that the accurate resource data is compiled so that Fort Worth's African-American heritage can be well represented within the museum.

How was the project initiated? (City Council, the public, preservation commission, etc.)

The 2021 project was initiated by staff as a result of the 2017 CLG review.

How does the project address a goal of the local government's preservation program or a specific preservation need?

This phase of the historic resources survey update has been a goal of the city since (at least) the 2003 Preservation Plan. This phase begins to address the need for an accurate and up-to-date survey, which is essential to the regulation of change. In addition, a specific need has arisen whereby an expedited project involves multiple properties potentially linked by a common theme. This phase will also make previous survey data that the City has one file publicly available and online for the first time. Survey data has not been publicly available or updated for Fort Worth since the 1989 *Tarrant County Historic Resource Survey* was printed and released. It is anticipated that by undertaking GIS Encoding of Previously Identified Resources, the City and its citizens will be in a stronger position to conserve and perpetuate significant cultural resources throughout Fort Worth.

3. Project Objective (15 Points):

Define the objective for the proposed project.

The objectives of this Phase of the overall update to the city's historic resource survey update are:

- a. To begin to address a key area identified in the 2017 four-year CLG review, which is an essential component of the city's Certification Agreement with the THC;
- b. To undertake GIS encoding of previously identified resources and make them publicly available;

- c. To begin to address Recommendation 2 in the City's Survey Plan, which is to undertake a Phased Citywide Historic Resources Survey;
- d. To undertake a Reconnaissance-Level Resurvey of the Terrell Heights local historic district; and
- e. To utilize the products from each phase as part of an ongoing education and awareness initiative.

Identify the steps the applicant and/or the consultant must take to accomplish the project objective.

The consultant will essentially "resume" the work that was undertaken beginning in FY 2019, by undertaking the GIS Encoding of Previously Identified Resources and a Reconnaissance-Level Survey of the Terrell Heights local historic district, which will consist of a combination of desktop research and review of existing surveys and field work to verify integrity. The City has discussed the longer-term survey objectives with the consultant so that they understand how their individual projects fit into the full scope. The steps are therefore as follows:

Step 1: GIS Encoding of Previously Identified Resources;

Step 2: Reconnaissance-level survey of the Terrell Heights local historic district.

What is the estimated timeframe to accomplish each of these steps?

If the contract is let for the consultant to commence early in 2022, the project will need to be completed by September 2023 so that the administrative aspects can be conducted before the end of the 2022-2023 fiscal year.

Who will be leading the project? What qualifies this person to lead such a project? Resumes must be provided.

On behalf of the City, Justin Newhart, the City's Historic Preservation Officer and CLG representative will lead the project for continuity. The HPO participated in the 2017 four-year review with the THC, assisted in the preparation of the multi-year strategy for updating the city's historic resources survey with the past HPO, and administered and completed Phases 3b/c and 4a of the resource survey update. Resume is attached to this submission.

On behalf of the consultant, Emily Payne, HHM & Associates Inc. will lead the execution of the project. Her resume is attached to this submission.

4. Significance and Impact (16 Points):

Does the project involve a threatened or potentially threatened resource?

Yes, this phase of the survey update, which involves surveying the Terrell Heights local historic district, is structured to focus on potentially threatened resources first, rather than being chronologically organized. The prioritization of the components of the survey update have been organized to cover the period in Fort Worth's history that includes most of its historic resources and are those that staff are required to deal with daily. It is these historic resources that are under the greatest pressure for change from demolition, demolition by neglect, new development, and gentrification.

The survey update that is intended to commence with Phase VI, also focuses on the historic district(s) that are potentially threatened, and will be undertaken concurrently with Phase V.

Will the project result in a National Register nomination or Survey/Inventory?

Yes, the project will make publicly available past National Register and local survey/inventory efforts, as well as include an update of the Terrell Heights local historic district survey and inventory. The Near Southside National Register District is included in the boundaries of the Terrell Heights local historic district, and it is anticipated that the contributing structures list and potentially the boundaries of that district will be updated to reflect existing conditions. The overall objective of the multi-year survey update is to verify and update that portion of the Tarrant County Historic Resources Survey (1989) pertaining to the City of Fort Worth; verify and update subsequent surveys undertaken; identify resources citywide that may not have been identified previously; and assemble the data using applications that will make the survey widely accessible to the public.

Does the project directly address a deficiency in the local preservation program?

Yes, this project and the entire multi-year historic resource survey update represents the greatest deficiency that has the longest deferral period of any aspect of the City's historic preservation program. This was also acknowledged and emphasized by the THC in its 2017 CLG four-year review.

How will the project reach and inform broad sectors of the public?

This phase of the project, when completed, will be used as part of an education and awareness initiative. It is intended that the GIS encoding and survey of the Terrell Heights local historic district will be publicly presented and available online. It is anticipated that there will be opportunities and necessities for public involvement throughout the multi-year survey update. Of heightened importance is making the updated survey easily accessible to the public. A key objective of the multi-year initiative is ensuring that

not only will the survey be easily and widely accessible to the public, but that it be in a format that will make the survey practical to update by the City in the future. It is particularly important that the survey be widely accessible to the public, since an understanding of the City's historic resources is important for a wide range of applicant types, the public at large, staff, and decision-makers.

5. Public Involvement and Benefit (13 Points):

Will the public be involved in the proposed project? How?

It is anticipated that the public will be involved in various phases of the multi-year survey update to assist in the identification of resources that may not have been previously identified. It is anticipated that the public will also be involved where consultants identify potential resources that may no longer be contributing to existing historic districts or where district boundaries may be further informed by significance and integrity findings.

The degree to which the public is involved in this specific phase will depend partially on the extent to which the consultant will be positioned to complete the reconnaissance-level survey of the Terrell Heights local historic district and whether the scope of survey update exposes areas that would benefit from public involvement at this early stage. The City's ArcGIS Collector app was created as a way to utilize and leverage public involvement in survey efforts, as any citizen with a smart-phone or tablet can undertake survey efforts under the general supervision of City Staff. The City will work in concert with the consultant to determine the level of public involvement in the actual survey effort of the Terrell Heights district.

Nevertheless, it is anticipated that the public will be involved by way of open houses or information sessions that explains the scope and nature of the survey update. The public will also be informed at the early stages through the City's web site and neighborhood presentations and brought into the actual survey update in subsequent phases where field work makes up a substantive portion.

Does the project address or benefit an underrepresented group within the community?

Yes, the emphasis of the survey update that begins to crystalize with the commencement of Phase VI, is organized to address those communities that are experiencing the greatest degree of change or are areas where updated information is in greatest need as has been evidenced by issues arising from requests for Certificates of Appropriateness and demolition requests. These conditions also align with the predominance of African American and Hispanic populations.

Additionally, there is an enhanced need for increased awareness of African American and Hispanic historic resources and utilizing appropriate avenues to promote, incentivize and celebrate underrepresented aspects of the city's cultural heritage. This project will also contribute to a known desire to make information regarding historic resources readily available to current and new residents. Understanding the significance, integrity and location of historic resources is an important community benefit.

Lastly, accurately documenting existing resources and updating the contributing structures lists for the local and National Register district will allow for broader participation in the City's local Historic Site Tax Exemption program. Accurate resource data will also help owners of commercial properties, particularly within the historic African-American commercial center along Evans Avenue, leverage state and federal tax incentives for rehabilitation.

How will this project enhance public and private support for local preservation?

This project will act as a catalyst that can serve to facilitate greater interaction with the public on an important part of the City's historic preservation program. The identification and documentation of a community's historic resources is essential to public awareness and community support for preservation efforts. Updating the survey will confirm aspects of the City's previous survey efforts, but it is anticipated that it will also identify new conditions that can contribute to education and awareness opportunities. These opportunities ultimately carry a key objective of enhancing public and private support for historic preservation in Fort Worth.

Will this project result in educational publications or activities?

Yes. This project will enable the development of educational material that highlights the development of the Terrell Heights local historic district, one of the earliest neighborhoods for African-Americans and Hispanics in Fort Worth, in relation to thematic frameworks. This project builds on the thematic historic context of the city developed in Phases 3b/c and 4a by undertaking a multi-year historic resource survey update, which will provide opportunities for the development of educational material and activities that can be highlighted during Preservation Month.

6. Budget and Cost Effectiveness (15 Points):

How necessary are CLG funds in order to accomplish the proposed project?

During the 2017 CLG four-year review, a lack of funding was cited as the key reason that the obligation to satisfy the Certification Agreement in relation to maintaining an up-to-date historic resources survey was highlighted. Staff continue to explore creative

solutions that might enable a multi-year survey update to take place. At present, the multi-year strategy relies on CLG funds and while it would be preferable to update the survey with one CLG grant application that would span over a three-or-four year period, the matching funds for such a large undertaking are not readily available and we acknowledge that the CLG grants are limited and need to be spread statewide. It is for those two reasons that an incremental approach appears more manageable for both parties, noting that the city is not positioned at this time to undertake the entire survey update with its limited resources.

While the survey update is the largest project that has been identified, there are many other preservation projects and initiatives that are also in need of being undertaken. The CLG funds are therefore necessary in order to accomplish the next phase of this important project.

How did the applicant develop the project's budget? (research, past experience, etc.)

The project budget for the next phases was developed with the consultant, having regard to the recently completed Survey Plan, with an awareness of the type of documentation that presently exists and having regard to the need for the updated survey to be made easily accessible to the public as well as being in a format that can be practically updated in the future. The budget was also informed by the goals for Phase 4a, which begins the actual survey update and will involve desktop research, archival research, fieldwork and integrity analysis as well as the maximum available funds that are now available to be used as matching funds.

What is the applicant's source and commitment of matching funds?

The source of matching funds for Phase V and Phase VI (see Project Objectives in item 3 above) is twofold:

- a. Funds within a city department that resulted from a previous mitigation resolution involving a historic property;
- b. Funds committed in the FY 2022 budget for the purpose of matching the THC to progress the next phase of the multi-year survey update that was set out in the 2018 Survey Update Strategy;
- c. Local in-kind administration services and project management.

Is the proposed project the most cost-effective way of addressing those needs?

It appears as though the multi-year survey update approach is the most cost-effective approach given the limited resources of the funding parties. While it may be more cost effective if a generous donor were to fund the entire project so that the city could partner with the THC on other important projects, that option has not progressed the need for an update. In addition, a multi-phased approach also allows the consultant to fit it into their work plan without attracting premium costs. We are aware that other cities undertaking citywide surveys are anticipating a multi-year effort, in large part due to the resources required to undertake such important work.

ATTACHMENTS: Please include all applicable attachments to the grant application. **Resumes of Project Manager and all outside consultants are required for all projects.** Below is a list of possible attachments for each project type.

Survey and Inventory: Survey area boundary map, street view images, Determination of Eligibility Letter (recommended but not required)

National Register Nominations: Physical address, Boundary or location map, Determination of Eligibility Letter (required), photograph(s)

Design Guidelines: current design guidelines, outline of sections or chapters of proposed guidelines

Education and Outreach: Outline of script, draft agenda clearly defining the subject of the training

Other Projects: Please contact the CLG Program staff to discuss recommended attachments for projects not previously listed.

3. **STATEWIDE COMPREHENSIVE PRESERVATION PLANNING PROCESS (11 Points Total):** CLG funded projects should meet *at least one* of the goals outlined in the THC's Statewide Preservation Plan. Please select the Statewide Preservation Plan Goals addressed by your project and explain how they are addressed. It is not necessary for your project to address *all* the goals listed in the Statewide Preservation Plan.

SURVEY AND ONLINE INVENTORY: Texans undertake a comprehensive survey to document the state's diverse historic and cultural resources resulting in a publicly accessible online inventory.

- EMPHASIZE CULTURAL LANDSCAPES:** Preservation practices are enhanced by emphasizing cultural landscapes.
- IMPLEMENT POLICIES AND INCENTIVES:** Cities, counties and the state implement preservation policies and incentives to effectively manage historic assets.
- LEVERAGE ECONOMIC DEVELOPMENT TOOLS FOR PRESERVATION:** Communities leverage preservation-based and traditional economic development tools to revitalize historic areas.
- LEARN AND EXPERIENCE HISTORY THROUGH PLACE:** Texas residents and guests learn and experience the state's diverse history through formal education, recreation, and everyday interactions with historic places.
- CONNECT PRESERVATION TO RELATED FIELDS:** Preservation is connected and integrated into related fields and activities, building a broader, stronger, and more diverse community.
- CULTIVATE POLITICAL COMMITMENT:** Political commitment is cultivated for historic preservation.
- BUILD CAPACITY OF PRESERVATION COMMUNITY:** The existing preservation community develops its capacity to function more effectively and efficiently.

Please summarize how your project addresses the goals selected above:

This project directly addresses four key objectives of the Statewide Preservation Plan in the following ways:

1. **Survey and Online Inventory** – the proposed project is part of a multi-year historic resources survey update that seeks a product informed in part by existing hard copy surveys, additional research/coordination/synthesis and actual fieldwork. This survey update will be the city's first online inventory of its historic resources, which will address a key local as well as statewide objective.
2. **Implement Policies and Incentives** – the proposed project represents a preservation policy that was identified in the 2003 Preservation Plan. In addition, maintaining a current and accurate historic resources survey is a key obligation of the City's Certification Agreement with the THC. An updated survey will serve to confirm the status of individually designated properties as well as those within existing historic districts, in relation to their integrity. Given the length of time that has passed since the last survey, an update will clarify which properties may or may not trigger certain regulatory provisions or be eligible for local incentives.
3. **Cultivate Political Commitment** – the proposed project offers opportunities to raise awareness of those places that are important to the history and development of Fort Worth. Developing information for wide dissemination that involves each council district can be integrated with data taken from successful/important projects to promote and celebrate the relationship between this project and the benefits that it offers to the community and applicants seeking to make changes. It is anticipated that the utilization of the historic context study and the various phases of survey update in promoting and celebrating the culture of the city will cultivate political commitment.
4. **Capacity of Preservation Community** – an accurate and current survey will greatly assist applicants and Neighborhood Associations who do not have easy access to the existing surveys and perhaps even less access to those properties that are considered to be contributing versus non-contributing. Having an updated, publicly accessible survey online with this important information will afford opportunities for the community to enhance its capacity to function more effectively and efficiently.

