

Mayor and Council Communication

DATE: 09/14/21

M&C FILE NUMBER: M&C 21-0670

LOG NAME: 20SWM ALAN PLUMMER CITYWIDE DRAINAGE IMPROVEMENTS DESIGN

SUBJECT

(ALL) Authorize Execution of an Engineering Agreement with Alan Plummer Associates, Inc. in an Amount Not to Exceed \$300,000.00 for Drainage Improvement Projects Citywide

RECOMMENDATION:

It is recommended that the City Council authorize execution of an engineering agreement with Alan Plummer Associates, Inc. in an amount not to exceed \$300,000.00 for the Citywide Drainage Improvements project (City Project No. P00043) with one renewal at the City's sole option and a maximum contract duration of five years.

DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to provide for task-ordered engineering services to design various citywide minor drainage improvement projects that may be needed from time to time. These projects may involve storm drain extensions, inlets and outfalls, correcting drainage deficiencies and other minor drainage improvements. This contract is a tool to quickly respond to small, yet high priority drainage improvement design needs throughout the City that are identified by community members or staff.

In May 2018, the Transportation and Public Works Department (TPW), Stormwater Management Division, published a Request for Qualifications (RFQ) for various engineering consulting services. Based on the results of the RFQ, Alan Plummer Associates, Inc. was selected as the most qualified consultant to perform these services.

Individual task orders will be issued for each project identified to address a local flooding or drainage need. The cost of each task order will be based on the hours worked at agreed-upon hourly rates. The total cost of all task orders performed will not exceed \$300,000.00. Staff considers the proposed hourly rates to be fair and reasonable for the size and complexity of the contemplated projects. This agreement may be renewed one additional time at the City's sole option subject to available funding.

Business Equity - Alan Plummer Associates, Inc., is in compliance with the City's Business Equity Ordinance by committing to 10.00% Business Equity participation on this project. The City's Business Equity goal on this project is 9%.

This project is located in ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendation and adoption of the Fiscal Year 2022 Budget by the City Council, funds will be available in the Fiscal Year 2022 capital budget, as previously appropriated, in the Stormwater Capital Projects Fund for future identified task order projects related to the Drainage Improvement Projects programmable project to support the approval of the above recommendation and execution of the engineering agreement. Prior to any expenditure being incurred, the Transportation & Public Works Department has the responsibility to validate the availability of funds.

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