

# Mayor and Council Communication

**DATE:** 01/13/26

**M&C FILE NUMBER:** M&C 26-0002

**LOG NAME:** 84REIMBURSEMENT OF LIBRARY DONATION

**SUBJECT**

(ALL) Authorize Return of a Donation to the Fort Worth Public Library Foundation in the Amount of \$100,000.00, Adopt Appropriation Ordinance Decreasing Estimated Receipts and Appropriations in the Vehicle and Equipment Replacement Fund for the Purpose of Returning Transferred Funds to the Donor, and Amend the Fiscal Years 2026-2030 Capital Improvement Program

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**RECOMMENDATION:**

It is recommended that the City Council:

1. Authorize return of a donation to the Fort Worth Public Library Foundation in the amount of \$100,000.00;
2. Adopt the attached appropriation ordinance decreasing estimated receipts and appropriations in the Vehicle and Equipment Replacement Fund by decreasing estimated receipts and appropriations in the General VERF Programmable project (City Project No. P00097) for the purpose of returning transferred funds back to the Fort Worth Public Library Foundation; and
3. Amend the Fiscal Years 2026-2030 Capital Improvement Program.

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**DISCUSSION:**

Previously, City Council authorized acceptance of a donation from the Fort Worth Public Library Foundation ("Foundation") in the amount of \$100,000.00 by Mayor & Council Communication (M&C - 24-0789) and appropriated the funds in the Library Special Revenue Fund for the purpose of transferring to the Vehicle and Equipment Replacement Fund (M&C 25-0189). The donation, provided to the Foundation by Fort Worth Housing Solutions ("FWHS"), was designated for the purchase of a new, customized van to support library services in the community. The plans that originally contemplated utilization of a customized van have evolved and City staff, working alongside FWHS staff, have determined that a customized van is no longer needed. Since the donation was specified for that purpose, the funds need to be returned to the Foundation to enable a return of said funds to FWHS. The approval of this M&C will allow appropriate actions to be taken for the returns to be completed.

Funding is budgeted in the transfer from Library account within the Vehicle and Equip Replacement Fund for the Library Department.

A Form 1295 is not required because: This M&C does not request approval of a contract with a business entity.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are currently available in the Vehicle And Equip Replacement Fund for the General VERF project and upon approval of the above recommendations and adoption of the attached appropriation ordinance, funds will be available in the Library Spec Revenue Gen Proj project within the Library Special Revenue Fund. Prior to an expenditure being incurred, the Library Department has the responsibility of verifying the availability of funds.

**Submitted for City Manager's Office by:** Dana Burghdoff 8018

**Originating Business Unit Head:** Midori Clark 7707

**Additional Information Contact:** Jessica Dean 7719