

Mayor and Council Communication

DATE: 05/12/26

M&C FILE NUMBER: M&C 26-0389

LOG NAME: 13P RFP 26-0109 COMMERCIAL KITCHEN & LAUNDRY EQUIPMENT JC CITY

SUBJECT

(ALL) Authorize Execution of Non-Exclusive Agreements with Multiple Vendors for Commercial Kitchen and Laundry Equipment Services in a Combined Amount Up to \$550,000.00 for an Initial One-Year Term and Authorize Four One-Year Renewal Options for the Same Amount for City Departments

RECOMMENDATION:

It is recommended that the City Council authorize execution of non-exclusive agreements with multiple vendors for commercial kitchen and laundry equipment services in a combined amount up to \$550,000.00, for an initial one-year term and authorize four one-year renewal options for the same amount for City Departments.

DISCUSSION:

The purpose of this Mayor and Council Communication is to authorize non-exclusive agreements with Elliott Refrigeration and HVAC LLC, PT Intermediate Holdings IV, LLC associated with disregarded entity General Parts, LLC, Whaley Foodservice, LLC to perform commercial kitchen and laundry equipment services. These services will provide comprehensive inspection, preventative maintenance, repair, and replacement services necessary to maintain the safety, functionality, and reliability of City-owned commercial kitchen and laundry equipment and avoid service disruptions.

Purchasing issued Request for Proposals (RFP) No. 26-0109 that consisted of detailed specifications describing the various commercial kitchen and laundry equipment categories.

The bid was advertised in the *Fort Worth Star-Telegram* on February 25, 2026, March 4, 2026, March 11, 2026, March 18, 2026. The City received three (3) responses.

An evaluation panel consisting of representatives from the Code Compliance Department, Fire Department and Police Department reviewed and scored the submittals using the Best Value Criteria. The individual scores were averaged for each of the criteria and the final scores with the various commercial kitchen and laundry equipment categories are listed in the tables below. No guarantee was made that a specific amount of services would be purchased.

Bidders - Dishwashers Only	Evaluation Criteria						Total Score
	a	b	c	d	e	f	
PT Intermediate Holdings IV, LLC	20.00	16.00	4.75	4.00	14.00	0.00	58.75
Whaley Foodservice, LLC	18.75	14.50	5.75	3.88	15.00	0.00	57.88

Bidders - Ovens Only	Evaluation Criteria						Total Score
	a	b	c	d	e	f	
Elliott Refrigeration and HVAC LLC	17.50	14.00	3.75	4.25	8.68	25.00	73.18
PT Intermediate Holdings IV, LLC	20.00	16.00	4.75	4.00	15.00	0.00	59.75
Whaley Foodservice, LLC	18.75	14.50	5.75	3.88	13.34	0.00	56.22

Bidders - Refrigerators and Freezers Only	Evaluation Criteria						Total Score
	a	b	c	d	e	f	
Elliott Refrigeration and HVAC LLC	17.50	14.00	3.75	4.25	10.76	25.00	75.26
PT Intermediate Holdings IV, LLC	20.00	16.00	4.75	4.00	13.84	0.00	58.59

Whaley Foodservice, LLC	18.75	14.50	5.75	3.88	15.00	0.00	57.88
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Bidders - Washers and Dryers Only	Evaluation Criteria						Total Score
	a	b	c	d	e	f	
PT Intermediate Holdings IV, LLC	20.00	16.00	4.75	4.00	13.82	0.00	58.57
Whaley Foodservice, LLC	18.75	14.50	5.75	3.88	15.00	0.00	57.88

Best Value Criteria:

- a. Qualifications and Experience
- b. Workforce Capacity and Responsiveness
- c. Past Performance
- d. Approach to Replace and Repair Equipment
- e. Pricing
- f. Small Business Goal Evaluation

After evaluation, the panel concluded that Elliott Refrigeration and HVAC LLC, PT Intermediate Holdings IV, LLC and Whaley Foodservice, LLC presented the best value to the City. Therefore, the panel recommends that Council authorize non-exclusive purchase agreements to perform commercial kitchen and laundry equipment services to Elliott Refrigeration and HVAC LLC, PT Intermediate Holdings IV, LLC, and Whaley Foodservice, LLC. Staff certifies that the recommended vendors met the bid specifications.

FUNDING: The combined maximum annual amount allowed under the agreements will be up to \$550,000.00; however, the actual amount used will be based on the need of the departments and available budget. Funding is budgeted in the participating departments' Operating Funds.

AGREEMENT TERMS: Upon City Council approval, this agreement shall begin upon execution and expire one year from that date.

RENEWAL TERMS: This agreement may be renewed for four additional one-year terms. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

SMALL BUSINESS PROGRAM: In accordance with the City's Small Business Ordinance, the City has established a 30% Small Business goal for this solicitation/contract. Elliott Refrigeration and HVAC LLC has committed to achieving this goal by utilizing certified small businesses for at least 30% of the total contract value, thereby meeting the requirements of the City's Small Business Ordinance.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

This project will serve ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budgets, as previously appropriated, in the participating departments' Operating Funds to support the approval of the above recommendation and execution of agreements. Prior to any expenditure being incurred, the participating departments have the responsibility to validate the availability of funds.

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