

# Mayor and Council Communication

**DATE:** 08/09/22

**M&C FILE NUMBER:** M&C 22-0560

**LOG NAME:** 13PITB 22-0140 SAFETY FOOTWEAR

**SUBJECT**

(ALL) Authorize Execution of an Annual Agreement with Northern Imports dba Work Wear Safety Shoes for Safety Footwear in an Annual Amount Up to \$197,833.00 for the Aviation, Code Compliance, Property Management, Public Events, and Water Departments and Authorize Four One-Year Renewal Options for the Same Annual Amount

**RECOMMENDATION:**

It is recommended that the City Council authorize an annual agreement with Northern Imports dba Work Wear Safety Shoes for safety footwear in an annual amount up to \$197,833.00 for the Aviation, Code Compliance, Property Management, Public Events, and Water Departments and authorize four one-year renewal options for the same annual amount.

**DISCUSSION:**

The Aviation, Code Compliance, Property Management, Public Events, and Water Departments approached the Purchasing Division for assistance with securing an agreement for safety footwear for City employees. Purchasing issued an Invitation to Bid (ITB) that consisted of detailed specifications describing sizes, physical, functional and performance characteristics of the safety footwear that will be purchased on an as-needed basis.

ITB 22-0140 was advertised in the *Fort Worth Star-Telegram* on May 11, 2022, May 18, 2022, and May 25, 2022. The bid opened on May 26, 2022. A sole response was received. Staff evaluated the bid response based on lowest responsible bidder and recommends awarding a one-year agreement to Northern Imports dba Work Wear Safety Shoes with four additional one-year renewals.

Purchasing staff certifies that Northern Imports dba Work Wear Safety Shoes meets the requirements stated in the specifications.

Funding: The maximum amount allowed under this agreement citywide will be \$197,833.00 however, the actual amount used will be based on the need of the department and available budget. The annual department allocation for this agreement is:

Department	Account Name	Estimated Annual Amount
Aviation	Other Contractual Services	\$10,226.00
Code Compliance	Uniforms and Minor Equipment	\$20,460.00
Property Management	Operating Supplies and Training/Workshop	\$10,000.00
Public Events	Uniforms	\$10,363.00
Water	Uniforms and Minor Equipment	\$146,784.00

Funding is budgeted in the Code Compliance Department's rollup within the Environmental Protection Fund, the General Fund, the Solid Waste Fund and in the Grants Operating Federal Fund, and in the Culture and Tourism rollup within the Culture and Tourism Fund and in the Municipal Airport Fund and in the Water and Sewer Fund and in the Property Management rollup within the Fleet and Service Equipment Fund.

No guarantee was made that a specific amount of services would be purchased.

Description	Northern Imports dba Work Wear Safety Shoes Bid Amount
Work Boot, Womens, Carhartt Nano Toe Waterproof 6"	\$129.50
Work Boot, Men's, Wolverine Floorhand Waterproof	\$108.50
Work Boot, Men's, Ariat Groundbreaker Chealsea EH Waterproof	\$142.10
Work Boot, Men's Iron Age, Solidifier Composite Toe Pull-On	\$130.90

Work Shoe, Men's Twisted X, Work Kicks Nano Toe Casual	\$86.10
Boot, Men's, Tony Lama, Harlingen, Steel Toe, 8"	\$184.10
Work Boot, Men's, Puma, Composite Toe, Waterproof, 6"	\$122.50
Work Boot, Men's, Tegopro, Black PR	\$123.90
Work Shoe, Men's, Reebok, Fusion Formidable Composite Toe, EH	\$110.80
Work Boots, Unisex, Hytest, Knox WP PR 6"	\$109.90
Work Boots, Women's, Reebok, Rapid Response, Desert Tan, Composite Toe	\$146.30
Work Shoes, Men's, Dr Scholls, Winder II, Slip Resistant	\$65.80
Work Boot, Men's, CAT, Outbase EH, Waterproof 6"	\$100.80
Western Work Boot, Men's, Double H, Phantom Rider Henly, Composite Toe	\$157.50
Work Boot, Men's, Wolverine, Grayson Steel Toe, Waterproof	\$98.70
Work Boot, Men's, Florsheim, EH Logger, 8	\$192.50
Shoe, Steel Toe Safety , Waterproof	\$76.30
Shoe, Steel Toe Safety , Electrical Hazard	\$96.60
Shoe, Steel Toe Safety, Static Dissipative	\$129.50
Shoe, Restaurant type, Non-Slip	\$74.20
Work Boot, Men's Timberland True Grit Composite Toe Waterproof Pull On	\$150.50
Western Boot, Men's, Durango Maverick Steel Toe Waterproof	\$167.50
Work Shoe, Men's Timberland Pro Powertrain EH	\$109.20
Work Shoe, Men's Reebok Beamer Met Guard Waterproof Athletic Hiker	\$131.60
Work Boot, Men's, Wolverine Potomac Steel Toe Waterproof 6"	\$96.60
Work Boot, Men's, Ariat Workhog Soft Toe Pull On	\$135.10
Work Boot, TegoPro, Composite Toe, Waterproof, Hiker	\$104.30
Work Boot, Women's, CAT, Paisley EH 6"	\$120.40
Western Boot, Men's Justin, Exclusive Composite Toe, Waterproof	\$152.60
Shoe, Steel Toe Safety, Orthopedic and Medical	\$105.00
Shoe, Steel Toe Safety, Asphalt, Oil, and Heat Resistant	\$173.60
<b>Northern Imports dba Work Wear Safety Shoes Total Bid Amount</b>	<b>\$195,525.00</b>

Agreement Terms: Upon City Council's approval, this agreement shall begin upon execution and expire one year from that date.

Renewal Terms: The Agreement may be renewed for four one-year renewal options for the same annual amount. The renewals do not require specific City Council approval as long as sufficient funds have been appropriated.

DVIN-BE: A waiver of the goal for Business Equity subcontracting requirements is approved by the DVIN-BE, in accordance with the Business Equity Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

Administrative Change Order: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current operating budgets, as previously appropriated, in the participating departments' Operating Funds to support the approval of the above recommendation and award of the agreement. Prior to any expenditure being incurred, the participating departments have the responsibility to validate the availability of funds.

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