

**AMENDMENT to**  
**CITY OF FORT WORTH CITIZEN PARTICIPATION PLAN**  
for use of Grant funds from the U.S. Department of Housing and Urban Development for the Community  
Development Block Grant (CDBG),  
HOME Investment Partnerships Program (HOME), Emergency Solutions Grant (ESG),  
and Housing Opportunities for Persons with AIDS (HOPWA) Programs.

**4. Substantial Amendments**

- a. The City shall amend its approved Annual Action Plan and/or its Consolidated Plan whenever it makes one of the following decisions:
  1. To make a change in its allocation priorities;
  2. To make a change in the method of distribution of funds;
  3. To carry out an activity, using funds from any program covered by the Consolidated Plan (including program income), not previously described in the Annual Action Plan;
  4. For the CDBG program, to change the use of CDBG funds from one eligible activity to another;
  5. To change the purpose, scope, location or beneficiaries of an activity;or
  6. To make substantial changes in funding to an “**activity**” under the CDBG, HOME, ESG and HOPWA Programs; For the City of Fort Worth, a substantial change is defined as an increase in funding for a particular activity that represents an increase of 25% or more of the total original project budget even if the project is funded in multiple Action Plan years. For example, if a project budget equals \$100,000 and the City proposes to add \$9,000 to the project, no Substantial Amendment would be necessary, however if the City wanted to increase the budget by \$25,000, a Substantial Amendment would be necessary; or
  7. To establish priorities, allocate funds, or modify activities undertaken with the use of HUD grant funds provided through the Coronavirus Aid, Relief, and Economic Security (CARES) Act or subject to the CARES Act.
- b. Whenever a Substantial Amendment not related to the CARES Act is proposed, this amendment shall be available for public comment for a period of thirty (30) days before submission to City Council for approval. A Substantial Amendment to the Action Plan will not be implemented until the conclusion of the 30-day public comment period. A summary of all comments or views received in writing, or orally, during the comment period, will be attached to the Substantial Amendments upon submission to HUD.
- c. Whenever a Substantial Amendment is proposed regarding activities or funds received through the CARES Act or subject to the CARES Act, this amendment shall be made available for public comment for the abbreviated period of 5 days before submission to City Council for approval. CARES Act Substantial Amendments will also be posted on the City’s website for the duration of the 5-day comment period. A CARES Act Substantial Amendment will not be implemented until the conclusion of the 5-day public comment period. A summary of all comments or views received in writing, or orally, during the comment period, will be attached to the CARES Act Substantial Amendment upon submission to HUD. All CARES Act Substantial Amendments will require no more than a five day comment period.

\*NOTE: Underlined sections above represent amended and added language to the full Citizen Participation Plan. The full Plan is available on the City’s website at [www.fortworthtexas.gov/neighborhoods](http://www.fortworthtexas.gov/neighborhoods)