

Mayor and Council Communication

DATE: 01/28/20

M&C FILE NUMBER: M&C 20-0050

LOG NAME: 23TARRANT COUNTY DROP OFF STATION VOUCHER PROGRAM

SUBJECT

Authorize Execution of Interlocal Agreement with Tarrant County for Participation in the Fort Worth's Citizen Drop Off Station Program (ALL COUNCIL DISTRICTS)

RECOMMENDATION:

It is recommended that the City Council authorize the execution of an Interlocal Agreement with Tarrant County for their participation in the Fort Worth's Citizen Drop Off Station Program.

DISCUSSION:

The Fort Worth's Citizen Drop Off Station Program is now in its 14th year of operation and collecting excessive household bulk items, bagged garbage, brush and storm debris, recyclables, reusable materials (donations), sensitive documents for shredding, household chemical waste and other various items from the residents of Fort Worth. As a 2017-2037 Comprehensive Solid Waste Management Plan Action Item and supported within the 2018 Matrix evaluation, this program was identified as an opportunity for better utilization through interlocal partnerships similar to the Environmental Collection Center agreements. Therefore, City & Tarrant County staff developed the following "voucher-based" partnership program to allow unincorporated Tarrant County residents to participate at each of the four (4) existing centers: Brennan, Southeast (MLK), Old Hemphill and Hillshire. Upon executing the Interlocal Agreement with the City of Fort Worth, unincorporated Tarrant County residents must obtain a Tarrant County issued voucher directly from the Transportation Department and to be submitted during their visit to drop off the allowable materials. Two different vouchers (Type A and Type B) are available based on type and volume of materials the unincorporated residents will be dropping off at the centers.

The term for this Agreement will be for the remaining portion of Fiscal Year 2020 beginning upon the execution of the agreement. Tarrant County approved the Agreement on December 10, 2019. Annual renewals may be effective by mutual written agreement and does not require specific City Council approval. For Fiscal Year 2020, the rate per voucher for the period covered by this Agreement is \$19.50 per "Type A" and \$32.50 per "Type B" vouchers; these rates may be increased or decreased to meet program costs in future fiscal years. It is foreseeable that up to \$61,750.00 may be collected annually under this agreement based on an anticipated allocation of vouchers being 60% "Type A" and 40% "Type B" for the initial annual limit of 2,500 vouchers.

The Agreement outlines the responsibilities of each party, establishes the rates for participation, details procedures and acceptable materials by voucher type, and delineates the usage of service marked public education materials. The City of Fort Worth is responsible for the overall operation of each the Drop Off Stations; including contracting with disposal, recycling & reuse companies for transportation and disposal or processing of all materials collected. The City will evaluate this partnership upon completing the initial year to determine if there are additional benefits to the City and surrounding communities to incorporate additional communities.

A Form 1295 is not required because: This contract will be with a governmental entity, state agency or public institution of higher education: Tarrant County

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendation and execution of the agreement, funds will be deposited into the Solid Waste Fund. The Code Compliance Department (and Financial Management Services) is responsible for the collection and deposit of funds due to the City and prior to any expense being incurred, the Code Compliance Department also has the responsibility to validate the availability of funds.

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