

Mayor and Council Communication

DATE: 11/14/23

M&C FILE NUMBER: M&C 23-0980

LOG NAME: 60WATER UTILITY CIS CONSULTANT

SUBJECT

(ALL) Adopt Appropriation Ordinance in the Amount of \$500,000.00 for the Hiring of a Water Utility Customer Information System Consultant for the Water Department and to Effect a Portion of Water’s Contribution to the Fiscal Years 2024-2028 Capital Improvement Program

RECOMMENDATION:

It is recommended that the City Council adopt the attached appropriation ordinance increasing estimated receipts and appropriation in the Water and Sewer Capital Projects Fund in the amount of \$500,000.00, from available funds, for the purpose of funding the Water CIS Meter to Cash Program project (City Project No. 104667) and effect a portion of Water’s contribution to the Fiscal Years 2024-2028 Capital Improvement Program.

DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to appropriate funds for the hiring of a Water Utility Customer Information System Consultant to conduct a comprehensive needs assessment for a Utility Customer Information and Utility Billing System Solution. The Water Department needs to migrate to a modern Customer Information System in order to take advantage of new technologies and capabilities that leverage the Water Department’s Advanced Metering Infrastructure (AMI) data and system integrations.

It is the practice of the Water Department to appropriate its CIP plan throughout the Fiscal Year, instead of within the annual budget ordinance, as projects commence, additional funding needs are identified, and to comply with bond covenants. The actions in the M&C will appropriate funds in support of the Water’s portion of the City of Fort Worth’s Fiscal Years 2024-2028 Capital Improvement Program, as follows:

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Capital Fund Name	Project Name	FY2024 CIP Appropriations	Authority	Budget Change (Increase/Decrease)	Revised FY2024 Budget
W&S Capital Projects - Fund 56002	104667 – Water CIS Meter to Cash Prgm	\$0.00	This M&C	\$500,000.00	\$500,000.00

Funding is currently available in the Unspecified-All Funds project within the Water & Sewer Capital Projects Fund for the purpose of funding the Water CIS Meter to Cash Prgm project.

Appropriations for the Water CIS Meter to Cash Prgm project, are as depicted below:

Fund	Existing Appropriations	Additional Appropriations	Project Total*
W&S Capital Projects – Fund 56002	\$0.00	\$500,000.00	\$500,000.00
Project Total	\$0.00	\$500,000.00	\$500,000.00

*Numbers rounded for presentation purposes.

This project is located in ALL COUNCIL DISTRICTS.

A Form 1295 is not required because: This M&C does not request approval of a contract with a business entity.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the Unspecified-All Funds project within the W&S Capital Projects Funds and upon approval of the above recommendation and adoption of the attached appropriation ordinance, funds will be available in the W&S Capital Projects Fund for the Water CIS Meter to Cash Prgm project. Prior to any expenditures being incurred, the Water Department has the responsibility to validate the availability of funds.

Submitted for City Manager's Office by: Dana Burghdoff 8018

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