ACKNOWLEDGEMENTS - By checking below the applicant acknowledges:

- One electronic copy of this request must be received via email by the Texas Historical Commission no later than 5 p.m. on Monday, November 1, 2021, in order to be considered.
- One signed hard copy of this request must be received (hand delivered, US Mail, UPS, FedEx, etc.) by the Texas Historical Commission no later than 5 p.m. on Monday, November 1, 2021, in order to be considered.
- Consideration for funding is based on the demonstrated need, a compelling explanation of how the expanded project scope of work will benefit the CLG, and the applicant’s ability to match the funds being requested.
- Commencement of grant-funded work may not begin prior to receipt of a signed grant contract between the THC and the grantee, and participation in a grant orientation meeting.
- Verified by the signature below, the chief elected official of the CLG is aware of this application and supports the proposed project.
- For requests involving construction projects, the property owner will be required to file a preservation easement for the property that will run with the land for a specific period of time based upon the amount of the final grant award.
- The applicant hereby acknowledges that the information provided on this application is accurate to the best of their knowledge.

APPLICANT’S CERTIFICATION:

SIGNATURE: Justin Newhart TITLE: Historic Preservation Officer DATE: Oct 28, 2021

HISTORIC PRESERVATION OFFICER OR CLG REPRESENTATIVE’S CERTIFICATION: Only applicable if the “applicant” is a third-party designee.

SIGNATURE: Justin Newhart TITLE: Historic Preservation Officer DATE: Oct 28, 2021

CHIEF ELECTED OFFICIAL CERTIFICATION: Application must be signed by the chief elected official of the CLG (e.g. Mayor or Judge) or chief administrative official (e.g. City Manager).

SIGNATURE: Dana Burghdoff TITLE: Assistant City Manager DATE: Oct 28, 2021
Dana Burghdoff (Oct 28, 2021 14:52 CDT)

CERTIFIED LOCAL GOVERNMENT SUBGRANT

FY 2022 Grant Budget Worksheet

NAME OF PROPOSED PROJECT: City of Fort Worth Historic Resource Survey Update (Phases V-VI)

CERTIFIED LOCAL GOVERNMENT NAME: CITY OF FORT WORTH

THIRD PARTY NAME (IF APPLICABLE):

BUDGET ITEM	GRANT FUNDS	LOCAL CASH (source)	LOCAL IN-KIND (source)	TOTAL COSTS
Phase V - GIS Encoding of Previously Identified Resources	\$10,000	\$10,000		\$20,000
Phase 6 – Extract Relevant Portions and Update the 1989 Survey for the City of Fort Worth – Survey of the Terrell Heights local historic district	\$37,500	\$37,500		\$75,000
TOTALS	\$47,500	\$47,500		\$95,000

Please complete the attached budget form and provide any supplemental information necessary to confirm or support the issues described above.

Proposed projects can use a local cash match for grant monies budgeted on a one-to-one (dollar for dollar) match equal to a 50-50 ratio for the total cost of the project. Proposed projects utilizing all or partial match of verifiable in-kind services and/or goods may also qualify as long as the local match equals a 50-50 ratio for the total cost of the project. The Texas Historical Commission (THC) reserves the right to fund grant requests in part or in full based on the review criteria outlined in the application form, and the amount of federal funding available. Final decisions will also take into consideration the annual performance of each CLG applying for assistance. Only non-federal monies may be used as a match, with the exception of Community Development Block Grants (CDBG).

DEADLINE FOR RECEIPT OF APPLICATIONS IS

Monday, November 1, 2021, by 5 p.m.

PRINTED APPLICATIONS (REQUIRED) MUST BE RECEIVED AT

Certified Local Government Program
Texas Historical Commission
P.O. Box 12276
Austin, Texas 78711-2276
(Physical Address: 1304 Colorado Street, Austin, Texas 78701)

ELECTRONIC APPLICATIONS (REQUIRED) MUST BE RECEIVED AT

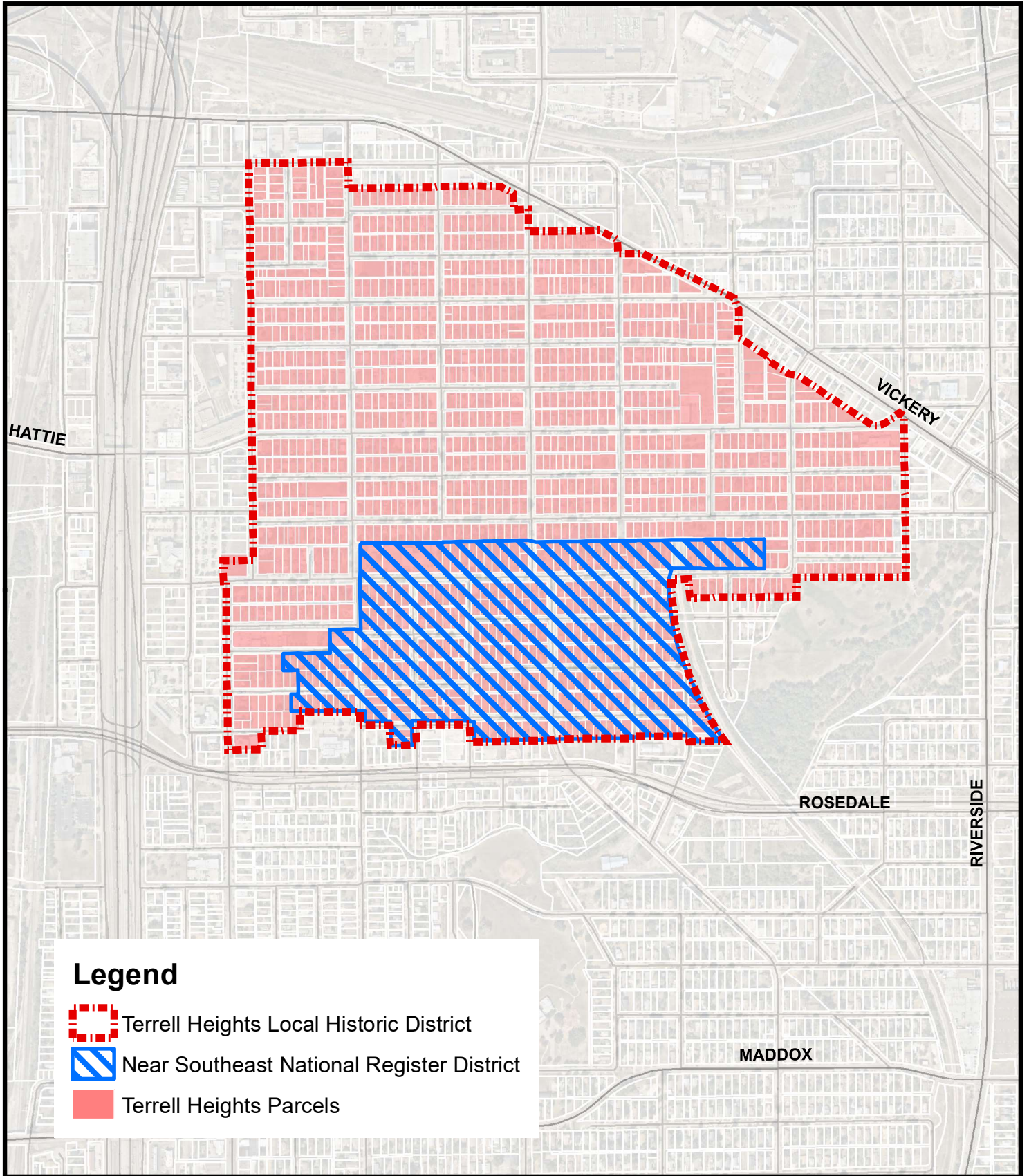
Maria Mougridis, CLG Program Specialist
Maria.Mougridis@thc.texas.gov

-or-

Lorelei Willett, CLG Program Coordinator
Lorelei.Willett@thc.texas.gov

- One electronic copy of this request must be received via email by the Texas Historical Commission no later than 5 p.m. on Monday, November 1, 2021, in order to be considered.
- AND**
- One signed hard copy of this request must be received (hand delivered, US Mail, UPS, FedEx, etc.) by the Texas Historical Commission no later than 5 p.m. on Monday, November 1, 2021, in order to be considered.
 - Late applications will not be accepted
 - Faxed applications will not be accepted
 - Handwritten applications will not be accepted

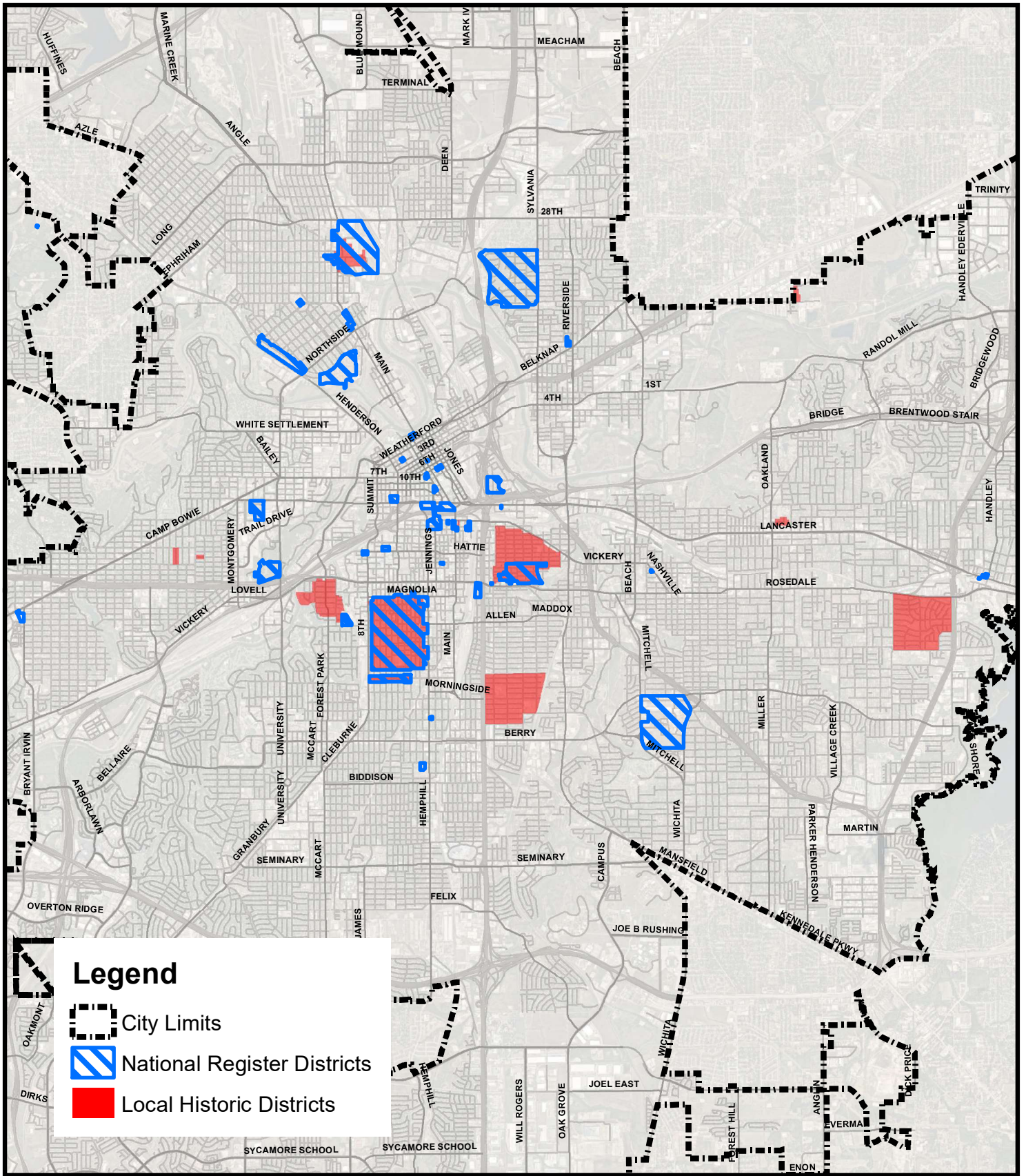
Terrell Heights Historic District



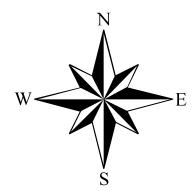
1 inch = 818 feet



Local Historic Districts



1 inch = 8,245 feet





Looking west down the 1100 block of E. Terrell Avenue.



Looking west down the 1200 block of E. Humbolt Street.



