

Mayor and Council Communication

DATE: 01/10/23

M&C FILE NUMBER: M&C 23-0001

LOG NAME: 04GTS TECHNOLOGY SERVICES

SUBJECT

(ALL) Authorize Execution of an Agreement with GTS Technology Solutions, Inc., for the Information Technology Solutions Department, Using State of Texas Department of Information Resources Cooperative Contract DIR-CPO-4754 in an Annual Amount Up To \$238,498.00 with Two Annual Renewal Options

RECOMMENDATION:

It is recommended that the City Council authorize the execution of an agreement with GTS Technology Solutions, Inc. for the Information Technology Solutions Department using State of Texas Department of Information Resources Cooperative Contract DIR-CPO-4754, in an annual amount up to \$238,498.00 with two annual renewal options.

DISCUSSION:

The Information Technology Solutions (ITS) Department will use these purchase Agreements for technology services to include configuring and deploying new and replacement desktop/laptop hardware to all City departments using State of Texas Department of Information Resources (DIR) contract DIR-CPO-4754.

Texas DIR cooperative agreements are authorized to offer the Cooperative Purchasing Program to state agencies, public institutions of higher learning, public school districts and local governments. Pursuant to state law, a local government that purchases goods or services under the Interlocal Cooperation Act satisfies otherwise applicable competitive bidding requirements.

PRICE ANALYSIS - The Texas Department of Information Resources Contracts (DIR) offer discounted pricing. Staff has reviewed the pricing and determined it to be fair and reasonable.

COOPERATIVE PURCHASE - State law provides that a local government purchasing an item under a cooperative purchasing agreement satisfies any state law requiring that the local government seek competitive bids for the purchase of items. DIR Contracts are competitively bid to increase and simplify the purchasing power of government entities.

SUCCESSOR CONTRACTS: In the event the Texas Department of Information Resources (DIR) agreement is not renewed, staff would cease purchasing at the end of the last purchase agreement coinciding with a valid DIR agreement. If the City Council were to not appropriate funds for a future year, staff would stop making purchases when the last appropriation expires, regardless of whether the then-current purchase agreement has expired.

The City will initially use the DIR contract to make purchases authorized by this Mayor and Council Communication (M&C). The Cooperative Contract is set to expire March 05, 2026. If DIR-CPO-4754 is extended, this M&C authorizes the City to purchase similar equipment and supplies under the extended contract. If DIR-CPO-4754 is not extended but DIR executes a new cooperative contract with Carahsoft Technology Corporation and with substantially similar terms, this M&C authorizes the City to purchase the services under the new DIR contract. If this occurs, in no event will the City continue to purchase services under the new agreement for more than five (5) years without seeking Council approval.

BUSINESS EQUITY: A goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

AGREEMENT TERM: Upon City Council approval, the Agreement will become effective and expire March 05, 2024 in accordance with the DIR contract. The agreement may be renewed on an annual basis thereafter.

RENEWAL OPTIONS: This agreement may be renewed up to two one-year renewal terms at the City's option. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal terms.

ADMINISTRATIVE CHANGE ORDER - An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

Funding is budgeted in the Other Contractual Services account within the Information Technology Solutions Department's Info Technology Systems Fund

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the recommendation, funds are available in the current operating budget, as previously appropriated, in the Info Technology Systems Fund. Prior to an expenditure being incurred, the Information Technology Solutions Department has the responsibility to validate the availability of funds.

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