

Mayor and Council Communication

DATE: 06/22/21

M&C FILE NUMBER: M&C 21-0487

LOG NAME: 13PITB 21-0086 HYDRAULIC EXCAVATOR PMD AR

SUBJECT

(ALL) Authorize a One-Time Purchase Agreement with RDO Equipment Company for the Purchase of a Hydraulic Excavator in an Amount of \$239,980.70 for the Transportation and Public Works Department-Stormwater Division through the Property Management Department

RECOMMENDATION:

It is recommended that the City Council authorize a one-time purchase agreement with RDO Equipment Company for the purchase of a hydraulic excavator in an amount of \$239,980.70 for the Transportation and Public Works Department-Stormwater Division through the Property Management Department.

DISCUSSION:

The Property Management Department approached the Purchasing Division to procure a one-time purchase of a hydraulic excavator. The excavator will be used during construction projects throughout the City for excavation and demolition purposes. Purchasing issued an invitation to bid (ITB) which consisted of detailed specifications describing the size and manufacturing requirements for the hydraulic excavator. This bid was advertised in the *Fort Worth Star-Telegram* on March 17, 2021, March 24, 2021 and March 31, 2021. The City received one bid response. The bid was evaluated based on lowest responsible bidder. Staff evaluated the bid response and recommended awarding a one-time purchase to RDO Equipment Company. An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

A waiver of the goal for Business Equity subcontracting requirement is approved by the DVIN-BE, in accordance with the Business Equity Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the Stormwater Capital Projects Fund for the SW Veh & Equipment Replacmnt project to support the approval of the above recommendation and authorization of the purchase agreement. Prior to any expenditure being incurred, the Transportation and Public Works and Property Management Departments have the responsibility to validate the availability of funds.

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