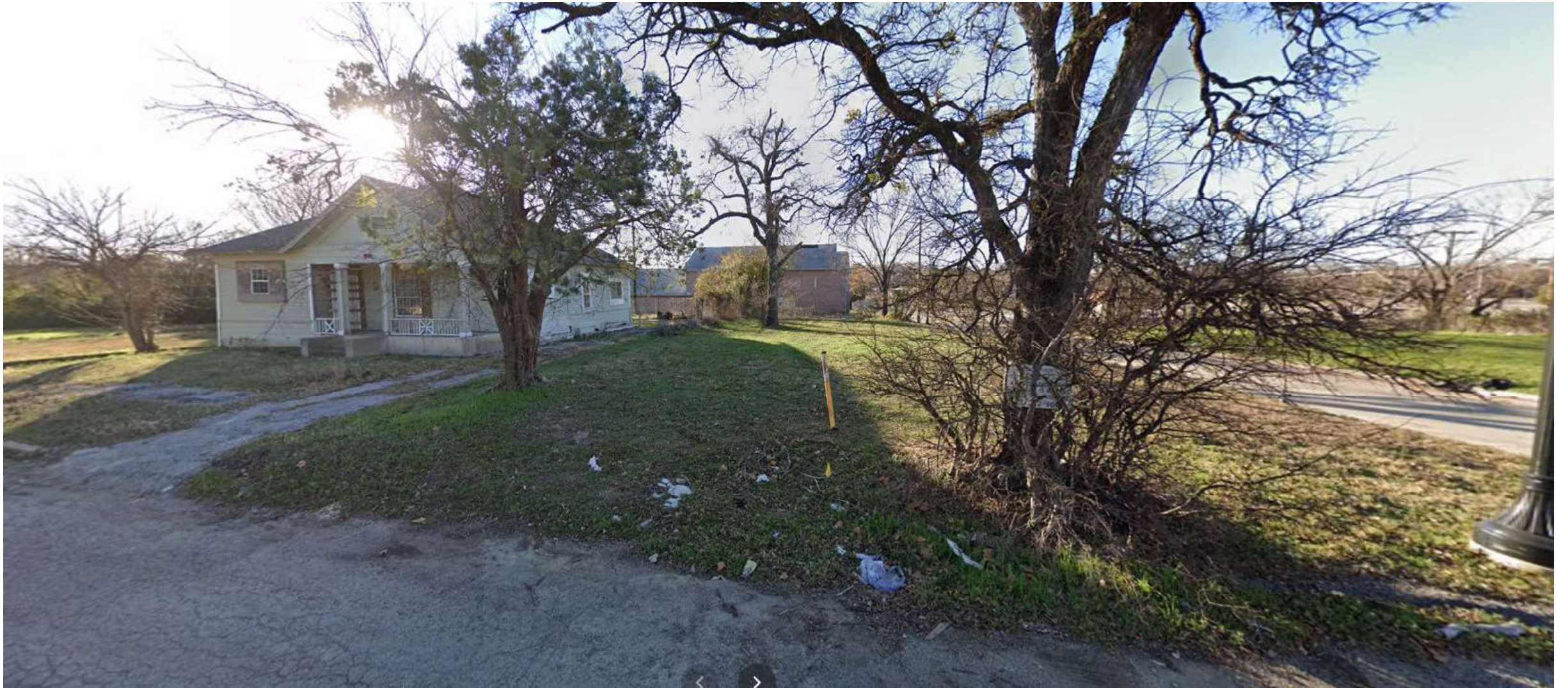
Looking southwest down the 1100 block of E. Humbolt Street.



Looking northwest down the 1000 block of E. Humbolt Street.



1053 Troost Street



1304 Verbena Street (1300 Verbena Street has been demolished).



1116 Verbena Street



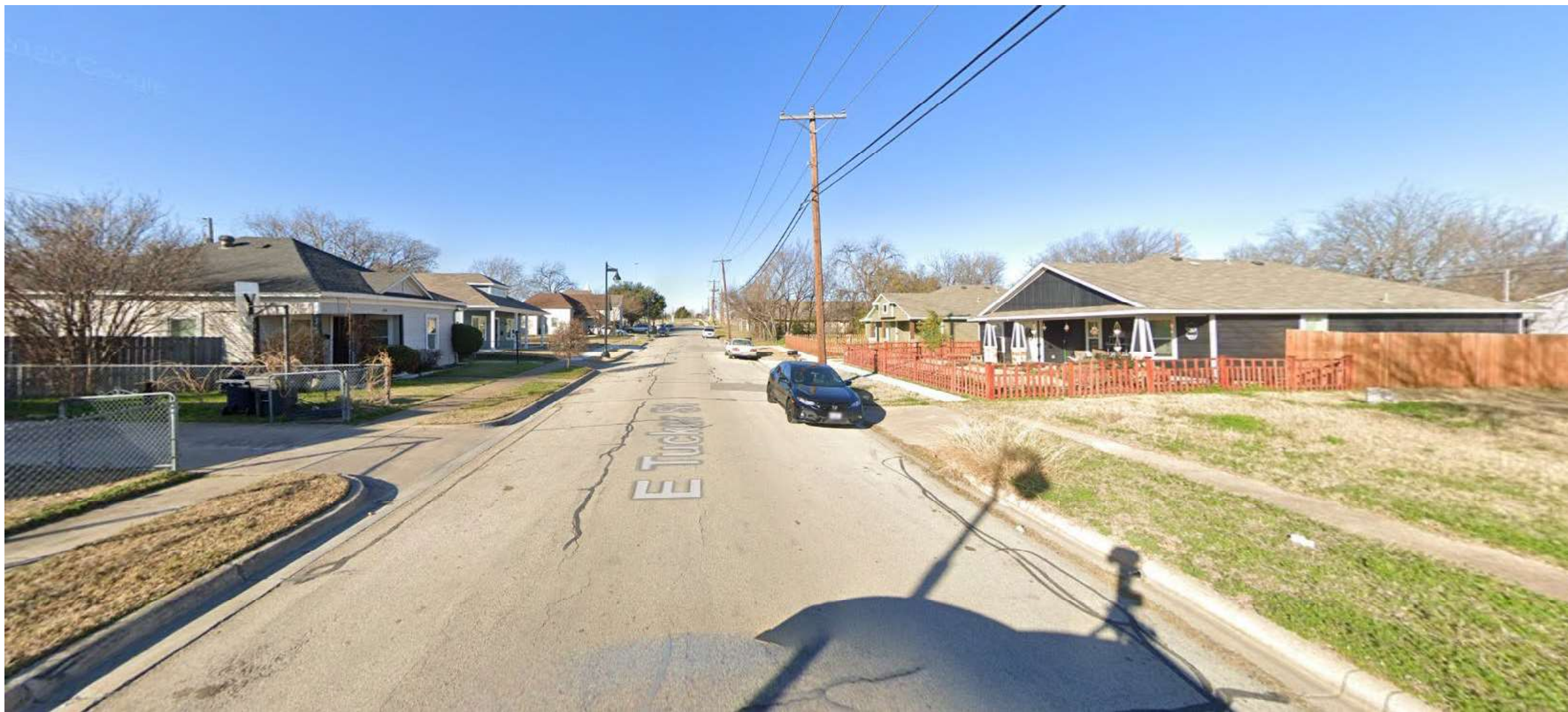
928, 950, and 958 E. Pulaski Street



Looking east along the 1100 block of E. Hattie Street.



Looking west along the 1000 block of E. Hattie Street.



Looking west down the 900 block of E. Tucker Street.



Looking west down the 900 block of E. Broadway Avenue.



Looking west down the 1300 block of E. Tucker Street.



Looking west down the 1600 block of E. Hattie Street.

Historic Context of Fort Worth

Task 2 – Survey Plan Addendum

March 22, 2021

Submitted to the City of Fort Worth

Prepared by HHM & Associates, Inc.

1 Task 2 – Survey Plan Addendum

2 INTRODUCTION

3 HHM has been commissioned to develop a historic resources survey plan for the City of Fort Worth as
4 part of the City’s *Historic Context of Fort Worth*. The survey plan presents a list of prioritized
5 recommendations guided by the principles of efficiency, urgency, and feasibility for conducting a historic
6 resources survey within the current city limits of Fort Worth, Tarrant County, Texas. The survey plan
7 recommends a phased approach that can be completed over a multi-year period, as funding becomes
8 available.

9 Maps listed throughout this Survey Plan Addendum text (figures 1–9) are included as oversized pages at
10 the end of the document, under *Figures*.

11 SURVEY PLAN METHODOLOGY

12 Defining the geographic limits of potential survey areas and establishing a process in which to conduct
13 the survey is a critical step for ensuring success. The following methodology explains the background
14 and rationale behind the recommendations for and prioritization of survey areas.

15 IDENTIFICATION OF SURVEY AREAS

16 The core principles of both efficiency and urgency guide all recommendations set forth in this survey
17 plan. To maximize the efficiency of survey efforts across Fort Worth, the plan divides the city into
18 discrete geographic survey zones. Each zone feasibly may be surveyed relying on funding from the
19 Certified Local Government (CLG) and on its annual grant cycle. Cost estimates to complete a historic
20 resources survey of each zone are intentionally consistent with typical CLG grant awards from the Texas
21 Historical Commission (THC).¹

22 Dividing the city into manageable zones, or survey areas, is the first key step in determining priorities for
23 future survey. HHM worked closely with the City of Fort Worth’s Historic Preservation Department to
24 understand the city’s preservation needs and identify areas where the evaluation of historic resources
25 proves the most urgent and critical. The recommended survey areas and their priority order is based on
26 the following parameters, as defined by the City:

- 27 • Previously designated City of Fort Worth Local Historic Districts
- 28 • Concentrations of historic resources within Fort Worth’s city limits based on oldest annexation
29 areas

30 Additionally, HHM and the City of Fort Worth worked together to determine the type of survey
31 recommended for each survey zone—windshield or reconnaissance—based on the level of evaluation
32 needed for each area. See “Defining Levels of Survey” below for a breakdown of these survey types.

¹ Although there is a wide range in CLG awards, in a typical year, the THC’s CLG program provides matching grants up to \$40,000 for a total project cost of up to \$80,000. The THC publishes listings of recent CLG grant awards online at <https://www.thc.texas.gov/preserve/projects-and-programs/certified-local-government/grant-information/fy20-grant-round>.

Defining Levels of Survey

Windshield Versus Reconnaissance

The National Park Service sets forth varying levels of detail for survey projects in National Register Bulletin 24, *Guidelines for Local Surveys: A Basis for Preservation Planning*, available at https://www.nps.gov/subjects/nationalregister/upload/NRB24-Complete_Part1.pdf.

These levels of survey are further refined by Texas Department of Transportation’s Documentation Standard: Historic Resource Survey Reports, available at <https://ftp.txdot.gov/pub/txdot-info/env/toolkit/421-06-ds.pdf>. The standard definitions of each level of survey are summarized below.

Windshield-Level Survey

- Typically focuses on district scale rather than individual buildings, noted by the NPS as the “streetscapes, the general character of its housing stock or commercial buildings, representative buildings and structures, the layout of its spaces in general.”
- Photography includes streetscape photographs rather than photographs of individual buildings.
- Maps and inventories record areas at the subdivision scale (or larger) rather than resource-by-resource.
- No historical research or analysis is included.
- The most common goal of the windshield-level survey is to recommend whether or not the area should be surveyed at the reconnaissance level in the future.

Reconnaissance-Level Survey

- Typically documents individual buildings, including two photographs of each building, a map of the building location, and a survey form noting the building’s address, date of construction, use type, architectural style, physical integrity, and eligibility for local historic designation and/or National Register listing.
- Broad contextual research is conducted to guide eligibility determinations.
- For the City of Fort Worth, contextual research has been conducted during this phase of the project, so that the narrative historic context can be reused for all future phases of reconnaissance-level survey.

1 **CONCENTRATIONS OF HISTORIC RESOURCES BY AGE**

2 The City of Fort Worth’s Historic Preservation Department determined age as the best indicator to
 3 identify the order in which the unsurveyed parts of the city should be evaluated, with the oldest sections
 4 taking priority over newer sections. Using the historic maps listed below, HHM utilized GIS mapping and
 5 analysis tools to trace Fort Worth’s annexation boundaries over time, thereby delineating survey areas
 6 according to annexation periods. Table 1 and figure 1 present these results, showing Fort Worth’s
 7 annexation periods as survey areas with their corresponding parcel counts. The recommended survey
 8 type for each survey area is also included in the table.

9 **Historic Maps Used**

- 10 • *Successive Stages of Fort Worth’s Growth from Four Square Miles in 1873 to Approximately 100*
 11 *Square Miles, 1949* (see fig. 2)
 12 • *Road map of Tarrant County Texas, 1958* (see fig. 3)
 13 • *Geological Survey map of Dallas, 1975* (see fig. 4)

Table 1. Annexation periods as survey areas.

Annexation Period	Number of Parcels	Number of Subdivisions	Survey Type
1873–1889	2,403	NA	Reconnaissance
1890–1891	2,137	135	Windshield
1892–1908	977	38	Windshield
1909–1921	14,355	204	Windshield
1922–1927	38,318	781	Windshield
1928–1945	9,872	275	Windshield
1946–1958	75,476	1,450	Windshield
1959–1975	18,001	126	Windshield

14

RECOMMENDATIONS

The survey plan makes the following recommendations as a roadmap for a citywide survey effort of Fort Worth. All future surveys should use the consolidated GIS-compatible database template developed for the City under this contract [pending]. A *Survey Implementation Matrix* (table 8), presented at the end of this section, details the phases, parcel and subdivision counts, and projected timeframes and costs associated with all phases of survey.²

GIS-compatible Citywide Database Template [pending]

HHM has developed a custom historic resources database template for the City of Fort Worth using the ArcGIS Online Collector App. This tool allows for the survey team to utilize handheld devices, such as mobile phones and tablets, to document historic resources remotely in the field. As the survey team captures information, the data will be stored in the City's ESRI cloud-based ArcGIS Online platform. HHM designed the structure of the database template to comply with Texas Historical Commission and National Park Service standards for documenting historic resources. The ArcGIS Online Collector App allows for the integration of previous survey data, Appraisal District data, previous designation files, and other relevant datasets. The database template allows for data editing, querying, map analysis, and the export of inventories and forms. The City of Fort Worth can control permissions within their ArcGIS Online account to determine who on the survey team may access, edit, or delete data in the survey tool.

