

# Mayor and Council Communication

**DATE:** 08/24/21

**M&C FILE NUMBER:** M&C 21-0598

**LOG NAME:** 13P CSC 54402 CELLEBRITE AMENDMENT ITS ADK

**SUBJECT**

(ALL) Authorize an Amendment to City Secretary Contract No. 54402 with Cellebrite Inc. for the Purchase of Upgraded Licenses in the Amount of \$169,096.02 with Renewal Options Up to the Same Annual Amount for the Information Technology Solutions Department on behalf of the Police Department

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**RECOMMENDATION:**

It is recommended that City Council authorize an amendment to City Secretary Contract No. 54402 with Cellebrite Inc. for the purchase of upgraded licenses in the amount of \$169,096.02 with renewal options up to the same annual amount for the Information Technology Solutions Department on behalf of the Police Department.

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**DISCUSSION:**

The Police Department uses Cellebrite Software to parse extracted data from all types of cellular phones. The basic version currently in use has limited functionality. This amendment to purchase the premium service will provide forensic examiners with extended capabilities.

The amendment co-terms all existing licenses through March 7, 2023, an initial term of approximately nineteen (19) months. The cost of the upgraded licenses for the extended initial term is \$169,096.02. Following the initial term, the agreement will be renewed on an annual basis. The Department anticipates the cost for the annual renewal to be approximately \$130,000.00. Contract No. 54402 was approved as a sole source purchase as it was determined that Cellebrite Inc. is the only vendor with the functionality that would meet the department's needs.

**BUSINESS EQUITY** - A waiver of the goal for Business Equity subcontracting requirements was requested, and approved by the DVIN, in accordance with the applicable Ordinance, because the waiver request is based on the sole source information provided.

**RENEWAL OPTIONS** - The structure of the agreement gives the City the ability to renew the agreement indefinitely at the City's sole option, as long as the application continues to meet the City's requirements. This ensures continuity of services and preservation of data. This M&C authorizes spending authority for a 19-month term, to begin in accordance with the agreement, and may be renewed for four (4) additional one-year terms. At that time, the Department will return to Council to request continued authorization.

**AGREEMENT TERMS** - Upon City Council's approval, the amendment will begin in accordance with the terms of City Secretary Contract No. 54402 and expire on March 7, 2023. The agreement may be renewed an annual basis thereafter.

**ADMINISTRATIVE AMENDMENT** - An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that upon approval of the recommendation, funds are available in the current operating budget, as previously appropriated, in the General Fund to support the approval of the above recommendation and authorize the amendment to the contract. Prior to any expenditure being incurred, the Police Department has the responsibility to validate the availability of funds.

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