

# Mayor and Council Communication

DATE: 06/14/22

M&C FILE NUMBER: M&C 22-0444

LOG NAME: 13P AMEND M&C 21-0733 STAFFING AUGMENTATION

## **SUBJECT**

(ALL) Authorize an Amendment to Staff Augmentation Agreements with Various Contractors Using Cooperative Contracts to Increase the Annual Amount by \$1,066,000.00 for a New Total of Up to \$4,374,000 for the Neighborhood Wi-Fi Project Managed by the IT Solutions Department and Neighborhood Services Department as well as the UKG Payroll Project Managed by Human Resources, IT Solutions Department, and Financial Management Services Department

## **RECOMMENDATION:**

It is recommended that the City Council authorize an amendment to Staff Augmentation Agreement with various contractors using Cooperative Contracts to increase the annual amount by \$1,066,000.00 for a new total of up to \$4,374,000 for the Neighborhood Wi-Fi Project managed by the IT Solutions Department and Neighborhood Services Department as well as the UKG Payroll Project managed by the IT Solutions Department, Human Resources Department, and Financial Management Services Department.

## **DISCUSSION:**

Technology Staff Augmentation provides temporary personnel which are recruited from the staffing agencies to assist in the development and implementation of specialized technology projects.

On June 22, 2021, the City Council consolidated 4 previously approved M&Cs for Technology Staff Augmentation and approved using two Cooperative Agreements with four Vendors for Technology Staff Augmentation Services for an amount up to \$2,950,000 for the Information Technology (IT) Department and the Water Department. (M&C 21-0456). The Vendors and the Cooperative Agreements are shown on the table below.

In order to select the temporary technology staff, the staffing requirements are identified by the IT Department. Recruitments are sent to the Vendors listed below and the Vendors are given equal opportunity to respond with qualified candidates. Vendors are given an equal amount opportunity to earn a minimum of ten percent of the awarded expenditures on an as-needed basis. No specific amount is guaranteed.

On September 28, 2021, City Council approved increasing the amount by \$358,000 to a new total amount of up to \$3,308,000 for IT Solutions for the Payroll Solution Implementation for Police and Fire. (M&C 21-0733)

Information Technology Solutions Department (ITS) is recommending increasing the annual authorization by \$1,066,000.00 for a total of \$4,374,000 for the following projects:

- Support the ongoing Neighborhood WiFi Project \$832,000.00
- Support the UKG Payroll Project \$234,000.00
  - Human Resource Department \$115,000.00
  - Financial Management Department \$119,000.00

The Human Resources Department and Financial Management Department amounts will fall under the UKG Payroll Project.

| Vendor         | Cooperative Contract | Cooperative Contract Expiration Date |
|----------------|----------------------|--------------------------------------|
| TekSystems     | DIR-CPO-4638         | August 31, 2024                      |
| Apex Systems   | DIR-CPO-4521         | August 31, 2024                      |
| Luna Data      | DIR-CPO-4582         | August 31, 2024                      |
| Insight Global | GS-35F-0247Y         | March 19, 2032                       |

## **FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current operating and capital budgets, as previously appropriated, in the Grants Operating Federal Fund and the ITS Capital Fund for the American Rescue Plan Act and Public Safety Payroll Solution projects to support the approval of the above recommendation and amendment to the contract. Prior to any expenditure being incurred, the Information Systems Department has the responsibility to validate the availability of funds.

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