RECOMMENDATION 1. IDENTIFY AND APPLY FOR PRESERVATION GRANTS

To fund a citywide comprehensive survey, the City of Fort Worth should seek funding sources and prepare applications for available grants. Funding for future survey efforts is available from a variety of public and non-profit sources, including:

- THC's CLG program
- THC's Texas Preservation Trust Fund (TPTF) program
- City Hotel Occupancy Tax (HOT) funds dedicated to cultural and heritage tourism
- Community Development Block Grant (CDBG) funds
- FEMA mitigation funds
- NPS programs such as Preserve America
- National Trust for Historic Preservation (NTHP) grants

While various funding sources exist, this survey plan encourages the City of Fort Worth to pursue THC CLG grant funding first, as the program aims to assist participating city and county governments engaging in a variety of preservation planning-related efforts. Priority for CLG funding is given to projects involving architectural surveys, preparation of National Register nominations, and writing or amending preservation ordinances, among other projects. CLG grants require a local match on a one-to-one (dollar for dollar) basis equal to a 50-50 ratio for the total cost of the project. City Hotel Occupancy Tax funds may be used to match CLG grant funding. Although there is a wide range in CLG awards, in a typical year the THC's CLG program may provide matching grants up to \$40,000, and a single project total cost of up to \$80,000.

Assumption: Annual Budget Planning

Note that all recommendations below assume that the City of Fort Worth will plan for an average of approximately \$60,000 for survey implementation per year (with 50 percent from grant funding, plus a 50 percent match from City budget allocations – possibly taking advantage of HOT tax funds). [Note for City of Fort Worth: if this assumption is not accurate, please provide an alternate reasonable annual budget, to be incorporated into Draft 2. Note that if the budget per year increases, the survey may be completed in fewer years.]

² The cost estimates proposed in this section are provided for budget planning purposes only. The actual cost may vary based on the actual scope of work developed for the proposed work and other unknown variables.

1 The deadline for CLG grant applications is usually in the fall. The THC requires that grant applications
 2 include such detailed information as a summary of local preservation-related activities and threats to
 3 historic properties, how the project will be undertaken, how much the project will cost, and how the
 4 grant applicant will provide matching funds. For more information about the THC’s CLG program, please
 5 visit [https://www.thc.texas.gov/preserve/projects-and-programs/certified-local-government/grant-](https://www.thc.texas.gov/preserve/projects-and-programs/certified-local-government/grant-information)
 6 [information](https://www.thc.texas.gov/preserve/projects-and-programs/certified-local-government/grant-information).

7 Table 2 presents the timeframe, cost, and duration associated with *Recommendation 1, Securing*
 8 *Preservation-Related Grants*.

Table 2. Recommendation 1 planning matrix.

Timeframe	Price	No. Years	Price per Year
Ongoing (Years 1–17)	N/A (Staff Time Only)	17	N/A (Staff Time Only)

9 **RECOMMENDATION 2. PHASED CITYWIDE HISTORIC RESOURCES SURVEY**

10 The City of Fort Worth should create and maintain an up-to-date, accurate inventory of historic
 11 resources within the city limits to facilitate the identification of properties and districts considered
 12 eligible for possible listing to the National Register and/or local landmark designation. The inventory will
 13 also assist the local government in preservation planning and heritage tourism endeavors. The historic
 14 resources survey may be conducted in phases that are confined to separate and distinct “survey zones,”
 15 due to the costs and logistics of such an ambitious citywide effort. The following recommended survey
 16 phases are based on the methodology outlined above.

17 **Phase 1: Integrate Previously Identified Resources into a GIS-Compatible Database**
 18 **Template (Year 1)**

19 During the first phase, the City of Fort Worth should analyze and consolidate data from previous surveys
 20 and documentation. Potential sources include the results of earlier historic resources surveys of Fort
 21 Worth, National Register nominations, local landmark designation files, as well as documentation of
 22 historic resources prepared by various government agencies and/or held in various archival repositories.
 23 Data gathered during this stage should be integrated into a single database used for the Historic
 24 Preservation Department’s management of historic resources. Data also could be linked to GIS to
 25 produce maps showing concentrations of known historic resources to help determine priorities for
 26 future historic resources surveys.

27 Previous historic resources surveys that should be integrated into the database include:

- 28 • “Stockyards Historic Resource Survey,” prepared by Historic Fort Worth, Inc., 2016
- 29 • “The Meridian Highway in Texas,” prepared by Hardy-Heck-Moore, Inc., 2016
- 30 • “The Development of Highways in Texas: A Historic Context of the Bankhead Highway and Other
 31 Named Highways,” prepared by Hardy-Heck-Moore, Inc., 2014
- 32 • “Historic Resources Survey Update for White Settlement Road Bridge, Fort Worth, Texas,”
 33 prepared by Hardy-Heck-Moore, Inc., 2012
- 34 • “Supplement to Historic Resources Survey for N. Main Street Bridge, Fort Worth, Texas,”
 35 prepared by Hardy-Heck-Moore, Inc., 2012
- 36 • “A Survey of Five Urban Villages: Carver Heights, Mistletoe Heights, Morningside, Berry-
 37 Riverside, and Garden of Eden within the City of Fort Worth, Tarrant County, Texas,” prepared
 38 by LopezGarcia Group, Inc., 2008

- 1 • “Polytechnic/Wesleyan Village Potential Historic District Inventory,” prepared by LopezGarcia
- 2 Group, Inc., 2008
- 3 • “Reconnaissance-Level Survey for Historic Bridges over Trinity River in Fort Worth,” prepared by
- 4 Hardy·Heck·Moore, Inc., 2006
- 5 • “Arlington Survey Update,” prepared by HHM (previously Hardy·Heck·Moore, Inc.), 2005
- 6 • “Historic Context, Inventory, and Assessment of the Central City Segment of the Trinity River
- 7 Vision Plan, Fort Worth, Texas [Draft],” prepared by Prior, Marsha, Duane Peter, and Joseph
- 8 Murphey, 2005
- 9 • “Historic Schools Survey,” prepared by City of Fort Worth Planning and Development
- 10 Department, 2003
- 11 • “Historic Resources Survey of the Near Southeast Neighborhood,” prepared by Historic Fort
- 12 Worth, Inc., 2001
- 13 • “Tarrant County Historic Resources Survey,” prepared by Page, Anderson & Turnbull, Inc., 1981-
- 14 1986

15 **Phase 2. Reconnaissance-Level Resurvey of Previously Designated Historic Districts**
 16 **(Years 2–6)**

17 The City of Fort Worth’s Historic Preservation Department identified historic resources comprising
 18 existing local historic districts as a top priority for future survey efforts. The department ranked the
 19 priority of the local historic districts in terms of the urgency for resurvey. Based on this feedback, the
 20 previously designated local historic districts will be surveyed in the following order:

- 21 1. Terrell Heights (1,316 parcels)
- 22 2. Morningside Neighborhood (974 parcels)
- 23 3. Historic Carver Heights (866 parcels)
- 24 4. Fairmount (1,539 parcels)
- 25 5. Elizabeth Boulevard (45 parcels)
- 26 6. Stockyards (86 parcels)
- 27 7. Garden of Eden (16 parcels)
- 28 8. Central Handley (12 parcels)
- 29 9. Linden Avenue (19 parcels)
- 30 10. Chase Place (11 parcels)
- 31 11. Historic Hillcrest (37 parcels)
- 32 12. Kenwood Court (31 parcels)
- 33 13. W. A. Powers Co. (3 parcels)
- 34 14. Mistletoe Heights (395 parcels)

35 All City of Fort Worth Local Historic Districts will be surveyed during one phase (Phase 2). Figure 5
 36 depicts a map of the Phase 2 survey area, comprised of the previously designated local historic districts
 37 in Fort Worth. Table 3 below presents the number of parcels, survey type, timeframe, and estimated
 38 cost associated with *Phase 2, Reconnaissance-Level Resurvey of Previously Designated Historic Districts*.

Table 3. Phase 2 planning matrix.

No. Parcels	Survey Type	Timeframe	Estimated Cost
5,351	Reconnaissance Level	Years 2–6	\$75,000 per year

Phase 3. Reconnaissance-Level Survey of 1873–1889 Annexation Area (Years 7–8)

The Phase 3 survey area, depicted in figure 6, encompasses the parts of Fort Worth annexed to the City between 1873 and 1889. Table 4 presents the number of parcels, survey type, timeframe, and estimated cost associated with *Phase 3, Reconnaissance-Level Survey of 1873–1889 Annexation Area*.

Table 4. Phase 3 planning matrix.

No. Parcels	Survey Type	Timeframe	Estimated Cost
2,403	Reconnaissance Level	Years 7–8	\$70,000 per year

Phase 4. Windshield-Level Survey of 1890–1921 Annexation Areas (Year 9)

The Phase 4 survey area, depicted in figure 7, encompasses the areas of Fort Worth annexed to the City between 1890 and 1921. Table 5 presents the number of parcels and subdivisions, survey type, timeframe, and estimated cost associated with *Phase 4, Windshield-Level Survey of 1890–1921 Annexation Areas*.

Table 5. Phase 4 planning matrix.

No. Parcels	No. Subdivisions	Survey Type	Timeframe	Estimated Cost
17,469	377	Windshield Level	Year 9	\$62,000

Phase 5. Windshield-Level Survey of 1922–1945 Annexation Areas (Years 10–11)

The Phase 5 survey area, depicted in figure 8, encompasses the parts of Fort Worth annexed to the City between 1922 and 1945. Table 6 presents the number of parcels and subdivisions, survey type, timeframe, and estimated cost associated with *Phase 5, Windshield-Level Survey of 1922–1945 Annexation Areas*.

Table 6. Phase 5 planning matrix.

No. Parcels	No. Subdivisions	Survey Type	Timeframe	Estimated Cost
48,190	1,056	Windshield Level	Years 10–11	\$85,000

Phase 6. Windshield-Level Survey of 1946–1975 Annexation Areas (Years 12–17)

The Phase 6 survey area, depicted in figure 9, encompasses the parts of Fort Worth annexed to the City between 1946 and 1975. Table 7 presents the number of parcels and subdivisions, survey type, timeframe, and estimated cost associated with *Phase 6, Windshield-Level Survey of 1946–1975 Annexation Areas*.

Table 7. Phase 6 planning matrix.

No. Parcels	No. Subdivisions	Survey Type	Timeframe	Estimated Cost
93,477	1,576	Windshield Level	Years 12–17	\$165,000

SURVEY PLANNING MATRIX

Table 8 below shows the *Survey Planning Matrix*, which details the phases, parcel and subdivision counts, and projected timeframes and costs associated with each phase of the survey.

HISTORIC CONTEXT OF FORT WORTH

Table 8. Survey planning matrix for citywide survey effort of Fort Worth.

Phase	Timeframe per Phase	Survey Area	Parcels	Subdivisions	Survey Type	Price per Phase	Price per Year
1	Year 1	N/A (data integration)	N/A	N/A	N/A	\$20,000	\$20,000
2	Years 2–6	Previous LHDs	5,351	N/A	Recon	\$375,000	\$75,000
3	Years 7–8	1873–1889	2,403	N/A	Recon	\$170,000	\$70,000
4	Year 9	1890–1921				\$62,000	\$62,000
		(a) 1890–1891	2,137	135	Windshield		
		(b) 1892–1908	977	38	Windshield		
		(c) 1909–1921	14,355	204	Windshield		
		Totals	17,469	377			
5	Years 10–11	1922–1945				\$170,000	\$85,000
		(a) 1922–1927	38,318	781	Windshield		
		(b) 1928–1945	9,872	275	Windshield		
		Totals	48,190	1,056			
6	Years 12–17	1946–1975				\$330,000	\$165,000
		(a) 1946–1958	75,476	1450	Windshield		
		(b) 1959–1975	18,001	126	Windshield		
		Totals	93,477	1,576			

1

2 **FIGURES**

3 Figures 1 through 9 are presented below.

Figure 1. Map showing recommended survey areas based on Fort Worth's successive stages of development. Map by HHM, 2021.

