

Mayor and Council Communication

DATE: 06/27/23

M&C FILE NUMBER: M&C 23-0587

LOG NAME: 13PCOOP PCA OD-383-23 TRAFFIC CONTROL & RELATED PRODUCTS EC TPW

SUBJECT

(ALL) Authorize Execution of an Agreement with Trastar, Inc. Using Purchasing Cooperative of America Contract No. OD-383-23 For Traffic Control, Road Safety and Related Products and Services for an Annual Amount Up to \$1,000,000.00 and Authorize Four, One-Year Renewal Options for Up to \$1,250,000.00 for Renewal 1, \$1,562,500.00 for Renewal 2, \$1,953,125.00 for Renewal 3 and \$2,441,407.00 for Renewal 4 for the Transportation and Public Works Department

RECOMMENDATION:

It is recommended that the City Council authorize execution of an agreement with Trastar, Inc., using Purchasing Cooperative of America Contract No. OD-383-23 for Traffic Control, Road Safety and Related Products and Services in an annual amount up to \$1,000,000.00 and authorize four one-year renewal options in an annual amount up to \$1,250,000.00 for renewal 1, \$1,562,500.00 for renewal 2, \$1,953,125.00 for renewal 3 and \$2,441,407.00 for renewal 4 for the Transportation and Public Works Department.

DISCUSSION:

The Transportation and Public Works Department (TPW) approached the Purchasing Division to finalize an annual agreement with Trastar, Inc., under Purchasing Cooperative of America OD-383-23 Traffic Control, Road Safety and Related Products and Services on an as-needed basis. This cooperative agreement has a term through April 11, 2028. The Transportation and Public Works Department will use the agreement with Trastar, Inc. for the purchase of street lights and other similar equipment for City projects.

The annual amount allowed under this agreement will be up to \$1,000,000.00, for the first term and rising by 25% in each of the four renewals, if exercised. However, the actual amount used will be based on the need of the department and the available budget. Funding is budgeted in the TPW Dept Highway & Street Department's General Capital Projects Fund for the purpose of funding the FY 23 PayGo MMA and Street Poles project, as appropriated.

State law provides that a local government purchasing an item under a cooperative purchase agreement satisfies any state law requiring that the local government seek competitive bids for the purchase of the item. Purchasing Cooperative of America contracts are competitively bid to increase and simplify the purchasing power of government entities across the State of Texas.

ADMINISTRATIVE CHANGE ORDERS - In addition, an administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval.

RENEWAL OPTIONS – The Agreement may be renewed in accordance with the terms and conditions of the Purchasing Cooperative of America contract No. OD-383-23 which has a term of April 12, 2023 through April 11, 2028.

A M/WBE goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

This project will serve ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the General Capital Projects Fund for the FY 23 PayGo MMA & Steel Poles project to support the approval of the above recommendation and execution of the agreement. Prior to any expenditure being incurred, the Transportation and Public Works Department has the responsibility to validate the availability of funds.

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