

Mayor and Council Communication

DATE: 04/11/23

M&C FILE NUMBER: M&C 23-0273

LOG NAME: 13PITB 23-0028 AQUATIC CHEMICALS JF PARD

SUBJECT

(ALL) Authorize Execution of a Purchase Agreement with Petra Chemical Acquisition Company, LLC dba DCC for Aquatic Chemicals in an Annual Amount Up to \$200,000.00 for the Initial Term and Authorize Four One-Year Renewals for the Same Annual Amount for the Park & Recreation Department

RECOMMENDATION:

It is recommended that the City Council authorize execution of a purchase agreement with Petra Chemical Acquisition Company, LLC dba DCC for aquatic chemicals in an annual amount up to \$200,000.00 for the initial term and authorize four one-year renewals for the same annual amount for the Park & Recreation Department.

DISCUSSION:

The Park & Recreation Department approached the Purchasing Division to procure an agreement to supply aquatic chemicals to community centers, pools, and aquatic locations. Aquatic chemicals are used to help remove contaminants and hazardous substances from the water. In order to procure these products, Purchasing staff issued Invitation to Bid (ITB) No. 23-0028. The ITB consisted of detailed specifications describing the various chemical compounds and delivery procedures for these aquatic chemicals.

The bid was advertised in the *Fort Worth Star-Telegram* on February 8, 2023, February 15, 2023, and February 22, 2023. The City received one (1) response. Staff evaluated the response based on lowest responsible bidder and recommends awarding an annual agreement to Petra Chemical Acquisition Company, LLC dba DCC. No guarantee was made that a specific amount of goods would be purchased. Staff certifies that the recommended vendor met the bid specifications.

The current pricing is included below, but these prices may be changed in accordance with state and local law and as agreed by the parties.

Line	Item	Quantity	UOM	Unit Price	Total
1	Sodium Hypochlorite, 10% Solution (per gallon)	60,000	GA	\$2.45	\$147,000.00
2	Hydrochloric Acid (15 gal barrel)	183	BR	\$60.00	\$10,980.00
3	Calcium Hypochlorite (100lb Drum)	24	DR	\$325.00	\$7,800.00
4	Sodium Carbonate (50lb bag)	4	BG	\$42.80	\$171.20
5	Hydrochloric Acid (30 gal barrel)	64	BR	\$120.00	\$7,680.00
6	Sodium Bicarbonate (50lb bag)	16	BG	\$49.05	\$784.80
7	Isocyanuric Acid (100lb drum)	2	DR	\$157.60	\$315.20
8	Calcium Chloride (Hardness) (50lb bag)	12	BG	\$50.98	\$611.76
9	Chlorine Tablets 3" (50lb Pail)	12	PA	\$365.00	\$4,380.00
Total Amount					\$179,722.96

Funding is budgeted in the Operating Supplies account of the Park & Recreation Departments rollup within the General Fund.

DIVERSITY AND INCLUSION (DVIN) - A waiver of the goal for Business Equity subcontracting requirement is approved by the DVIN-BE, in accordance with the Business Equity Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

AGREEMENT TERMS: Upon City Council approval, the initial term will begin on the date stated in purchase order and shall expire on September 30, 2023.

RENEWAL TERMS: The agreement may be renewed for four additional one-year terms. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the recommendation, funds are available in the current operating budget, as previously appropriated, in the General Fund. Prior to an expenditure being incurred, the Park and Recreation Department has the responsibility to validate the availability of funds.

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