

# Mayor and Council Communication

**DATE:** 11/12/24

**M&C FILE NUMBER:** M&C 24-0974

**LOG NAME:** 13PCOOP OP #02-150 MRO PRODUCTS AND SERVICES JF CITY

**SUBJECT**

(ALL) Authorize Execution of Agreement with SID Tool Co., Inc. dba MSC Industrial Supply Co. Using Omnia Partners Cooperative Contract #02-150 for Maintenance, Repair, and Operation Products and Services for an Annual Amount Up to \$1,800,000.00 for the Initial Term and Authorize Three (3) One-Year Renewal Options for an Amount Up to \$1,980,000.00 for the First Renewal, \$2,178,000.00 for the Second Renewal, and \$2,395,800.00 for the Third Renewal for All City Departments

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**RECOMMENDATION:**

It is recommended that the City Council authorize an agreement with SID Tool Co., Inc. dba MSC Industrial Supply Co. using Omnia Partners Cooperative Contract #02-150 for maintenance, repair, and operation products and services for an annual amount up to \$1,800,000.00 for the initial term and authorize three (3) one-year renewal options for an amount up to \$1,980,000.00 for the first renewal, \$2,178,000.00 for the second renewal, and \$2,395,800.00 for the third renewal for all City Departments.

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**DISCUSSION:**

This City-wide agreement will be used by various departments to purchase maintenance services, repair services, and operating supplies. Sid Tool Co., Inc. dba MSC Industrial Supply Co. provides operating supplies such as hand tools, hardware, fasteners, batteries, flashlights, chains, ladders, coolers, wheelbarrows, storage cabinets, doorknobs, deadbolts, padlocks, electrical motors, and other catalog supplies on an as-needed basis.

The initial annual amount allowed under this City-wide agreement will be \$1,800,000.00. However, the actual amount used will be based on the needs of the departments and available budget.

**COOPERATIVE PURCHASE:** State law provides that a local government purchasing an item under a cooperative purchasing agreement satisfies State laws requiring that the local government seek competitive bids for the purchase of items. Omnia Partners Contracts have been competitively bid to increase and simplify the purchasing power of local government entities. Omnia Partners Published RFP #12-23 MRO Products and Services on October 18, 2023 and October 26, 2023. Contract #02-150 was awarded to SID Tool Co., Inc. dba MSC Industrial Supply Co. on December 14, 2023.

**FUNDING:** Funding is budgeted in the General Fund for all participating departments.

**ADMINISTRATIVE CHANGE ORDERS -** An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval.

**TERM:** The initial term of the agreements will begin upon execution and end on December 31, 2025.

**RENEWAL TERMS:** The agreement may be renewed for three (3) additional one-year terms. The spending authority for the renewal periods, if exercised, will be for an amount up to \$1,980,000.00 for the first renewal, \$2,178,000.00 for the second renewal, and \$2,395,800.00 for the third renewal. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

A Business Equity goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

This project will serve ALL COUNCIL DISTRICTS.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the participating departments' Operating Funds to support the approval of the above recommendation and execution of the agreement. Prior to any expenditure being incurred, the participating departments have the responsibility to validate the availability of funds.

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