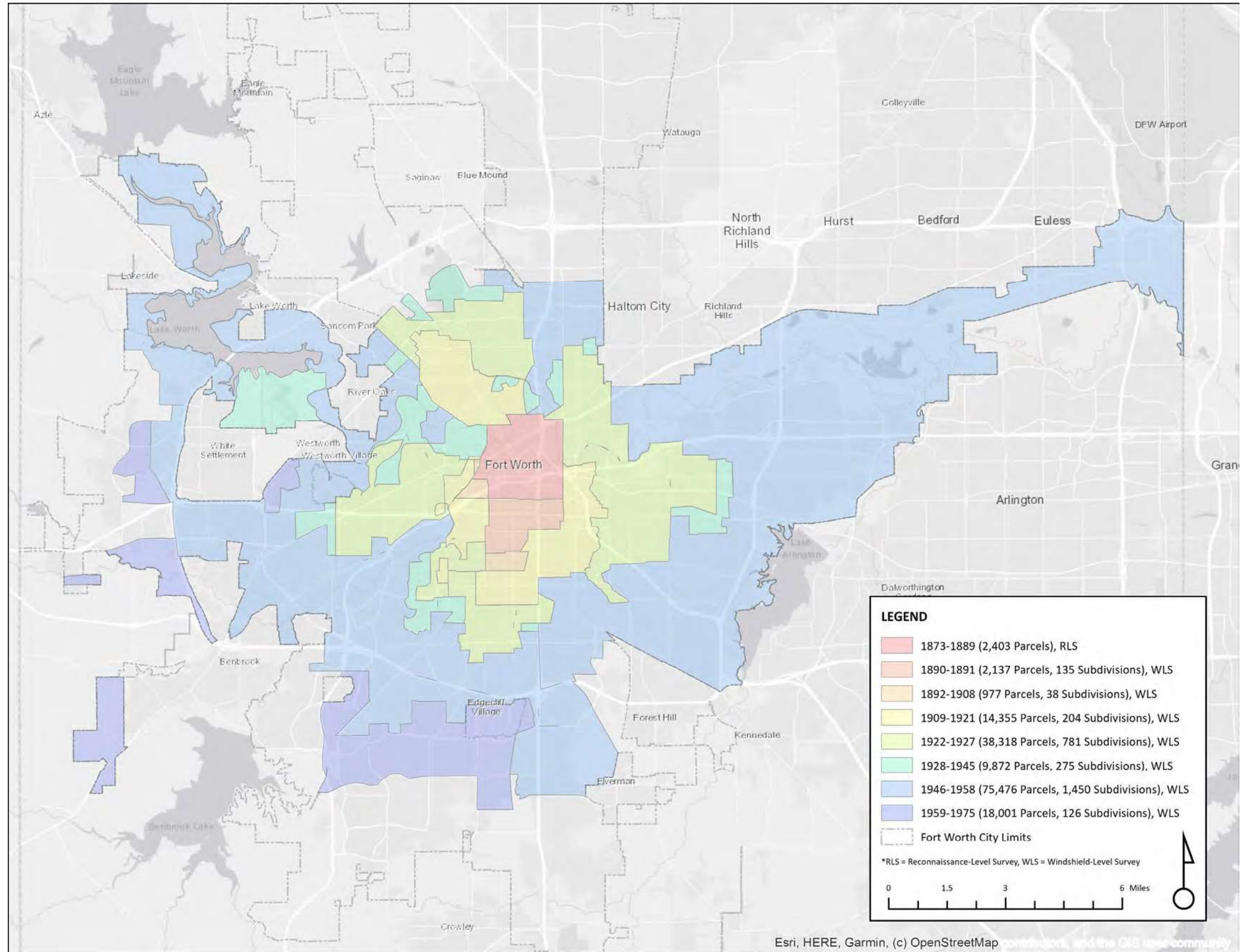
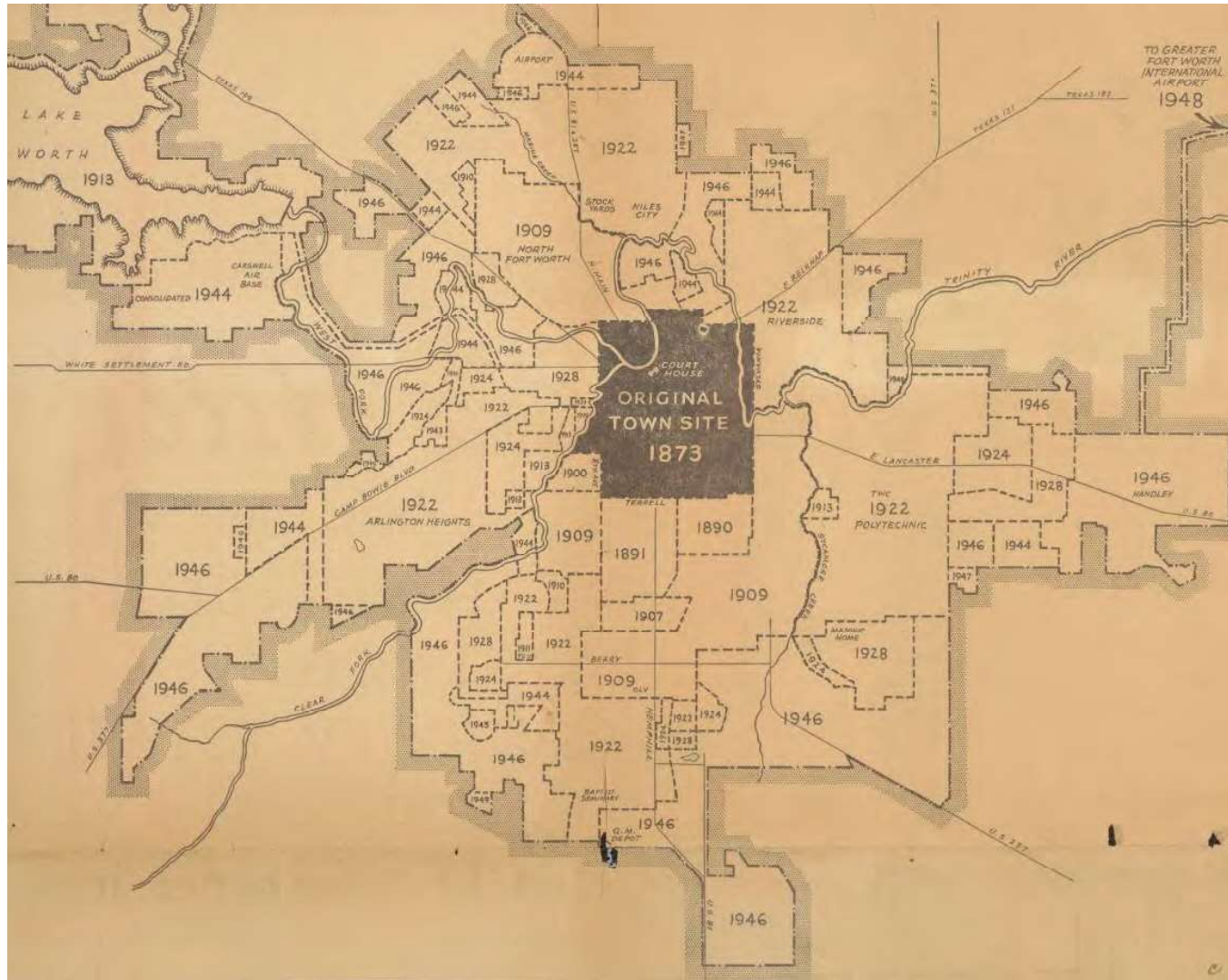


Figure 2. Successive Stages of Fort Worth's Growth from Four Square Miles in 1873 to Approximately 100 Square Miles, 1949. Map courtesy of The Portal to Texas History, University of North Texas Libraries.



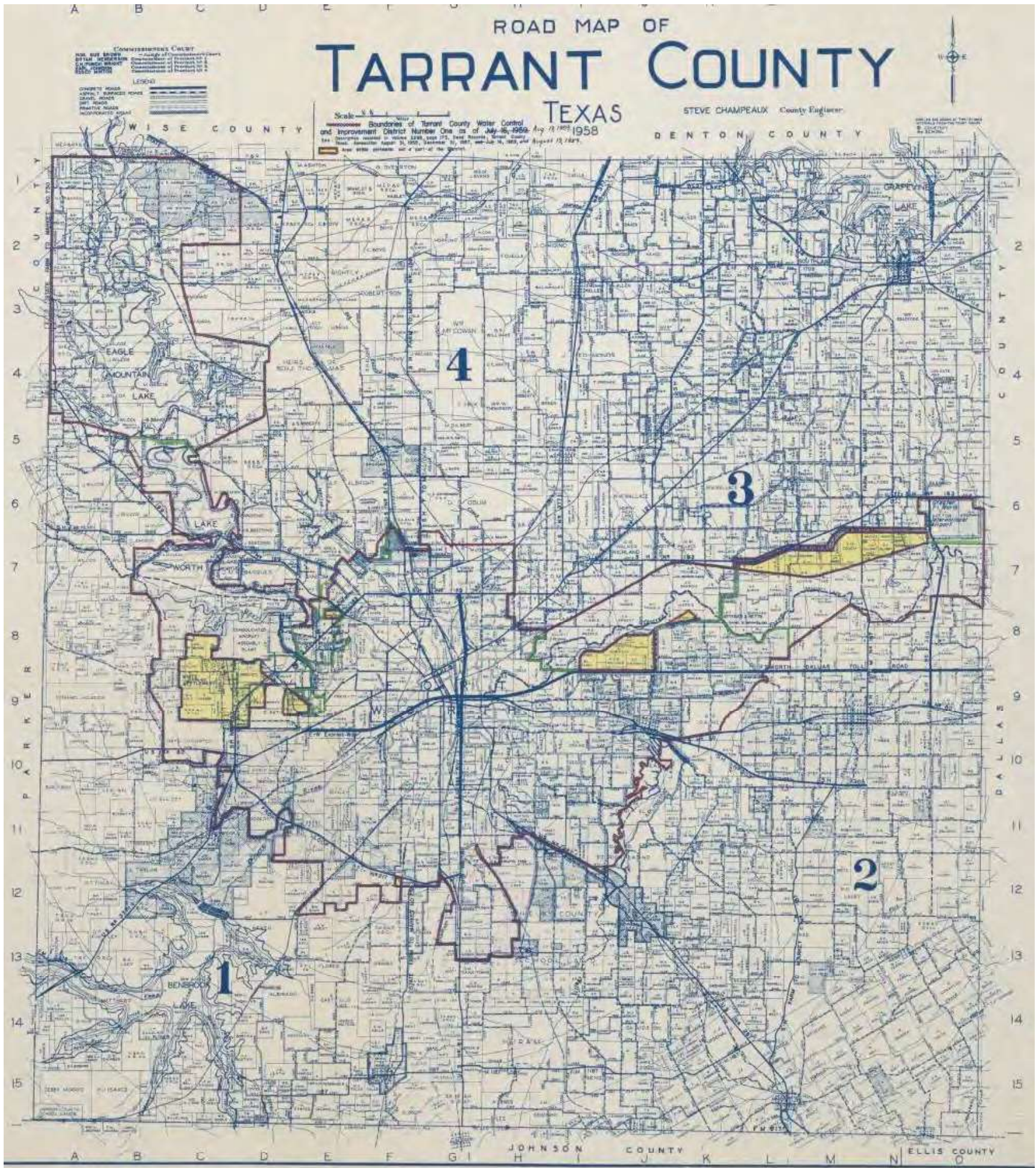


Figure 3. Road map of Tarrant County Texas, 1958. Map courtesy of The Portal to Texas History, University of North Texas Libraries.

Figure 4. Geological Survey (U.S.) map of Dallas, 1975. Map courtesy of The Portal to Texas History, University of North Texas Libraries.

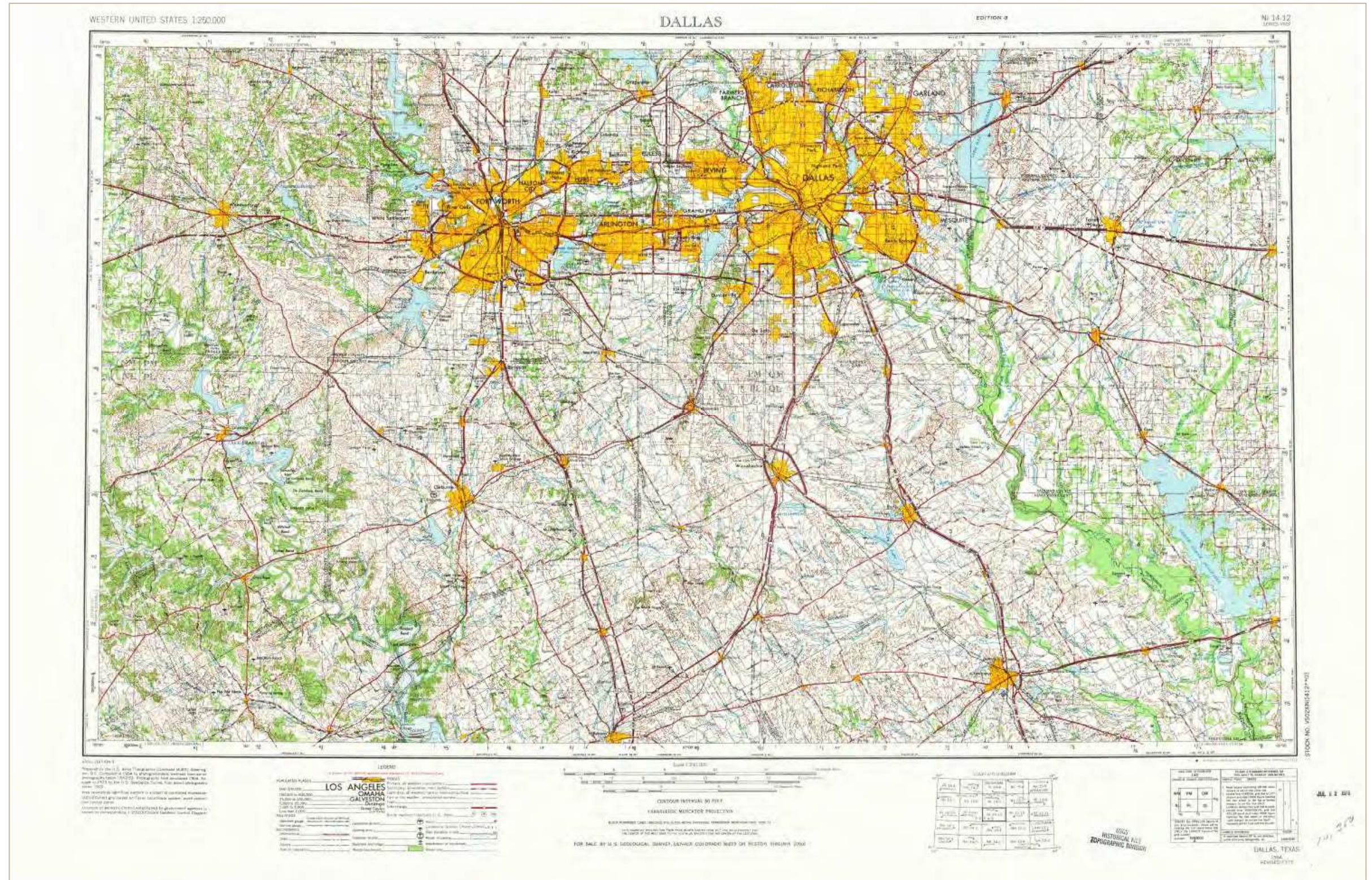


Figure 5. Phase 2 Survey Area which includes previously designated City of Fort Worth Local Historic Districts. Map by HHM, 2021.

