

City of Fort Worth, Texas

# Mayor and Council Communication

DATE: 05/13/25 M&C FILE NUMBER: M&C 25-0426

LOG NAME: 202023 RFQ ON-CALL ENGINEERING SERVICES

SUBJECT

(ALL) Authorize Execution of Contracts for On-Call Engineering Services with Dunaway Associates, LLC. and Freese and Nichols Inc., Each in an Amount Up to \$300,000.00 with One Renewal and Authorize Execution of Amendment No. 1, in an Amount Up to \$210,000.00, to the Contract for On-Call Engineering Services with Kimley-Horn and Associates, Inc., for a Revised Contract Amount of \$300,000.00 with One Renewal

RECOMMENDATION:

It is recommended that the City Council:

1. Authorize the execution of a contract for on-call engineering services with Dunaway Associates, LLC., in an amount up to \$300,000.00 with one renewal;
2. Authorize the execution of a contract for on-call engineering services with Freese and Nichols, Inc., in an amount up to \$300,000.00 with one renewal; and
3. Authorize Amendment No. 1, in an amount up to \$210,000.00, to City Secretary Contract No. 62435, with Kimley-Horn and Associates, Inc., for on-call engineering services for a revised contract amount of \$300,000.00 with one renewal.

DISCUSSION:

The Transportation and Public Works Department solicited firms to provide on-call engineering services as a supplement to City staff in order to accommodate peak periods in engineering service requests.

A Request for Qualifications (RFQ) was published for these services in July 2023.

The Department received Statements of Qualifications (SOQ) for professional services from 9 firms to provide on-call engineering services. Each firm was evaluated based upon pre-established selection criteria, including experience, response, and performance qualification. An inter-departmental committee selected the most qualified firms and recommended the following for contract approval: Dunaway Associates, LLC., Freese and Nichols, Inc., and Kimley-Horn and Associates, Inc.

The on-call engineering services will be funded through various project funding sources, including the City Bond Program. These on-call contracts will serve current and future capital projects as needed when solutions need to be achieved quickly. Transportation and Public Works Contract Compliance Managers will verify funds availability prior to each assignment.

The term of each contract is pegged to the expenditure of the funds, and each contract may have one renewal. The contract amounts are as follows:

Firm	Contract Amount
Dunaway Associates, LLC.	\$300,000.00
Freese and Nichols, Inc.	\$300,000.00
Kimley-Horn and Associates, Inc.	\$300,000.00

DVIN/Business Equity – The Business Equity Division placed a 12.90% business equity goal on this solicitation/contract. Dunaway Associates, LLC., will be exceeding the goal at 13%, meeting the City’s Business Equity Ordinance. Any changes in subcontractors will be reviewed by the Business Equity Division.

DVIN/Business Equity – The Business Equity Division placed a 12.90% business equity goal on this solicitation/contract. Freese and Nichols, Inc., will be exceeding the goal at 13.33%, meeting the City’s Business Equity Ordinance. Any changes in subcontractors will be reviewed by the Business Equity Division.

DVIN/Business Equity – The Business Equity Division placed a 12.90% business equity goal on this solicitation/contract. Kimley-Horn and Associates, Inc., will be exceeding the goal at 13%, meeting the City’s Business Equity Ordinance. Any changes in subcontractors will be reviewed by the Business Equity Division.

This is for ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budgets, as previously appropriated, in the various capital

improvement program funds to support the approval of the recommendation and execution of the contracts. Prior to an expenditure being incurred, the Transportation & Public Works Department has the responsibility to validate the availability of funds.

**Submitted for City Manager's Office by:**    Jessica McEachern    5804

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