

Mayor and Council Communication

DATE: 01/10/23

M&C FILE NUMBER: M&C 23-0038

LOG NAME: 35FRONT LINE BEHAVIORAL HEALTH

SUBJECT

(ALL) Authorize an Agreement with Front Line Behavioral Health, PLLC, to Provide Comprehensive Health and Wellness Services for the Police and Fire Departments in an Annual Amount Up to \$1,970,000.00 for the Initial Term with Four (4) One-Year Renewal Options for the Same Annual Amount

RECOMMENDATION:

It is recommended that the City Council authorize the execution of an agreement with Front Line Behavioral Health, PLLC, to provide comprehensive health and wellness services for the Police and Fire Departments in an annual amount up to \$1,970,000.00 for the initial term with four (4) one-year renewal options for the same annual amount.

DISCUSSION:

The Fort Worth Police Department approached the Purchasing Division about entering into a contract with Front Line Behavioral Health, PLLC (Front Line) to provide annual physicals, medical and psychological exams for police candidates, behavioral health assessments, training on health issues, and ancillary medical services. The Fire Department would like to receive the same services as Police Department from Front Line. These services would be provided to all Civil Service personnel as well as new Personnel (i.e., recruits). This contract would supersede the Fire Department's initial contract with Frontline Mobile Health that was approved by City Council on June 23, 2020 (Mayor and Council Communication 20-0443).

The City's legal department determined that this contract involves a service subject to Chapter 2254 of the Texas Government Code because physicals are within the scope of the practice of medicine, one of the enumerated professional services within the statute. Chapter 2254 prohibits competitive bidding under a traditional Request for Proposal (RFP); instead, the service must be awarded under a Request for Qualification (RFQ) evaluation.

The selection of a vendor under an RFQ is determined utilizing the criteria below:

- o Project Understanding (30%)
- o Project Team: Qualifications, Experience, and Capabilities (30%)
- o Project Approach and Schedule (30%) Readiness to Proceed (10%)

On October 31, 2022, the Fort Worth Police Department contacted two vendors under the RFQ process for various medical services per the City's administrative regulations. An evaluation team of subject matter experts from the Fort Worth Police Department evaluated the submitted statement of qualifications from each vendor based on company experience, prior projects, workload and team experience. It was determined that Front Line provides the best overall solution and it is recommended that the City Council authorize the execution of an agreement for an initial one-year term with four (4) one-year renewal options at the City's sole discretion. Front Line has considerable experience with providing similar services to other law enforcement, fire and emergency management service departments throughout Texas (including, but not limited to, Pflugerville, Georgetown, Travis County, and Williamson County).

The maximum amount allowed under this Agreement citywide will be \$1,970,000.00. However, the actual amount used will be based on the need of the departments and the available budget. The annual department allocation for this Agreement is:

Department	Number of Beneficiaries	Estimated Annual Amount
Police	836	\$900,000.00
Fire	1,050	\$1,070,000.00
Total	1,886	\$1,970,000.00

Funding is budgeting in the Other Contractual Services account of the Police Department's General Fund and in the Fire Department's rollup within the General Fund.

An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

A waiver of the goal for MBE/SBE subcontracting requirements was requested by the Department and approved by the M/WBE Office, in accordance with the BDE Ordinance, because the purchase of goods or services from source(s) where subcontracting or supplier opportunities are negligible.

Upon City Council approval, the Agreement will begin upon execution and will end one year from that date. The contract may be renewed for up to four (4) successive one-year terms at the City's option. This action does not require specific City Council approval, provided that the City has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

These services will serve ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendation, funds are available in the current operating budget, as previously appropriated, in the General Fund. Prior to any expenditure being incurred, the Police Department and Fire Department have the responsibility to validate the availability of funds.

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