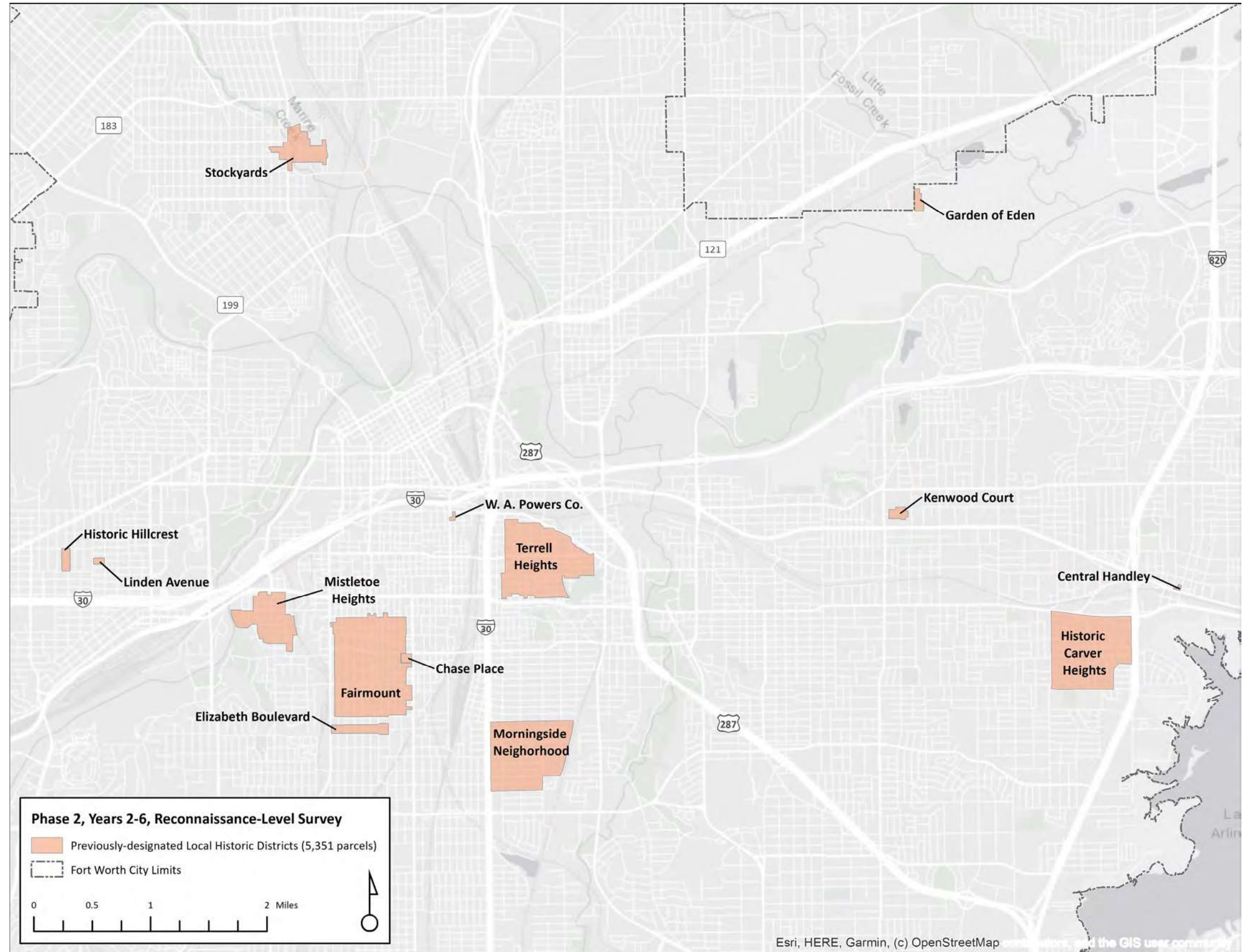


Figure 6. This map depicts the Phase 3 survey area, comprised of the areas annexed to Fort Worth between 1873 and 1889. A reconnaissance-level survey is recommended for Phase 3 of the survey. Map by HHM, 2021.

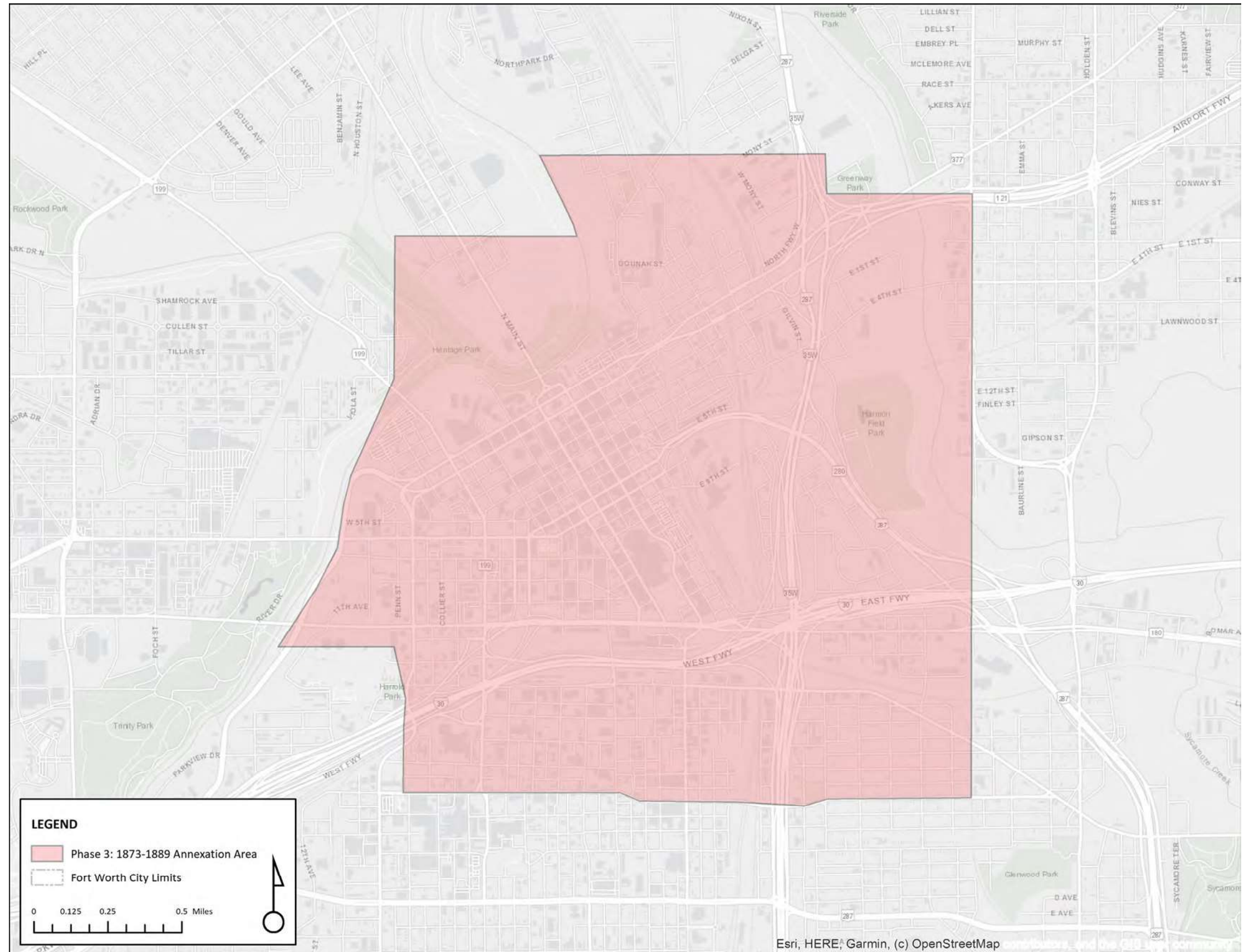


Figure 7. This map depicts the Phase 4 survey area, comprised of the areas annexed to Fort Worth between 1890 and 1921. A windshield-level survey is recommended for Phase 4 of the survey. Map by HHM, 2021.

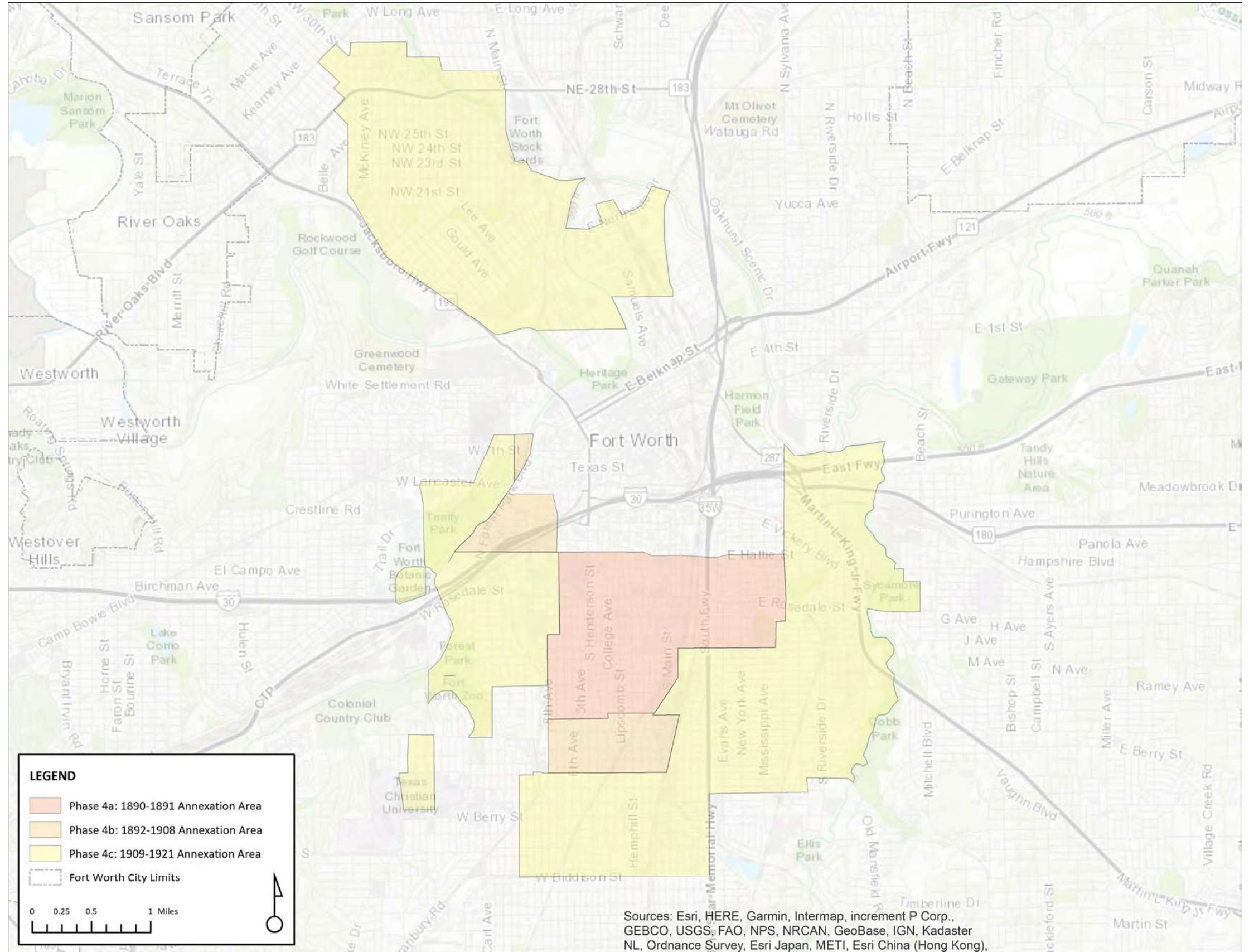


Figure 8. This map depicts the Phase 5 survey area, comprised of the areas annexed to Fort Worth between 1922 and 1945. A windshield-level survey is recommended for Phase 5 of the survey. Map by HHM, 2021.

