

# Mayor and Council Communication

**DATE:** 10/12/21

**M&C FILE NUMBER:** M&C 21-0774

**LOG NAME:** 08FHAP2021

## **SUBJECT**

(ALL) Ratify Execution of a Cooperative Agreement with the United States Department of Housing and Urban Development to Process Housing Discrimination Cases for Fiscal Year 2021, Approve Acceptance of Funds in the Amount Up to \$310,800.00, Including Interest, Waive Indirect Costs, and Adopt Attached Appropriation Ordinance

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## **RECOMMENDATION:**

It is recommended that the City Council:

1. Ratify the execution of a Fair Housing Assistance Program Cooperative Agreement through the Diversity and Inclusion Department, on behalf of the Fort Worth Human Relations Commission with the United States Department of Housing and Urban Development for Fiscal Year 2021 and accept funds in the amount up to \$310,800.00 plus current and future accrued interest from contractual award funds in an amount up to \$15,000.00 based upon actual receipts;
  2. Adopt the attached appropriation ordinance increasing estimated receipts and appropriations, subject to receipt of the Grant, in the Grants Operating Federal Fund in the amount up to \$310,800.00 (\$295,800 from the agreement plus accrued interest from the contractual agreement in the amount up to \$15,000.00, based on actual receipts); and
  3. Waive the transfer of indirect cost revenue due to the General Fund in the estimated amount of \$52,463.04.
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## **DISCUSSION:**

On August 10, 2021, the Diversity and Inclusion Department received Fair Housing Assistance Program (FHAP) Cooperative Agreement with the United States Department of Housing and Urban Development (HUD). Pursuant to that Cooperative Agreement, HUD will provide funding to the Diversity and Inclusion Department, a designated FHAP agency, based on the number of fair housing complaints resolved from July 1, 2020 to June 30, 2021. The grant is based on activities conducted within the preceding twelve-months (the performance period). Diversity and Inclusion departmental staff, on behalf of the Fort Worth Human Relations Commission, resolved 66 complaints during this time period, and received an additional \$32,000.00 for post cause supplemental pay. Additional funds are awarded to qualifying FHAP agencies for administrative costs and training.

The Cooperative Agreement provides payment for the following:

- Resolution of 66 housing discrimination complaints in the amount of \$178,000.00
- Post cause supplemental pay in the amount of \$32,000.00;
- Administrative costs in the amount of \$55,000.00; and
- Training funds in the amount of \$30,800.00 for mandatory HUD training.

The additional of accrued interest from Cooperative Agreement funds in an amount up to \$15,000.00 based upon actual receipts, brings the total to amount up to \$310,800.00.

A waiver of the collection of indirect cost revenue otherwise due to the General Fund from the FHAP contract is being requested. The Diversity and Inclusion Department has determined that the remission of indirect cost reimbursement to the General Fund would result in less available programming dollars, which, when compounded by yearly fluctuations in funding, unanticipated delays in the receipt of funding, the threat of federal cuts in HUD's programming, and increasing salary and benefit costs, could jeopardize the Diversity and Inclusion Department's ability to successfully fulfill the provisions of the grant. The cost to the General Fund of the waiver is estimated at \$52,463.04.

A Form 1295 is not required because: This contract will be with a governmental entity, state agency or public institution of higher education: U S Dept. Housing & Urban Development

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## **FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that upon approval of the above recommendations and adoption of the attached appropriation ordinance, funds will be available in the current operating budget, as appropriated, in the Grants Operating Federal Fund. The Diversity and Inclusion Department (and Financial Management Services) will be responsible for the collection and deposit of funds due to the City. Prior to expenditures being incurred, the Diversity and Inclusion Department has the responsibility to validate the availability of funds. This is a fee for service grant.

**Submitted for City Manager's Office by:** Fernando Costa 6122

**Originating Business Unit Head:** Christina A. Brooks 8988

**Additional Information Contact:**