

Mayor and Council Communication

DATE: 09/28/21

M&C FILE NUMBER: M&C 21-0748

LOG NAME: 13P21-0148 ROTARY CONE VALVE ACTUATORS MGF

SUBJECT

(ALL) Authorize Execution of a One Time Purchase Agreement with Municipal Valve and Equipment Company Incorporated for Two Rotary Cone Valve Actuators and a Five Year Warranty in an Amount Up to \$325,500.00 for the Water Department

RECOMMENDATION:

It is recommended that the City Council authorize a one time purchase agreement with Municipal Valve and Equipment Company Incorporated for two rotary cone valve actuators and a five year warranty in an amount up to \$325,500.00 for the Water Department.

DISCUSSION:

The Water Department approached the Purchasing Division to purchase two 24" diameter rotary cone valve actuators with a five year warranty. The purpose of these items is to control the start-up, shutdown and flow for distribution system pumps in the water system. The proper function of these valves is critical since an untimely failure can result in a loss of service for the City of Fort Worth. To procure these goods, purchasing staff issued an Invitation to Bid (ITB). The ITB consisted of detailed specifications describing the equipment and vendor requirements. ITB No. 21-0148 was advertised in the *Fort Worth Star-Telegram* on June 9, 2021, June 16, 2021 and June 23, 2021.

Three bids were received, Municipal Valve and Equipment Co. Inc., VSI Waterworks Inc. and Henry Pratt Company. The bid required a reference list of customers who the bidder had recently supplied a 24" diameter rotary cone valve in the last twelve months. VSI Waterworks Inc. was unable to provide the required documentation and therefore was deemed nonresponsive.

Staff evaluated the remaining bid responses based on lowest response and responsible bidder criteria and recommends awarding a one time purchase to Municipal Valve and Equipment Co. Inc. in the amount of \$325,500.00. Staff certifies that Municipal Valve and Equipment Co. Inc. meets the requirements stated in the bid specifications.

Agreement Terms: Upon City Council's approval, this agreement will be executed and expire on September 30, 2022 and the manufacturer will provide a five year warranty from date of delivery.

Business Equity: A waiver of the goal for M/WBE subcontracting requirements is approved by the Office Business Diversity, in accordance with the BDE Ordinance, because the application of the purchase of good or services is from sources where subcontracting or supplier opportunities are negligible.

Administrative Change Order: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the Water & Sewer Fund to support the approval of the above recommendation and execution of the purchase agreement. Prior to any expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

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