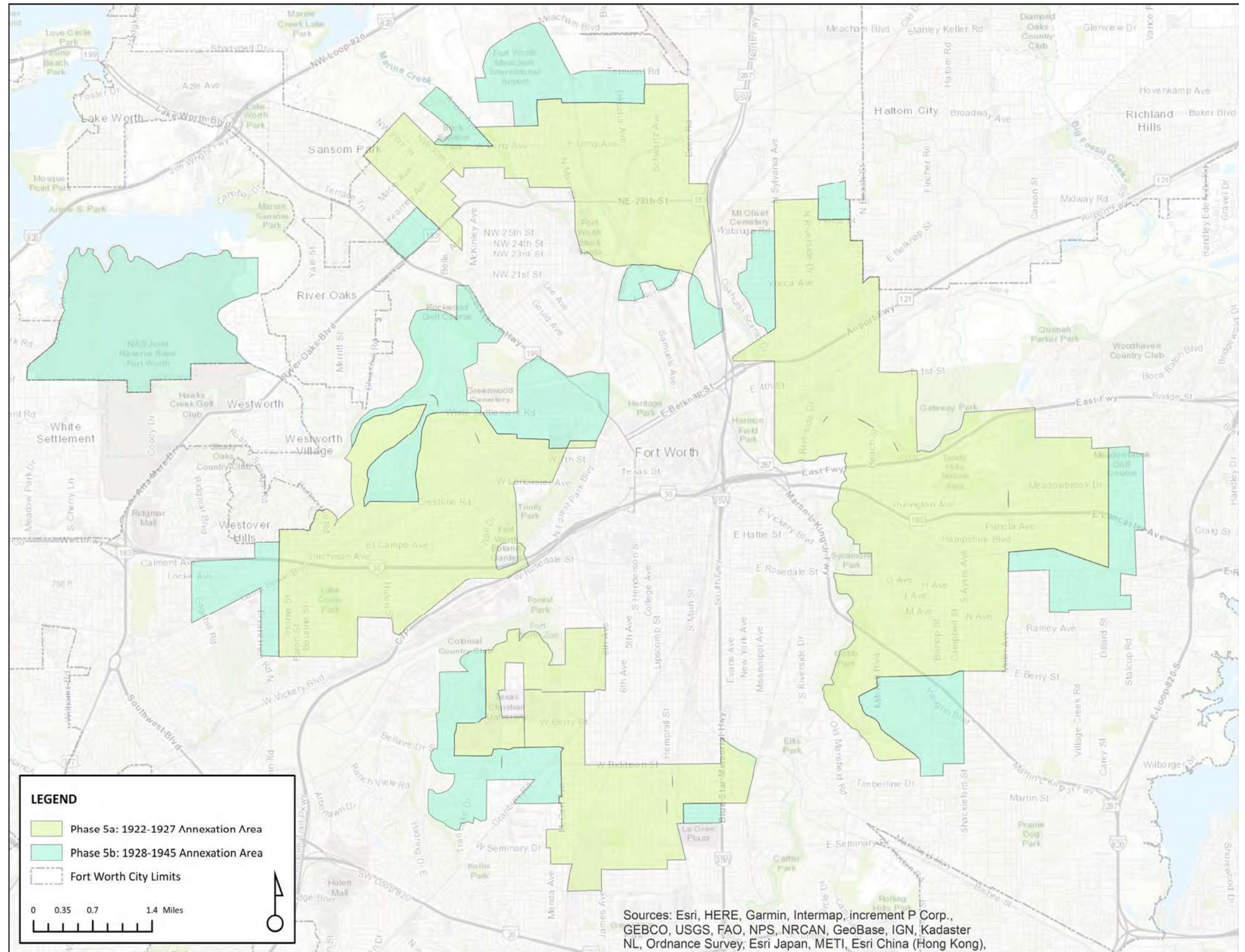
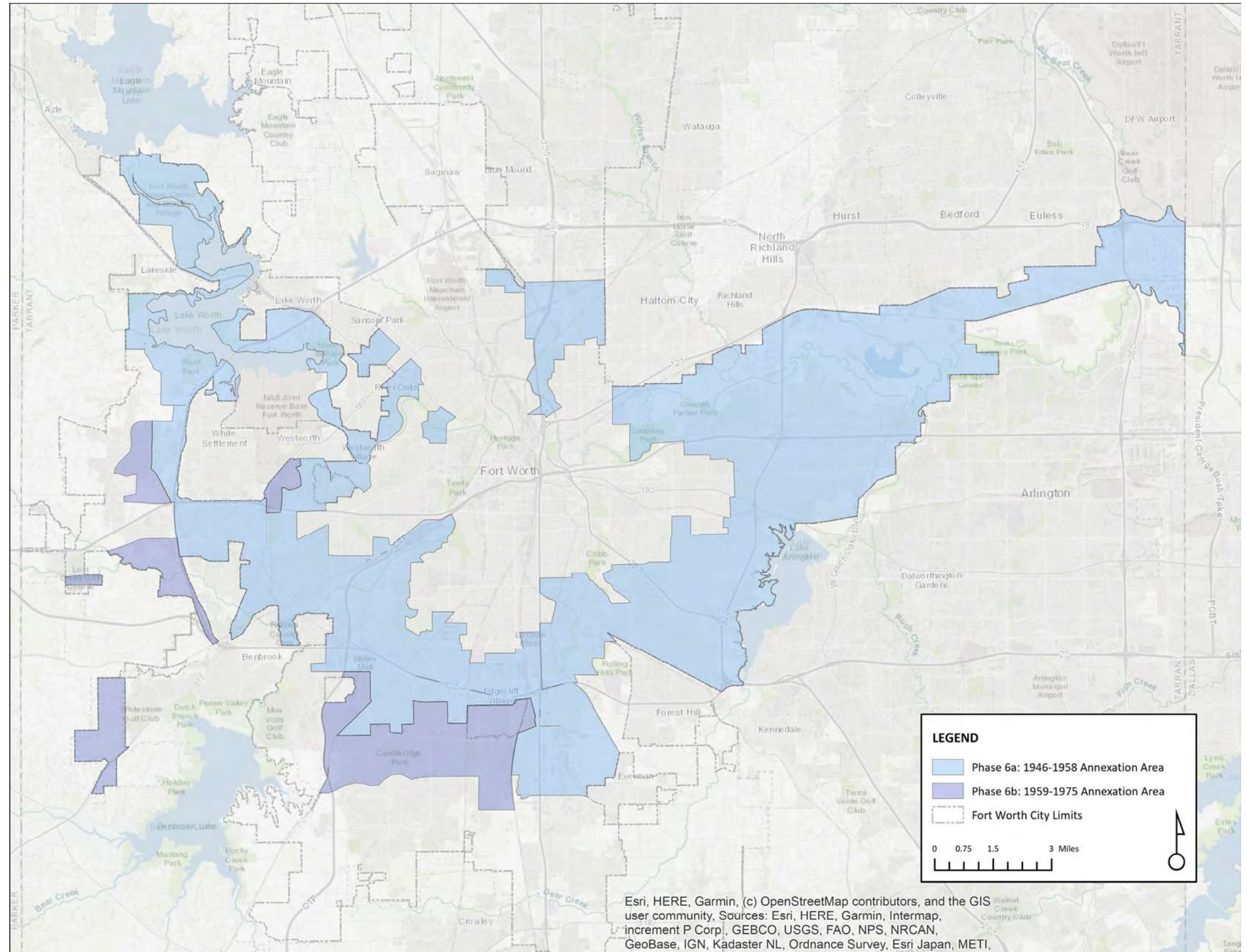


Figure 9. This map depicts the Phase 6 survey area, comprised of the areas annexed to Fort Worth between 1946 and 1975. A windshield-level survey is recommended for Phase 6 of the survey. Map by HHM, 2021.



JUSTIN NEWHART

HISTORIC PRESERVATION

817.392.8037

Justin.newhart@fortworthtexas.gov

Linkedin.com/in/Justin-Newhart -

Address:

200 Texas St.

Fort Worth, TX 76102

SUMMARY

Highly motivated and educated preservationist specialist with experience in historic preservation, urban design, urban planning program management, project management, advocacy, and strategic planning. Meets and exceeds *Secretary of the Interior's Standards and Guidelines Professional Qualifications Standards for Historic Preservation*. Works to promote cultural resource conservation, advance preservation best practices within local communities, fosters a positive built environment through new urbanist design principles, facilitate projects through efficient management, and contributes to the overall well-being and health of communities.

EDUCATION

MASTER'S DEGREE

Tulane University
2010 - 2011

BACHELORS DEGREE

University of North Carolina Asheville
2006 - 2010

SKILLS

Professional

- Program Management
- Historic Preservation
- Urban Planning
- Team Leadership
- Project Management
- Architectural History
- Budgeting & Planning
- Public Policy Development
- Grant Writing
- NHPA Review
- Public Relations
- Customer Service
- Data Analysis

WORK EXPERIENCE

HISTORIC PRESERVATION OFFICER

City of Fort Worth / Apr. 2021-Present

Direct, oversee, and responsible for management of the City of Fort Worth's Preservation Program, Historic & Cultural Landmarks Commission, and Preservation Office. Responsible for guiding preservation activities through contextually managed change in 14 historic districts and 6,500+ designated properties in one of the largest preservation programs in Texas.

SENIOR PLANNER

City of Fort Worth / Jan. 2017-Apr. 2021

Responsible for management of Stockyards Form-Based Code & Historic District. Assists in management of the City of Fort Worth's Preservation Program and Historic & Cultural Landmarks Commission. Assists in management of Urban Design Commission and design and form-based code districts throughout Fort Worth.

INTERIM SECTION MANAGER – PRESERVATION & DESIGN

City of Fort Worth / July 2019-Dec. 2020

PRESERVATION PROGRAM DIRECTOR

Historic Fort Worth, Inc. / Jan. 2016-Jan. 2017

HISTORIC PRESERVATION/BUSINESS DEVELOPMENT SPECIALIST

Architexas / June 2015-Dec. 2015

DIRECTOR OF INTERPRETATION

Cane River National Heritage Area / Sept. 2014-June 2015

MARKETING DIRECTOR

The Cabin Restaurant Group / Jan. 2013-Sept. 2014

HOUSE DIRECTOR

Bocage Plantation / Jan. 2012-Jan. 2013

JUSTIN NEWHART

HISTORIC PRESERVATION OFFICER

AWARDS

CLIDE AWARD

Horse & Mule Barns and Mule Alley
Rehabilitation / 2021

CLIDE AWARD

Stockyards Form-Based Code
District / 2019

CLIDE AWARD

Historic Preservation Ordinance
Update / 2019

HISTORIC FORT WORTH, INC. PRESERVATION AWARD

Historic Preservation Ordinance
Update / 2018

SKILLS

Technical

- Microsoft Office Suite
 - Adobe Create Suite
 - ArcGIS
 - Accela Permitting System
-

PROJECT EXPERIENCE

Update of Historic Resource Survey	Fort Worth - Ongoing
Parking Text Amendment for Historically Designated Properties	Fort Worth - 2019
Comprehensive update of the Preservation Ordinance	Fort Worth - 2018
Comprehensive update of the Historic Site Tax Exemption Program	Fort Worth - 2018
Audit of Historic Site Tax Exemption Program	Fort Worth - 2017
Stockyards Form-Based Code	Fort Worth - 2017
<i>Historic Preservation Legal Handbook for Texans</i>	Fort Worth - 2016
Development of Revolving Loan Fund program framework	Fort Worth - 2016
Creation of Marketing and Brand Strategy	Dallas, TX - 2015
Creation and Implementation of Heritage Tourism Guided-Tour Program	Natchitoches, LA - 2014
Creation and Implementation of Marketing Campaign	Burnside, LA - 2013
Creation and Implementation of Heritage Tourism Guided-Tour Program	Darrow, LA - 2012

PROFESSIONAL AND PUBLIC SERVICE

Member, ICOMOS	2021 - Present
Guest Speaker, SESAH Annual Conference	2019
Guest Speaker, Texas Historical Commission's Real Places Conference	2019
Member, American Planning Association	2019 - Present
South Boulevard/Park Row Landmark District Task Force	2018 - 2020
Member, National Trust for Historic Preservation	2016 - Present
Licensed Continuing Education Course Instructor, TREC	2016 - Present
Historic Real Estate Finance Development Professional, NDC	2016 - Present
Member, Society of Architectural Historians	2015 - Present
Board Member, Ascension Parish Tourism Commission	2012 - 2014
Certified Architectural Historian, State of Louisiana	2011 - Present
Louisiana Travel Promotion Association Task Force Member	2011 - 2013

Since 2003, Ms. Payne has gained in-depth experience as a professional Architectural Historian and preservation consultant. Her education and experience fully satisfy the *Secretary of the Interior's Professional Qualification Standards*. Her expertise includes preparation of nominations for the National Register of Historic Places and local landmark registries. She also has conducted a number of historic resource surveys that entail photographic documentation, architectural descriptions, archival research, estimation of construction dates, and evaluation of NRHP eligibility. Ms. Payne is thoroughly familiar with the terms and conditions of Certified Local Government (CLG) grants and other federal and state grants for historic preservation. Prior to joining HHM, Ms. Payne served as a Project Reviewer in the Division of Architecture at the Texas Historical Commission, where she applied her thorough understanding of preservation law and the Secretary of the Interior's Standards for the Treatment of Historic Properties to consultation under Section 106 of the National Historic Preservation Act, the federal Historic Preservation Tax Credit program, and federal and state grant programs.

EDUCATION

2003	Master of Science – Historic Preservation Columbia University
2001	Bachelor of Arts with Distinction – Art History and English University of Virginia

PROFESSIONAL/TECHNICAL SOCIETIES

Preservation Austin – Preservation Advocacy Committee
Inherit Austin – Board Member

AWARDS AND CERTIFICATES

2001–	Phi Beta Kappa Society
2005	National Preservation Institute, "Section 106: An Introduction" Austin, Texas
2001– 2003	Questers Foundation Scholarship, Columbia University, New York, New York
1997– 2001	Echols Scholar, University of Virginia, Charlottesville, Virginia

EXPERIENCE

2015 –	President and Senior Architectural Historian , HHM, Austin, Texas
2006– 2015	Architectural Historian , HHM, Austin, Texas
2005– 2006	Project Reviewer , Division of Architecture, Texas Historical Commission, Austin, Texas
2004– 2005	Architectural Historian , Preservation Central Inc., Austin, Texas
2003– 2004	Architectural Historian/Project Manager , E.H.T. Tracerics Inc., Washington, D.C.

