

Mayor and Council Communication

DATE: 11/29/22

M&C FILE NUMBER: M&C 22-0981

LOG NAME: 23WATERWAY AND WATERSHED ENGINEERING SERVICES

SUBJECT

(ALL) Authorize Execution of a Professional Services Agreement with Atkins North America, Inc. for a Total Annual Amount of Up to \$300,000.00 for Waterway and Watershed Engineering Consulting Services Required to Comply with State and Federal Environmental Regulations and Authorize Four One-Year Renewal Options for the Same Annual Amount

RECOMMENDATION:

It is recommended that the City Council authorize the execution of a professional services agreement with Atkins North America, Inc. for a total annual amount of up to \$300,000.00 for waterway and watershed engineering consulting services and authorize four one-year renewal options.

DISCUSSION:

This professional services agreement will provide waterway and watershed engineering consulting services. Related services include, but are not limited to, hydrologic modeling, pollutant load modeling and analysis, structural controls, permitting, technical expertise, watershed analysis, and engineering design of pollution control systems to meet site needs. This agreement will also provide specialized services as necessary to ensure projects meet all regulatory requirements.

A Request for Qualifications was advertised on September 4th, 11th, and 18th, 2022. The City received one responsive submittal from Atkins North America, Inc. on October 6, 2022. The submittal from Atkins North America, Inc. was reviewed and selected based on demonstrated competence and qualifications as provided in the statement of qualifications in accordance with Chapter 2254 of the Texas Government Code.

The Code Compliance Department anticipates spending \$300,000.00 in Fiscal Year 2023 and funds are available within the existing appropriations for these expenditures.

RENEWAL OPTIONS - This agreement may be renewed for up to four successive one-year terms at the City's option. Renewal may be affected by notice in writing by the City Manager, or his designee, to the contractor within 30 days of the expiration of the prior term. This action does not require specific City Council approval, provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

Atkins North America, Inc. is in compliance with the City's Business Equity Ordinance by committing to 6% Business Equity participation on this project. The City's Business Equity goal on this project is 6%.

This agreement serves the entire City in ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as appropriated, of the Environmental Protection Fund. Prior to an expenditure being made, the Code Compliance Department has the responsibility to validate the availability of funds.

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