SELECTED RECENT PROJECTS

Historic Resources Surveys: Preservation Planning

2021	City of Dallas Historic Context Assessment and Survey of Greater Downtown and Intown Dallas, Dallas,
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Texas. *Senior Architectural Historian/Project Manager. (In progress.)*

Jefferson County Historic Resources Survey Plan, Historic Resources Survey, and Historic Preservation Plan, Jefferson County, Texas. *Senior Architectural Historian/Project Manager. (In progress.)*

Historic Resources Survey of Downtown San Angelo, San Angelo, Texas. *Senior Architectural Historian/Project Manager.*

2020	Historic Resources Survey of the University, Windsor, and Hyde Park Neighborhoods, Austin, Texas <i>Architectural Historian/Project Manager (in progress).</i>
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Historic Resources Survey of the West Downtown Neighborhood, Austin, Texas. *Architectural Historian/Project Manager (in progress).*

Downtown El Paso Survey and National Register Nomination, El Paso, Texas. *Architectural Historian/Project Manager (in progress).*

2019	Citywide Historic Resources Survey of Waxahachie, Texas. <i>Architectural Historian.</i>
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Historic Resources Surveys (continued)

2018	Historic Resources Survey of Mineral Wells, Mineral Wells, Texas. <i>Architectural Historian.</i>
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2017	Brownsville Historic Resources Survey and National Register Nomination, Cameron County, Texas. <i>Architectural Historian.</i>
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2016	Historic Resources of Rockwall, Rockwall, Texas. <i>Architectural Historian/Project Manager.</i>
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Historic Resources Survey of East Austin, Austin, Texas. *Architectural Historian/Project Manager.*

2015	East End, Lost Bayou, and Silk Stocking Historic Resources Survey, Galveston, Texas. <i>Architectural Historian.</i>
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Historic Resources Survey of Downtown Waxahachie, Waxahachie, Texas. *Architectural Historian.*

2014	Historic Resources Survey of Comal County, Texas, Phase 2 (Zone 3). <i>Architectural Historian/Project Manager.</i>
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Historic Resources Survey of Comal County, Texas, Phase 1 (Zones 1, 2, and 4). *Architectural Historian.*

2012	Fort Crockett, Lasker Park, and Old Seawall Historic Resources Survey, Galveston, Texas. <i>Architectural Historian.</i>
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2008	Historic Resources Survey of Lasker Park, Galveston, Texas. <i>Architectural Historian.</i>
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Cultural Resource Management Planning and Consultation

2020	County Historic Preservation Plan, Tarrant County, Texas. <i>Architectural Historian/Project Manager.</i>
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Historic Preservation Tax Credit Application, Uptown Sports Club, Austin, Texas. *Architectural Historian/Project Manager.*

2018	Historic Preservation Plan Update, Plano, Texas. <i>Architectural Historian/Project Manager.</i>
------	--

Historic Preservation Tax Credit Application, Uptown Sports Club, Austin, Texas. *Architectural Historian/Project Manager.*

2016	Story Map Template for Mitigation, Texas
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	Department of Transportation Environmental Affairs Division, Texas. <i>Architectural Historian/Project Manager.</i>		Historic Furnishings Reports for the Wick House, Morristown National Historic Park, New Jersey. <i>Architectural Historian/Project Manager (in progress).</i>
	Historic Preservation Tax Credit Consulting and Application, Stagecoach Inn, Salado, Texas. <i>Architectural Historian/Project Manager.</i>	2020	Historic Furnishings Reports for the Birth Home, Ebenezer Baptist Church, and Fire Station No. 6, Martin Luther King, Jr. National Historic Site, Atlanta, Georgia. <i>Architectural Historian/Project Manager.</i>
2015	Preservation Services for San Francisco VA Medical Center's Long Range Development Plan Programmatic Agreement Mitigation Measures, San Francisco, California. <i>Architectural Historian/Project Manager.</i>	2018	Condition Assessment Report and Interpretive Materials for Limestone Features in the Camp Mabry National Register Historic District, Austin, Texas. <i>Architectural Historian.</i>
Cultural Resource Management Planning and Consultation			
2021	City of Fort Worth – Tarrant County Survey Plan Addendum and Historic Context of Fort Worth. <i>Senior Architectural Historian/Project Manager.</i> Tarrant County Historic Preservation Plan, Tarrant County, Texas. <i>Senior Architectural Historian/Project Manager.</i> Tomah VA Medical Center Section 106 Consultation and Management Plan, Tomah, Wisconsin. <i>Architectural Historian/Project Manager.</i>	2016	Historic Furnishings Report for Five Rooms in Hampton Mansion, Hampton National Historic Site, Towson, Maryland. <i>Architectural Historian.</i> Skywarrior Theater Building Assessment, Naval Air Station Whidbey Island, Oak Harbor, Washington. <i>Architectural Historian/Project Manager.</i>
2012	Tomah VA Medical Center Section 106 Consultation and Management Plan, Tomah, Wisconsin. <i>Architectural Historian.</i>	2012	Historic Furnishings Report, Thomas Edison Laboratory National Historical Park, West Orange, New Jersey. <i>Architectural Historian/Project Manager.</i>
	Historic Resources Management Plan for Central Iowa Veterans Affairs Medical Center, Des Moines, Iowa. <i>Architectural Historian.</i>	2010	Historic Furnishings Report, Bunker Hill Monument, Boston, Massachusetts. <i>Architectural Historian.</i> Historic Furnishings Report, the Olmsted House "Fairsted" and Office, Frederick Law Olmsted National Historic Site, Brookline, Massachusetts. <i>Architectural Historian.</i>
	Section 106 Consultation Services for Proposed Improvements at Fort Sam Houston National Cemetery, San Antonio, Texas. <i>Architectural Historian.</i>	Historic Context and Major Archival Research Studies	
Design Guidelines for Local Governments			
2021	River Road Historic District Design Standards and Guidelines, City of San Antonio, Texas. <i>Senior Architectural Historian/Project Manager (in progress).</i>	2021	Historic Context Study of O'ahu, Hawai'i. <i>Architectural Historian/Project Manager (in progress).</i>
2020	Design Guidelines for the City of Fredericksburg, Fredericksburg, Texas. <i>Architectural Historian/Project Manager.</i>	2019	Fort Worth Phase I Historic Context Study (1900-1945), Texas. <i>Architectural Historian/Project Manager.</i>
2019	Design Guidelines for the City of Port Arthur, Port Arthur, Texas. <i>Architectural Historian/Project Manager.</i>	2018	Historic Context Study of Waller Creek, Austin, Texas. <i>Architectural Historian.</i>
2018	Design Guidelines for the Robertson/ Stuart & Mair Local Historic District, Austin, Texas. <i>Architectural Historian/Project Manager.</i> Design Guidelines for the Smoot/Terrace Park Local Historic District, Austin, Texas. <i>Architectural Historian/Project Manager.</i>	2016	The Meridian Highway through Texas. <i>Architectural Historian.</i>
2012	Historic District Design Guidelines, San Antonio, Texas. <i>Architectural Historian/Project Manager.</i> Design Guidelines for the Greater Leesville Heritage District, Leesville, Louisiana; the Charlestown Cultural District, Lake Charles, Louisiana; the Margaret Place Historic District, Lake Charles, Louisiana; and the Crowley Commercial Downtown Historic District, Crowley, Louisiana. <i>Architectural Historian.</i>	2014	Historic Highways of Texas and the Bankhead Highway through Texas. <i>Architectural Historian.</i>
		2013	Agricultural Theme Study for Central Texas, Texas Department of Transportation, Texas. <i>Architectural Historian.</i>
		2012	Comprehensive History of the Navy Presence in Texas During the 20th Century, statewide. <i>Architectural Historian/Project Manager.</i>
		2010	Biographical Catalog of Cold-War Era Architecture and Engineering Firms, nationwide, DoD Legacy Resources Management Grant. <i>Architectural Historian.</i>
Historic Structures Reports and Alternative Analyses			
2021	Historic Furnishings Reports for the Ford Mansion, Morristown National Historic Park, New Jersey. <i>Architectural Historian/Project Manager (in progress).</i>	National Historic Landmark Nominations	
		2017-2021	Commander in Chief Pacific Fleet Headquarters (CINCPAC) NHL Update, Honolulu, Hawaii. <i>Architectural Historian/Project Manager (review and consultation in progress).</i> Pearl Harbor NHL Update, Honolulu, Hawai'i. <i>Project Manager (review and consultation in progress).</i>
		National Register Nominations – Historic Districts	
		2021	Chinatown National Register Historic District, Honolulu, HI. <i>Architectural Historian/Project Manager (in progress).</i>

	Segundo Barrio National Register Historic District Nomination, El Paso, Texas. <i>Senior Architectural Historian/Project Manager.</i>
2020	El Paso Downtown Historic District, El Paso, Texas. <i>Architectural Historian/Project Manager (finalized as NPS DOE).</i>
	Downtown Port Arthur National Register Historic District, Port Arthur, Texas <i>Project Manager.</i>
2019	Brownsville Downtown National Register Historic District, Brownsville, Texas. <i>Architectural Historian.</i>
2017	Walzem Family Farmstead National Register Historic District, Comal County, Texas. <i>Architectural Historian.</i>
	Stagecoach Inn National Register Historic District Update and Boundary Increase, Salado, Texas. <i>Architectural Historian/Project Manager.</i>
2016	Boston African American National Historic Site, Boston, Massachusetts. <i>Architectural Historian.</i>
	Lost Bayou Historic District, Galveston, Texas. <i>Architectural Historian.</i>
	Fischer Store Historic District, Fischer, Texas. <i>Architectural Historian.</i>
2010	Togus VA Hospital, Togus, Maine. <i>Architectural Historian.</i>
National Register Nominations – Individual Properties	
2017	Cambridge Tower National Register Nomination. <i>Project Manager.</i>
	Riley’s Tavern, Comal County, Texas, National Register Nomination. <i>Architectural Historian.</i>
	Arnold-Rauch-Brandt Homestead, Comal County, Texas, National Register Nomination. <i>Architectural Historian.</i>
	Anhalt Halle, Comal County, Texas, National Register Nomination. <i>Architectural Historian.</i>



Tarrant County Office of Historic Preservation

October 27, 2021

Ms. Lorelei Willett
Certified Local Government Program Coordinator
Community Heritage Development Division
P.O. Box 12276
Austin, Texas 78711-2276

Dear Ms. Willett:

This letter is in response to the request for a letter of support for the Certified Local Government (CLG) grant application from the City of Fort Worth Historic Preservation Officer and Certified Local Government program.

Tarrant County supports the City of Fort Worth CLG grant application for the current grant cycle. The work to be accomplished includes undertaking the GIS Encoding of Previously Identified Resources and a Reconnaissance-Level Survey of the Terrell Heights local historic district. This survey will consist of a combination of desktop research and review of existing surveys and field work to verify integrity.

With the expansive municipal boundaries of the City of Fort Worth, the task of an updated comprehensive historic resources survey is a significant undertaking accomplished under a carefully considered system of prioritization based on knowledge of areas with increased historic significance and preservation urgency. The Terrell Heights Historic District is comprised in part of the Near Southeast National Register Historic District and is therefore of high priority. The history and significance of this area is described in the document *Historic Resources of the Near Southeast Neighborhood: Final Survey Report*.

It is the shared goal of Tarrant County and the City of Fort Worth, as well as the other municipal CLGs in Tarrant County, to ensure that a comprehensive historic resources survey is accomplished within a reasonable time frame and in a manner easily accessible to any member of the public. We are delighted that the City of Fort Worth is taking steps towards comprehensively covering their municipal area using current GIS technology and state of the art methods.

In keeping friendly lines of communication open, coordinating our efforts so that end results are usable by all parties, and working together to avoid duplication of effort, we hope to maximize the benefit to historic preservation.

In appreciation for this opportunity to express support.

Sincerely,

Dawn Youngblood

Dr. Dawn Youngblood
Tarrant County Historic Preservation and Archives Officer
200 Taylor Street Suite 5200
Fort Worth TX 76196-0226
817-884-3272

Website: [Tarrant County Archives](#)

Newhart, Justin

From: Leslie Wolfenden <Leslie.Wolfenden@thc.texas.gov>
Sent: Tuesday, October 26, 2021 7:20 AM
To: Newhart, Justin; Gregory W. Smith
Cc: Lorelei Willett
Subject: RE: Determination of Eligibility Letter

CAUTION: This email originated from outside of the City of Fort Worth email system. Do not click any links or open attachments unless you recognize the sender and know the content is safe.

Justin,

I would be very interested in having this area surveyed as I believe it covers a traditionally African American neighborhood, and I think several of my resources for my current African American Travel Guide Survey project are within this area. However, there are numerous vacant lots and modern infill that may impact National Register eligibility for a district. That Determination of Eligibility call needs to be made by Greg, but that shouldn't deter you from doing a survey so that you know what is there, and you could nominate individual properties for National Register.

Leslie



Leslie Wolfenden

Historic Resources Survey Coordinator
History Programs Division
P.O. Box 12276, Austin, Texas 78711-2276
Phone: +1 512 463 3386
Fax: +1 512 475 3122

thc.texas.gov



JOIN US FEBRUARY 2-4

REAL PLACES 2022 CONFERENCE
PRESERVING TEXAS HISTORY

From: Newhart, Justin <Justin.Newhart@fortworthtexas.gov>
Sent: Monday, October 25, 2021 2:16 PM
To: Gregory W. Smith <Greg.Smith@thc.texas.gov>; Leslie Wolfenden <Leslie.Wolfenden@thc.texas.gov>
Cc: Lorelei Willett <Lorelei.Willett@thc.texas.gov>
Subject: Determination of Eligibility Letter

CAUTION: External Email – This email originated from outside the THC email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Greg and Leslie,

Fort Worth is applying for a CLG grant to survey the [Terrell Heights local historic district](#), which also contains the Near Southeast National Register District within its boundaries (see attached map). One of the goals of this phase of resource survey update is also to update the contributing structures list of the Near Southeast district, because it hasn't been revisited since 2001.

Lorelei recommended I reach out to y'all about a Determination of Eligibility letter for the Terrell Heights district. Do y'all have time to put a letter together this week?

Thanks,

Justin M. Newhart

Historic Preservation Officer
Preservation & Design
Development Services
200 Texas Street
Fort Worth, Texas 76102
817-392-8037

Justin.Newhart@fortworthtexas.gov

City of Fort Worth – Working together to build a strong community.



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